

Brian P. Riordan

From: Kathryn Hatfield [KVH@bzh-law.com]
Sent: Thursday, December 13, 2012 1:01 PM
To: Brian P. Riordan; Frank Guzzo; Robert Barry; Matthew DiRado; geoff.Perselay@gmail.com
Subject: UC/PBA 199 and Juvenile Detention Offices - Fines as Discipline
Attachments: UCDOC-Human Services - Using Fines as Discipline (00017565).PDF; UC-PBA 199 - Hudson County Case (00017563).RTF

Gentlemen:

[REDACTED]

Best, Kathy

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Kathryn V. Hatfield, Esq.

BAUCH ZUCKER HATFIELD LLC

871 Mountain Avenue, Suite 200

Springfield, New Jersey 07081

973-376-4000 Office

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Mobile [REDACTED]

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BAUCH | ZUCKER | HATFIELD LLC
ATTORNEYS AT LAW

Brian P. R Jordan

From: Brian P. R Jordan
Sent: Tuesday, March 11, 2014 1:57 PM
To: Geoff Perseley
Subject: FW: Info request

As requested ""

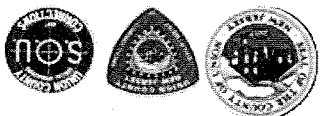
Brian R Jordan

Director

Department of Correction

Union County NJ

Office : 908-558-2613



From: Bob Pasqual [mailto:bobp@pinnacleconsult.net]
Sent: Tuesday, March 11, 2014 12:39 PM
To: Brian P. R Jordan
Subject: RE: Info request

Yes...the budget estimates are as follows ;

- Kitchen Renovations ; \$1,426,773.00
- Pod / Shower Renovations ; \$2,323,767.00 (plus an additional 1.5M in the Painting Change Order #1) .
- Total ; \$3,823,767.00
- PHASE III – Control Center , Security Cameras / Infrastructure Wiring , Lobby Renovations , #3 Elevator Replacement ; \$7,900,000.00

From: Brian P. R Jordan [mailto:briordan@ucnj.org]
Sent: Tuesday, March 11, 2014 10:44 AM
To: bobp@pinnacleconsult.net
Subject: RE: Info request

Any luck getting the figures ?

Brian R Jordan

Director

Department of Correction

Union County NJ

Office : 908-558-2613



From: bobp@pinnacleconsult.net [mailto:bobp@pinnacleconsult.net]
Sent: Friday, March 07, 2014 8:35 AM
To: Brian P. RJordan
Subject: Re: Info request

Yes .I will forward you the information requested .
Sent from my Verizon Wireless BlackBerry

From: "Brian P. RJordan" <brioridan@ucnj.org>
Date: Thu, 6 Mar 2014 18:27:49 -0500
To: Bob Pasqual <bobp@pinnacleconsult.net>; Michael Brenman <mbrenman@ucnj.org>
Subject: Info request

I am working with a contracted vendor who was commissioned to perform / write a jail management analysis. He has requested the budgeted price of the construction phases (phase I Kitchen / Phase II showers / pod renovations and Phase III lobby / control center relocation and cameras).

I don't want to provide inaccurate numbers. Can you give me the budgeted amounts for these phases?
thanks

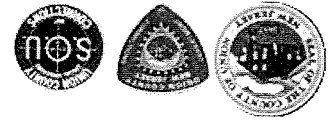
Brian RJordan

Director

Department of Correction

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No virus found in this message.

Checked by AVG - www.avg.com

Version: 2013.0.3462 / Virus Database: 3722/171 - Release Date: 03/09/14

Brian P. Riordan

From: Geoff Perselay <geoff.perselay@gmail.com>
Sent: Thursday, January 09, 2014 4:57 PM
To: Brian P. Riordan
Subject: Meeting

Brian:
Happy New Year!!

I am sure that I will see you tomorrow at the Wardens Meeting. But I just wanted to see if you had time on Monday for a couple of hours to discuss a couple of issues.

The first would be a review of information for the report that I was told to hold up on several months ago, but now needs to be completed in the relatively near future.

[REDACTED]

I would also like to detail the [REDACTED]
I would like to wrap this conversation up with a detailed list of what I will cover in the final draft and have your input on all of it.

Secondly, yesterday Frank confirmed with me that I should work on the RFP for medical and pharmacy. Up until now, I have not gotten an answer on how this was going to be approved. We are now squared away and I would like to get this done as quickly as possible. I know that you are anxious about this as well.

I think that we can wrap both things up in about 2 hrs or so, perhaps 3 hours tops. I will be in Elizabeth on Monday for a 10 am meeting next door. I was hoping that you would have time from around noon or so to about 2:30. Please let me know if that works. Any analyses that you have been keeping would be great to have a copy as well. If Joe Infante can give me some clear financial analyses on the overtime and its causes, overall budget information, as well as the updates on the various new positions that you were looking for (funded/not funded; filled/not filled) any update on the labor negotiations; and the status of the various projects that you have been pursuing for the past year, including the housing unit shower upgrade project, status and cost so far; would be greatly appreciated.

I appreciate your assistance with this information. I will see you tomorrow.

Thanks,
Geoff

Geoffrey S. Perselay, Esq.
President
Perselay Associates, Inc.
P.O. Box 1003
Chatham, N.J. 07928

Phone: (908) 377-0410
Fax: (973) 377-0718
Geoff.Perselay@gmail.com

maintain or enhance the security and efficient operation of the jail, is the reaction that we will see to all other recommendations. I believe,

I talked with Frank Guzzo who indicated that he will schedule a meeting with Kathy for all of us to sit down and discuss strategy. I think that we will have a real opportunity for changes, but we will have to prioritize and strategize on how to achieve the changes that are critical and what we can raise to let go in the negotiations process. It obviously is going to be very contentious!

Talk soon, and I will see you tomorrow at the Wardens meeting.

Geoff

From: Brian P. Riordan [mailto:briordan@ucnj.org]
Sent: Thursday, November 15, 2012 10:57 AM
To: Geoff Perseley
Subject: FW: UC/PBA Local 199 - Pick Process

Good morning, I trust you are well.
I am forwarding a copy of this correspondence, as a follow up to our conversation on shift changes, which you endorsed as an improvement to the deployment of existing resources from a safety and security perspective. You will see that Kathy included this endorsement in her communication with the attorney representing the PBA. Talk to you soon.

Brian Riordan
Director
Department of Correction
Union County NJ
Office : 908-558-2613
<image002.jpg>

From: Tonya Richburg-Wilson [mailto:TRW@BZH-Law.com]
Sent: Wednesday, November 14, 2012 4:45 PM
To: jmetts@msmlaborlaw.com<mailto:jmetts@msmlaborlaw.com>
Cc: Brian P. Riordan; Matthew DiRado; Kathryn Hatfield
Subject: UC/PBA Local 199 - Pick Process

Per Kathryn Hatfield, attached find correspondence regarding above matter.

Thank you.

Tonya M. Richburg-Wilson
Legal Assistant
Bauch Zucker Hatfield llc
871 Mountain Avenue, Suite 200
Springfield, NJ 07081
973.376.4000 tel
973.376.4033 fax
Email: trw@bzh-law.com<mailto:emp@bzh-law.com>
Web: www.bzh-law.com<http://www.bzh-law.com>

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Brian P. Riodan

From: geoff.perselay@gmail.com
Sent: Saturday, November 03, 2012 11:16 AM
To: Brian P. Riodan
Cc: Frank Guzzo
Subject: Re: Fwd: Off hour work schedule

Brian: sorry for not responding earlier to the documents that you forwarded. You are correct that we did endorse your plan to enhance the safety, security and efficiency of operations of the facility by changing the shift hours as noted in your correspondence to President Krech. I will talk with you next week and will provide you with the interim report, once I get power and can get it done. I hope you and yours are safe, and that all is ok at the jail. Sincerely, Geoff Sent from my Verizon Wireless BlackBerry

-----Original Message-----

From: "Brian P. Riodan" <briordan@ucnj.org>
Date: Fri, 2 Nov 2012 21:47:42
To: Geoff Perselay <Geoff.Perselay@gmail.com>
Cc: Frank Guzzo <fguzzo@ucnj.org>
Subject: Fwd: Off hour work schedule

Good evening Geoff.

I hope you are doing ok with the storm etc.

Below you will see a message that I forwarded to PBA President Krech regarding the shift changes.

If memory serves me correct, we also discussed same, and you agreed with the proposed deployment of resources to better ensure safety and security in the jail. I think we also spoke of a preliminary recommendation / report, aside from your final report, given the fact that these picks are normally processed in November.

Perhaps we can chat next week.

Stay safe.

Sent from my iPad
Brian P. Riodan

Begin forwarded message:

From: "Brian P. Riodan" <briordan@ucnj.org>
Date: November 2, 2012, 1:03:40 PM EDT

To: "jdjsk@aol.com" <jdjsk@aol.com> <jdjsk@aol.com> <delegat68@aol.com> <delegat68@aol.com>, Kenneth

Burkert <kburkert@ucnj.org> <KVH@bzh-law.com> <KVH@bzh-law.com>, Ken Barber

<kbarber@ucnj.org> <Lazaro Alfonso@ucnj.org>, Lazaro Alfonso <lalfonso@ucnj.org>, Matthew DiRado

<mdirado@ucnj.org> <faella@ucnj.org> <faella@ucnj.org>, Alfred

Subject: FW: Off hour work schedule

Good afternoon.

President Krech , as a follow-up to our earlier conversation , please find the attached draft work up plan which captures some changes to the work hours of several posts. This plan was put together by Lt Rich Griswold.

After a conversation with captains Barber and Alfonso , we concluded that the

I enlisted the help of Lt Griswold , given his knowledge of the schedule and even more important his operational knowledge congruent with scheduling , and shared my concerns with him. He assisted in putting this plan together which would deploy resources in a more efficient manner which would provide for the safety of the institution , particularly in the

Once you have had an opportunity to review , I would be happy to schedule a discussion. I understand the pick process is coming up , and you should understand that it is my intention to move forward with that , incorporating these changes so that we can better ensure the safety and security of the institution.

On a side note , the staff have performed admirably this week given the difficult operational challenges , as well as the storm impact challenges we are all dealing with at our homes and with our families. Once again the staff were self sufficient and required no outside reliance upon public safety operatives. This allowed those public safety resources to be directed to the community , who we know desperately needs them. I salute their efforts and sacrifices.

Have a safe weekend.

Brian Riordan
Director
Department of Correction
Union County NJ
Office : 908-558-2613

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PERSELAY ASSOCIATES, INC.

GEOFFREY S. PERSELAY, ESQ.
PRESIDENT

**P.O. BOX 1003
CHATHAM, NJ 07928
PHONE 908-377-0410
FAX 973-377-0718
Geoff.Perselay@gmail.com**

May 10, 2012

Mr. Frank Guzzo
Director Human Services
Union County Administration Building
Elizabethtown Plaza
Elizabeth, New Jersey 07207

RE: PROVIDING CONSULTANT SERVICES FOR THE UNION COUNTY JAIL

Dear Mr. Guzzo:

Persey Associates, Inc. is excited at the opportunity to provide our qualifications for your consideration as a consultant to review various aspects of the operation of the Union County Jail. In this engagement, Persey Associates, Inc. has formed a relationship with Mr. Gary Hilton, the Founder and President of Paige Plus, LLC who is extremely familiar with the operations of the Union County Jail. We are confident that we can review the operations of the jail and offer various suggestions to provide cost efficiencies and savings for your consideration.

Persey Associates, Inc. has been providing consulting services to various public entities for the past 15 years. The founder and principal of the firm, Geoffrey S. Perselay, has over 20 years of experience in the public sector having served as the Chief of Staff and Acting Commissioner of the State of New Jersey Department of Human Services, the County Administrator of Hudson County and the Acting Warden of the Hudson County Correctional Center, as well as the Director of Intergovernmental Relations for Union County, to name a few of his past public positions. In addition, Mr. Perselay, for the past nine years, has been the President and CEO of a company that provides health care services in county and state correctional facilities. He is very familiar with the Union County Jail, its leadership and many of its issues. He is also very familiar with the contracted vendor who is currently providing the healthcare services.

Having served in the capacity of County Administrator and also in the capacity of Warden of a large urban County Jail, Mr. Perselay provides a perspective that is unequalled in the State of New Jersey. There is no doubt that his experience will serve Union County Administration well when undertaking the consulting role as described in this proposal.

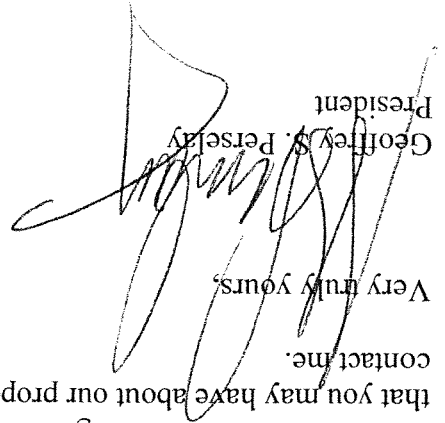
Mr. Frank Guzzo
May 10, 2012
Page 2

Mr. Hilton has over 40 years of correctional experience on both the State and County level. He has graduated through the ranks from a correctional officer in the New Jersey Department of Corrections to the position of Acting Commissioner when he retired. He is known, nationally, as an expert in custody, security and overall operations of county jails and state prisons. Prior to his ascension to Acting Commissioner, Mr. Hilton held the position of Deputy Commissioner and Chief of Staff for the Department of Corrections and prior to that he was the Assistant Commissioner of Operations. He also served as Superintendent of three (3) State Prison facilities prior to moving to the Central Office of the Department. Subsequent to his retirement from the State Department of Corrections, Mr. Hilton served for four (4) years as the Director of Corrections and Juvenile Services for the Monmouth County Sheriff's Office. Mr. Hilton's experience, expertise and reputation in the field of corrections is unparalleled.

We are eager to work closely with you, the County Manager and the Freeholder Board, as appropriate, as well as Warden RJordan to provide opportunities for savings and cost efficiencies, without jeopardizing custody and security.

We look forward to hearing from you further, and would be most happy to answer any questions that you may have about our proposal. Should you have any questions, please do not hesitate to contact me.

Very truly yours,



Geoffrey S. Porselay
President

County of Union
Providing Consultant Services for the Union County Jail

SCOPE OF WORK

Scope of Work/Services Required

Perselay Associates, Inc. acknowledges that should it be selected as the consultant for this engagement, it will serve at the discretion of the County Manager or his designee and will advise him on the daily management issues inclusive of, but not limited to: personnel matters, including staffing levels, posts and post orders; custodial care; budget creation and management; policy development and implementation; capital purchasing (facility improvements); scheduling and management philosophy. In addition, a review of the labor contracts with the PBA collective bargaining units will be conducted with recommendations made as to desired changes which will provide for additional management discretion in the staffing and operation of the Union County jail.

It is further understood that all tasks will be initiated thru discussions with the County Manager or his stated representative and the work effort, inclusive of the timeframe and completion thereof, are at his sole discretion.

It is acknowledged that Perselay Associates, Inc. will undertake no action without prior approval of the County Manager, nor shall it engage in any conversation or negotiation, represent itself as an agent of the County, or commit any County resources to a project without the express authorization of the County Manager.

QUALIFICATIONS AND EXPERIENCE

**Geoffrey S. Perselay
President, Perselay Associates, Inc.**

Perselay Associates, Inc. was founded in 1996 by Geoffrey S. Perselay Esq., President of Perselay Associates, Inc. Mr. Perselay formed the company to provide government relations for businesses and management consulting for governmental units, drawing on his many years of experience in County and State government. Over the past 15 years, either directly or thru client firms that he has represented, Mr. Perselay has consulted for several county governments as well as several State departments on assignments ranging from financial consulting to intergovernmental relations between state agencies and county governments.

In this engagement, Perselay Associates, Inc. has teamed with Mr. Gary Hilton, the Founder and Owner of Paige Plus, LLC, a comprehensive correctional services consulting company. Mr. Hilton has over 40 years of experience in both County and State corrections management.

County of Union
Providing Consultant Services for the Union County Jail

Mr. Perselay's significant correctional experience in both the public and private sectors makes this firm unequalled in qualifications for performing the function of providing the consulting services requested above. Mr. Perselay has spent over 20 years in New Jersey State and County government. In each position that he held, from Acting Commissioner of Human Services for the State of New Jersey to County Administrator of Hudson County, he has been responsible for many correctional and healthcare functions and facilities.

In Hudson County, as the County Administrator, he assumed the responsibilities of running the Hudson County Correctional Center as the Acting Warden in addition to his responsibilities of County Administrator. As the Acting Warden, Mr. Perselay ran the day to day operations of the 2,000 bed jail. He was responsible for leading the transition into a new correctional facility and then ensuring that it met all State DOC standards. At the first DOC annual inspection, the Hudson County Jail was found to be 100% compliant with all standards; the first time that Hudson County had ever achieved that distinction.

In the private sector, Mr. Perselay started his career as the CEO of a 150 bed psychiatric facility in Summit, New Jersey, owned by Charter Behavioral Health Systems of New Jersey which provided, among other services, a juvenile psychiatric unit as an alternative to incarceration. In this position, Mr. Perselay was responsible for taking the hospital through a transition to assure that it kept its licensing and accreditation from the State of New Jersey and the Federal Government. While the hospital had been threatened with the loss of its licenses, Mr. Perselay successfully led the hospital in a process that resulted in retaining its licenses as well as funding and reimbursement sources.

For the past fifteen years Mr. Perselay has been involved in working with County governments to provide them with opportunities to improve their correctional systems, either through contracting out their healthcare operations; provide alternatives to incarceration; designing and building or retrofitting and repairing their physical plants; or limiting their exposure for off-site medical costs thru the purchase of stop loss insurance.

From 1996 until 2002, Mr. Perselay represented Correctional Health Services, LLC (CHS) developing client relationships for the company with many county governments. In 2002, Mr. Perselay became the President/CEO of CHS. In this capacity, Mr. Perselay was responsible for all operations of the company as well as client relations, strategic planning and business development. As the CEO, Mr. Perselay often met with clients to discuss their continuing clinical needs and ways that CHS could be helpful in addressing those needs.

County of Union
Providing Consultant Services for the Union County Jail

As a result of his extensive experiences in leadership roles and executive positions in both the public and private sector, Mr. Perselay has developed a unique perspective which has served his governmental clients well when they sought advice on how to enhance their provision of correctional services.

In addition, Mr. Perselay recently was certified as a Certified Correctional Health Professional by the Board of Trustees of the National Commission on Correctional Health Care (NCCCHC). He achieved this distinction in 2011 and was recently reaccredited thru March 31, 2013. Mr. Perselay has a Bachelor of Arts Degree from Hobart College, Geneva, New York. He also has a Juris Doctorate Degree from Seton Hall Law School, Newark, New Jersey. He is licensed to practice law in the State of New Jersey and has been since 1980.

For a full description of the various positions that Mr. Perselay has held, please see his full resume which is included in this proposal. (Please see Attachment 1.)

Gary Hilton

President, Paige Plus, LLC

Mr. Hilton has over 40 years criminal justice management experience specializing in juvenile and adult corrections. He is a nationally recognized corrections authority having served as an instructor and consultant for the National Institute of Corrections, expert witness and advisor to a wide range of professional groups. He has a strong background and proven excellence in developing and implementing effective system wide renovations and new construction. He has also consulted for several counties in New Jersey as it relates to correctional issues.

Mr. Hilton started his career in corrections as a correctional officer for the New Jersey Department of Corrections and rose thru the ranks over a 14 year period to the position of Superintendent of the Edna Mahan Correctional Facility for Women. Three years later he became the Superintendent for the New Jersey State Prison in Trenton, NJ, a position that he held for five years.

Thereafter, Mr. Hilton became an Assistant Commissioner in the Department of Corrections Central Office for thirteen years and then became the Deputy Commissioner and Chief of Staff, the second in command for the Department of Corrections. He finished his career with the New Jersey Department of Corrections in 1998, holding the title of Acting Commissioner of the Department of Corrections.

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Providing Consultant Services for the Union County Jail

Mr. Hilton left State government to become the Director of Corrections and Juvenile Services for the County of Monmouth where he spent four years overseeing the operations of all adult and juvenile correctional services, including the management of a nationally accredited adult detention center housing over 1300 inmates.

For the past ten years, Mr. Hilton has been the founder and owner of Paige Plus, LLC, a comprehensive correctional services and consulting company, drawing on his over forty (40) years of experience with adult and juvenile corrections programs and facilities. Mr. Hilton has a Bachelor of Arts degree from the College of New Jersey, Trenton, New Jersey. He also has a Master's Degree in Guidance and Counseling from Rider University, Lawrence, New Jersey. For a full description of positions previously held, please see the Resume for Mr. Hilton contained in Attachment 1.

Both Mr. Perselay and Mr. Hilton have been engaged as consultants by several governmental jurisdictions. Listed below are several representative engagements for both of them. As noted above, Mr. Perselay has performed several consulting contracts for various units of government.

Passaic County, New Jersey

Perselay Associates, Inc. currently is under contract with the County of Passaic, working with the Sheriff and the County Administration, as a Contract Monitor and overall advisor for their healthcare contract in the County Jail. The contract commenced on December 1, 2011 and will run for one year thru November 30, 2012

Monmouth County, NJ

In conjunction with a Financial Advisory Company, NW Financial, Mr. Perselay led a study of the Monmouth County nursing homes and produced a report delineating recommendations on how to improve the financial viability of the two nursing homes operated by the County.

Salem County, NJ

In addition, again in conjunction with NW Financial, Mr. Perselay led a study of the Salem County nursing home and, again made recommendations on improving their financial condition and the possibility of privatizing their operations.

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Providing Consultant Services for the Union County Jail

New Jersey State Department of Health and Senior Services

Mr. Pearsley also consulted with the New Jersey State Department of Health and Senior Services, advising the County Services Unit on the role and structure of the various County governments in the state. The focus of the consultation was to advise and educate those officials who worked below the Commissioner's Office and were responsible for interacting with the Counties in such issues as : structure of the various counties; difference between Optional Counties and traditional County structures; processes for grant applications and approvals; and executive versus legislative authority in the various County governments.

National Institute of Corrections

Mr. Pearsley was a consultant with the National Institute of Corrections in the past, having presented at an annual conference on the role of Jail Population Review Boards, and how to manage the overcrowding of a county jail, by pulling together all of the stakeholders to determine how to manage the overcrowding population without jeopardizing public safety.

Mr. Hilton has had several County consulting engagements as well as numerous opportunities where he has served as an expert witness in significant legal cases. The following are several of the most germane consulting engagements that he has performed thru Paige Plus, LLC:

Hudson County, NJ

Paige Plus, LLC was engaged by Hudson County to conduct an overall security and operational review, covering all aspects of the jail, including security provisions, staffing, medical and support services.

Essex County, NJ

Paige Plus, LLC was engaged by Essex County to provide for an operational review and plan for the transition of opening and populating the new County Jail, the largest county jail in the State of New Jersey. The company continued thru the transition, assisting in the search and hiring of a new management team to operate the facility.

Union County, NJ

Paige Plus, LLC was engaged by Union County to provide an operational review of the county jail following a escape of two inmates. Mr. Hilton provided a security review,

County of Union
Providing Consultant Services for the Union County Jail

analyzed staffing needs and posts required for the safe operation of the jail, and assisted in the recruitment of a new Warden.

References

Given the extent of his experiences in the public sector, Mr. Perselay is pleased to present the following as references.

COUNTY OFFICIALS:

1. Gerald Thornton
Cape May County Freeholder
County Administration Building
4 Moore Road
Cape May Courthouse, NJ 08210
(609) 465-1065

2. Ralph Ciallela
Essex County Administrator
Hall of Records
465 Martin Luther King, Jr. Blvd
Newark, NJ 07102
(973) 621-4432

3. Chad M. Bruner
Gloucester County Administrator
1 North Broad Street
Woodbury, NJ 08096
(856) 853-3275

4. Abraham Antun
Hudson County Administrator
567 Pavonia Avenue
Jersey City, NJ 07306
(201) 795-6100

5. Teri O'Connor
Monmouth County Administrator
One East Main Street
Freehold, NJ 07728
(732) 431-7384

County of Union
Providing Consultant Services for the Union County Jail

6. Anthony DeNova
Passaic County Administrator
401 Grand Street
Paterson, NJ 07505
(973) 881-4405

7. Frank Guzzo
Union County Director of Human Services
County Administration Building
Elizabethtown Plaza
Elizabeth, NJ 07207
(908) 527-4808

COUNTY JAIL WARDENS

1. Warden Robert Bigott
Bergen County Jail
160 River Street, Hackensack, NJ 07601
201-336-3572
FAX 527-3035
Email: rbigott@bcisd.us

2. Warden Donald Lombardo
Cape May County Correction Center
4 Moore Rd, Cape May Court House, NJ 08210
(609) 465-1232
FAX 465-1049
Email: dlombardo@cmcssheriff.net

3. Director Alfaro Ortiz
Associate Director Ronald Charles
Warden Roy L. Hendricks,
Essex County Correctional Facility
354 Doremus Ave., Newark, NJ 07105
(973) 274-7670
FAX 274-6911
Email: rhendricks@ecccorrections.org

4. Director Oscar Aviles, CPM, CJM, CCE
Hudson County Dept. of Corrections

County of Union
Providing Consultant Services for the Union County Jail

30 Hackensack Avenue, Kearny, NJ 07032
(201) 395-5620
FAX (201) 395-5614
Email: oaviles@hcnj.us

5. George F. Wagner CJM, CPM
Director of Public Safety
Hunterdon County Jail
71 Park Avenue, PO Box 2900
Flemington, NJ 08822
(908) 806-4004
FAX 788-1298
Email: GeorgeFWagner@aol.com

6. Middlesex County Adult Correction

Warden Edmond Cicchi
PO Box 266, New Brunswick, NJ 08903
(732) 951-3320
FAX 951-3322
Email: Edmond.Cicchi@co.middlesex.nj.us

7. Ocean County Department of Corrections
Warden Theodore J. Hutler Jr, CJM, CPM
Chief Sandra Mueller, CJM, CPM
120 Hooper Avenue, Toms River, NJ 08754
(732) 929-2137
FAX 506-5027
Email: thutler@co.ocean.nj.us

8. Warden Michael Tolerico CJM, CPM

Passaic County Jail
Sheriff's Plaza, Paterson, NJ 07501
(973) 881-4619
FAX (973) 881-4514
Email: mtolerico@pcsheriff.org

9. Director Brian Riordan

Union County Jail
15 Elizabethtown Plaza, Elizabeth, NJ, 07207
(908) 558-2613
FAX 527-4275
Email: briordan@ucnjl.org

County of Union
Providing Consultant Services for the Union County Jail

We would like to re-emphasize that with Mr. Perselay's County service as a County Administrator as well as a Warden of a County Jail, the culmination of over 20 years of New Jersey governmental service, combined with Mr. Hilton's 40 year career in State and County corrections, there is no other consultant that can compare with the knowledge, expertise and ability offered herein.

There are two offices that will service this contract, as follows:

Perselay Associates, Inc. located at 35 Sandy Hill Road, Chatham, NJ 07928

Paige Plus, LLC located at 205 Kensington Avenue, Trenton, NJ 08618

Both office locations have sufficient resources and support to manage this contract.

COST

Perselay Associates, Inc. proposes to provide consultant services to Union County as delineated above by the individuals presented herein, at a fee of One Hundred and Fifty Dollars per hour (\$150.00/hr).

GEOFFREY S. PERSLEY ESQ., CCHP

For more than 20 years, Mr. Persley held high level executive positions in the public sector such as Chief of Staff and Acting Commissioner of the New Jersey State Department of Human Services, and County Administrator for the County of Hudson. While serving as the Hudson County Administrator, Mr. Persley also served for two years as the Acting Warden of the Hudson County Correctional Center. In addition, Mr. Persley served for five years as a Legislative Aide to the Assembly Minority Leader in the New Jersey State Legislature.

Mr. Persley left the public sector to become the Chief Executive Officer of the Charter Behavioral Health System of New Jersey, where he was responsible for the management of a 150-bed hospital system providing both inpatient and outpatient services to those requiring psychiatric and addiction programs. Later, Mr. Persley founded his own company which specialized in providing governmental relations for companies and management consulting for units of government. In 2000, Correctional Health Services, LLC (CHS), a client of Persley Associates, Inc. was purchased by Prison Health Services (PHS). The founder of CHS and the President of PHS hired Mr. Persley to lead the company upon the departure of the founder in 2002. Mr. Persley led CHS for nine years before returning to Persley Associates, Inc. on a full time basis to focus on new government relations opportunities for his clients in the higher education, construction management, corrections and health care industries.

He has a B.A. degree from Hobart College and a Juris Doctorate from Seton Hall University School of Law. Mr. Persley has been a member of the Bar in New Jersey since 1980.

EDUCATION AND TRAINING

- J. D., Seton Hall University School of Law, 1979
- B. A., Political Science, Hobart College, 1975

PROFESSIONAL EXPERIENCE

- **President, Persley Associates, Inc., 1997 – Present.** Established a consulting firm specializing in governmental relations for businesses and management consulting for government, drawing upon the varied responsibilities he had assumed during a 23 year career in the public sector.

Manager, President and Chief Executive Officer

2003 – 2011
2002 – 2003

Correctional Health Services, LLC

Was responsible for the total operation of Correctional Health Services, LLC (CHS) and the overall supervision of all corporate and contract site personnel. Responsibilities included managing the clinical, fiscal and organizational performance of the company; managing the relationships with PHS Correctional Healthcare, CHS' corporate parent; the implementation of long term strategic planning and the implementation of a

- tactical and strategic business development and business retention plan; and managing relationships with all clients addressing any concerns that related to client satisfaction.

Chief Executive Officer, Charter Behavioral Health System of New Jersey, 1995 – 1997. Assumed control of a 150-licensed bed Psychiatric Hospital and stabilized, restructured, and enhanced the administrative and clinical services in a cost-effective manner. Mr. Porselay designed a structure to provide programs for specialized populations and a blueprint for an extensive system of outpatient programs.
- County Administrator, County of Hudson, NJ, 1988 – 1995.** Performed the function of Chief Operating Officer of a County that had 4,000 employees and an operating budget of approximately \$320 million, serving a population of 550,000. Responsibilities included directing and supervising seven operating departments; monitoring institutional operations which included a 1,600-bed correctional center, two nursing homes with a total of 550 beds and a Psychiatric Unit with 70 beds; generating and supervising the formulation of annual operating and capital budgets; and coordinating relations with the elected Board of Chosen Freeholders, the County Prosecutor, and the County Court System.
- Acting Warden, Hudson County Correctional Center, Kearny, NJ, 1992 – 1993.** Assumed the responsibilities of managing the day-to-day operations of one of the most troubled county correctional systems in the State of New Jersey, leading the transition into a new generation correctional center and system. Achieved the distinction, for the corrections center, of reaching full compliance with all state requirements, which provided the basis for the settlement of a 10-year lawsuit challenging the constitutionality of the County's correctional system.
- Chief Operating Officer and In-House Counsel, Goldberger, Moore, Novick & Albanese, 1986 – 1988.** Responsible for the day-to-day operations of a growing real estate development business, coordinating engineers, architects, outside legal counsel and contractors in the process of obtaining approvals from municipal boards and agencies.
- Acting Commissioner, New Jersey State Department of Human Services, 1985 – 1986.** Responsible for the operation and services of the Department of Human Services that had a \$4 billion budget and 23,000 employees that served one million people in the state. In this capacity, he was responsible for managing a service delivery system that included 20 institutional campuses for the mentally ill, developmentally disabled, disabled veterans and emotionally disturbed youth; an expanding network of community residences for those same populations; and a family welfare and child protection system that provided a safety net for the families in New Jersey.
- Chief of Staff, New Jersey State, Department of Human Services, 1982 – 1985.** Managed the day-to-day operations of the department, which included coordinating policy-making, planning, budgeting, and strategic implementation between eight operating divisions. In addition, he supervised fiscal, data processing and personnel functions of the department, as well as Quality Assurance responsibilities, intergovernmental relations and regulatory affairs.

- Director, Intergovernmental Relations, County of Union, N.J., 1978 – 1982. Established an office responsible for drafting, tracking and reviewing legislation; developed a nationally recognized Inter-local Cooperation System which shared county-owned data processing, construction, public works, and printing equipment and services between the County and its 21 municipalities; reviewed and applied for federal and state grant funds while acting as the Counties information clearinghouse relating to funding opportunities and applications

LICENSES AND CERTIFICATIONS

- Admitted to Practice as Attorney at Law in New Jersey, 1980
- Certified Correctional Health Professional, National Commission on Correctional Health Care, 2011

PROFESSIONAL AND COMMUNITY AFFILIATIONS

- Member, Board of Directors, United Way of Union County, New Jersey, 1996 – 2003
- Member, National Institute of Corrections, 1990 – 1995
- Member, Task Force on the Administration of Justice and Member, State Advisory Board for Probation; New Jersey Administrative Office of the Courts, 1991 – 1995
- Chairman, Governing Board of Trustees, Charter Behavioral Health System of New Jersey, 1993 – 1995
- Member, Integrity House Board of Trustees, 2005 – Present

Certified Correctional Health Professional

The Certified Correctional Health Professional
Board of Trustees
has determined that

Geoffrey Perselay, JD, CCHP

has successfully completed all requirements to become a
Certified Correctional Health Professional thereby demonstrating
professional excellence in the organization and delivery
of health services in corrections.



4/1/2012 to 3/31/2013

Carl C. Bell, MD

Carl C. Bell, MD, CCHP
Chair, NCCCHC Board of Directors

Edwin J. Megargee

Edwin J. Megargee, PhD, AB, CCHP
Chair, CCHP Board of Trustees

Edward A. Harrison

Edward A. Harrison, CCHP
President, NCCCHC Board of Directors

Gary J. Hilton

PROFILE

(Over 40 years criminal justice management experience specializing in juvenile and adult corrections. Nationally recognized corrections authority having served as instructor and consultant for the National Institute of Corrections, expert witness, and advisor to a wide range of other professional groups. Proven excellence in developing and implementing effective system wide renovations and new construction. Strong leader, able to maximize potential of employees through sound policy, focused training, clear accountability, and positive re-enforcement.

PROFESSIONAL EXPERIENCE

Paige Plus, LLC, Trenton, NJ
2002 – 2011
Founder and Owner
Created and in charge of all daily operations for comprehensive correctional services and consulting company, utilizing over 40 years experience in both state and county corrections management.

Monmouth County Sheriff's Office, Freehold, NJ
1998 – 2002
Director of Corrections and Juvenile Services

- Oversaw the operations of all adult and juvenile correctional services, including management of nationally accredited (2001) adult detention center, housing over 1300 inmates.

State of New Jersey Department of Corrections
Acting Commissioner, Trenton, NJ, 1998

- State Cabinet executive responsible for 14 adult correctional facilities with 27,000 inmates, 40,000 parolees and 9,000 employees.
- Extensive liaison with Governor, legislative leadership and other state, local, and federal leaders facilitating smooth interdepartmental communication and policy implementation.

Deputy Commissioner and Chief of Staff, Trenton, NJ, 1994 – 1998

- As second-in-command, exercised executive control and direction over policy, planning, research, budget, audit function, and human-resource management.
- Identified areas for improvement and developed plans for rectification, implementing constitutionally sound policies and practices.

Assistant Commissioner, Trenton, NJ, 1981 – 1994

- Ranking line operations officer, held day-to-day responsibility for control and direction over prison policy, budget, audit functions, and human-resources.
- (Oversaw expansion from 6,000 inmates to over 27,000, recommending solutions to relieve overcrowding and directing more than \$850 million in prison construction.

Superintendent, New Jersey State Prison, Trenton, NJ, 1976 – 1981

- Managed all operations of maximum security prison, housing 1,000 inmates and employing 600 custody and civilian personnel.

Superintendent, Edna Mahan Correctional Facility, Clinton, NJ, 1973 – 1976

- Appointed first male superintendent for NJ's only adult correctional facility for women, implementing cross gender educational services and programs.

(New Jersey Department of Corrections continued)

Acting Superintendent, Youth Center, Yardville, NJ 1973
Assistant Superintendent, Training School for Boys, Skillman, NJ, 1968 – 1973
Classification Officer, Training School for Boys, Jamesburg, NJ, 1966 – 1968
Corrections Officer, New Jersey Reformatory, Bordentown, NJ, 1959 – 1960

INSTRUCTION

Instructor: Boulder, Colorado National Corrections Academy.
Technical Consultant: National Institute of Corrections, US Department of Justice.
Instructor: Mercer and Sussex County Community Colleges and The College of New Jersey.
Consultant/Trainer: Prison Policy Development, Government of the Northern Marianas.
Principal Presenter: Contemporary Corrections, Budapest, Hungary, Eastern Block Countries.

AWARDS

Frederick Milton Thrasher Award, National Gang Crime Research Center 2002
Superior Leadership in STG Management, National Gang Crime Research Center, 2002
Recognition of Achievement, Mercer County Sheriff's Office, 1998
Certificate of Recognition, New Jersey Jail Wardens Association, 1998
Certificate of Appreciation, New Jersey Department of Law and Public Safety, 1998
Certificate of Commendation, New Jersey State Police, 1998
Proclamation of Achievement, Governor of the State of New Jersey, 1998
Resolution of Commendation, General Assembly of the State of New Jersey, 1998
Certificate of Appreciation, New Jersey Narcotics Enforcement Officers, 1997
Award of Achievement, Northeastern Correctional Industries Association, 1996
Carl Robinson Award, Middle Atlantic States Correctional Association, 1996
Appreciation Award, Bergen County Sheriff's Emergency Response Team, 1990
Rounders Award, NJ Chapter, American Correctional Association, 2003
Expression of Appreciation, NJ Juvenile Justice Commission, 2004
Lifetime Achievement Award, NJ Chapter, American Correctional Association, 2004
Lifetime Achievement Award, NJ Juvenile Justice Commission, 2004

ASSOCIATIONS

President: Mercer County Chapter, American Heart Association.
Vice President: New Jersey Chapter American Correctional Association.
Member: American Correctional Association.
Middle Atlantic States Conference on Corrections.
Mercer County Community College Criminal Advisory Committee.
ACA standing Committee on Correctional Technology.
Advisory Council, National Law Enforcement and Corrections Technology Center, Northeastern Region, U.S. Department of Justice.
Monmouth County Youth Services Commission.
Monmouth County Workforce Investment Board.
Community College of Monmouth, Criminal Justice Advisory Board.

EDUCATION

Rider University, Lawrence, NJ

Master of Arts in Guidance and Counseling

College of New Jersey, Trenton, NJ

Bachelor of Arts in Education

205 Kensington Avenue ♦ Trenton, NJ 08618 ♦ (609) 658-1495 ♦ Fax: (609) 394-0390

This Certificate is NOT assignable or transferable. It must be conspicuously displayed at above address
Director, Division of Revenue

Galina A. Chruszka

09/13/01

ISSUANCE DATE:

0085346

CONTRACTOR CERTIFICATION#

TRADE NAME:

DEPARTMENT OF TREASURY/
DIVISION OF REVENUE
PO BOX 252
TRENTON, N.J. 08646-0252

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE
FOR STATE AGENCY AND CASINO SERVICE CONTRACTORS

FORM-BRC(08-01)

07/10/96

EFFECTIVE DATE:

WESTFIELD NJ 07091-2806

PO BOX 2806

ADDRESS

223-478-731/000

TAXPAYER IDENTIFICATION#

PERSELY ASSOCIATES, INC.

TAXPAYER NAME:



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 11/28/11

OP ID: 68

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. A statement on this certificate does not confer rights to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Bollinger, Inc. 101 JFK Parkway Short Hills, NJ 07078-5000 Jantle Place, C/O, CRM	INSURED Perselay Associates, Inc. P.O. Box 1003 Chatham, NJ 07928
CONTACT NAME: 973-467-8005 PHONE: 973-921-2876 PHONE (A/C, Ext): E-MAIL: ADDRESS: CUSTOMER ID #: PERSELA	INSURER A: Darwin Select Insurance Co. NAIC #: 24319 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR	TR	TYPE OF INSURANCE	APPL SUBR	NSR, WVD	POLICY NUMBER	INSR EFF	POLICY EXP	LIMITS
		GENERAL LIABILITY						
		COMMERCIAL GENERAL LIABILITY						
		CLAIMS MADE						
		OCUR						
		GENERAL AGGREGATE LIMIT APPLIES PER						
		POLICY						
		PRO						
		JECT						
		LOC						
		ANY AUTO						
		ALL OWNED AUTOS						
		SCHEDULED AUTOS						
		HIRER AUTOS						
		NON-OWNED AUTOS						
		UMBRELLA LIAB						
		EXCESS LIAB						
		CLAIMS-MADE						
		OCUR						
		RETENTION						
		WORKERS COMPENSATION						
		AND EMPLOYERS' LIABILITY						
		ANY PROPRIETOR/PARTNER/EXECUTIVE						
		OFFICER/OWNER EXCLUDED?						
		(Mandatory in NJ)						
		DESCRIBE UNDER						
		A Prof Liability						
		TBD						
		11/28/11						
		11/28/12						
		Limit						
		Retention						
		1,000,000						
		1,000,000						

CERTIFICATE HOLDER

EVIDENT

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

[Signature]

CANCELLATION

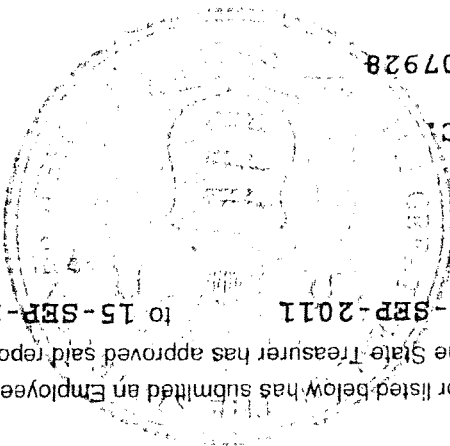
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Certification 47389

CERTIFICATE OF EMPLOYEE INFORMATION REPORT

INITIAL

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-11 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of 15-SEP-2011 to 15-SEP-2018

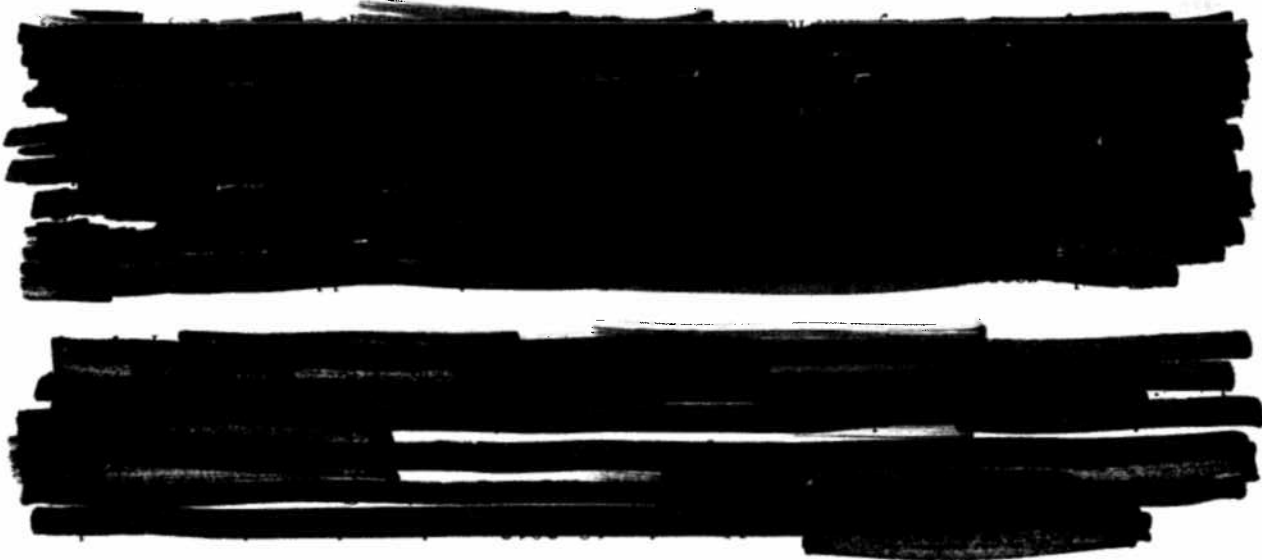


**PERSELY ASSOCIATES INC
35 SANDY HILL ROAD
CHATHAM**

NJ 07928

**Andrew P. Sidamon-Eristoff
State Treasurer**





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INTRODUCTION

TO: Brian Riordan, Director, Correctional Services
 Frank Guzzo, Director, Human Services
 Robert Barry, Esq., County Counsel
 Mathew DiRado, Esq., Director, Personnel
 Geoffrey S. Perschay, Esq., Consultant
 Gary Hilton, Consultant

FROM: Kathryn V. Hatfield, Esq.
 Evan M. Lison, Esq.

RE: Fines as a Disciplinary Penalty for Corrections Officers and Juvenile Detention Officers

DATE: December 12, 2012

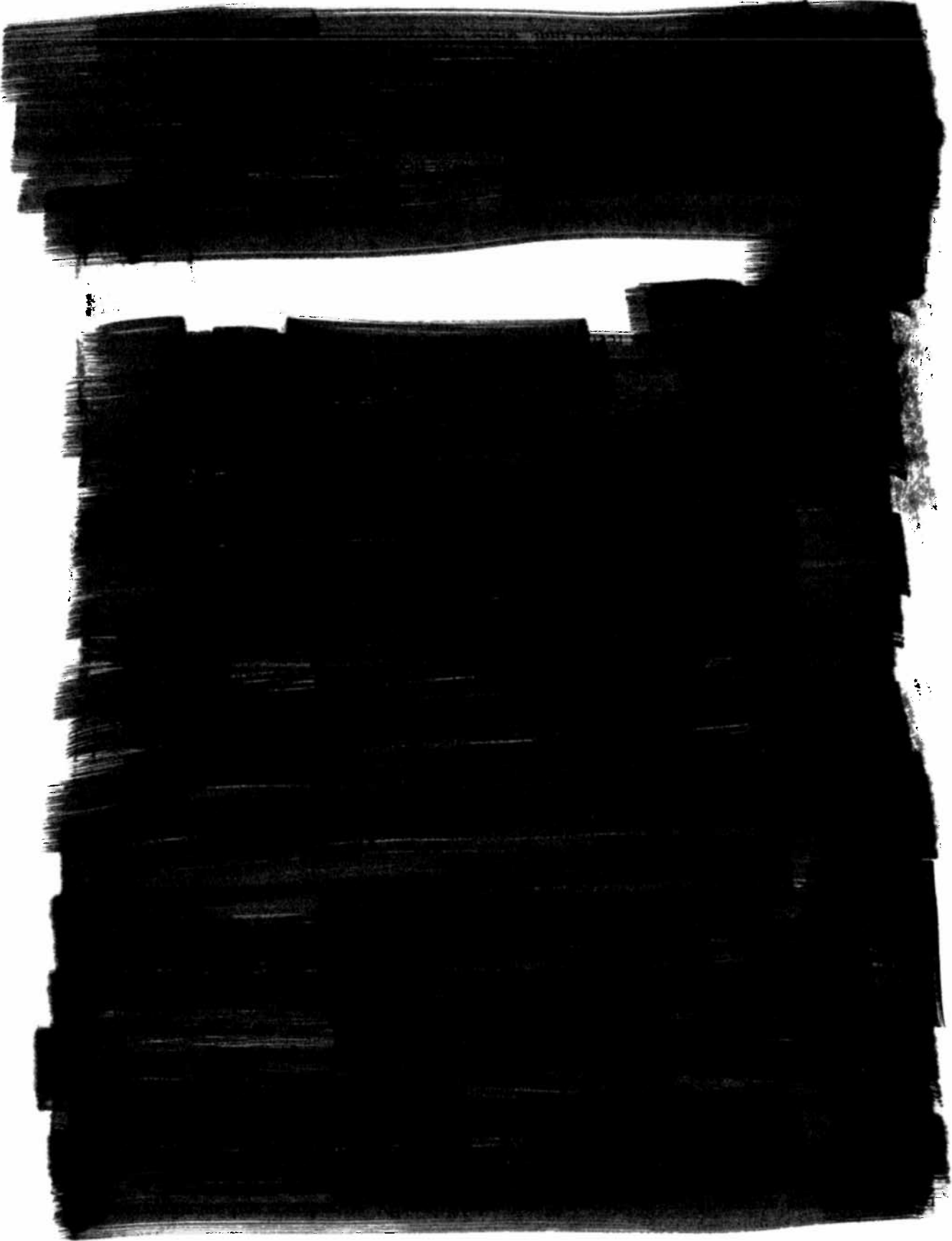
MEMORANDUM

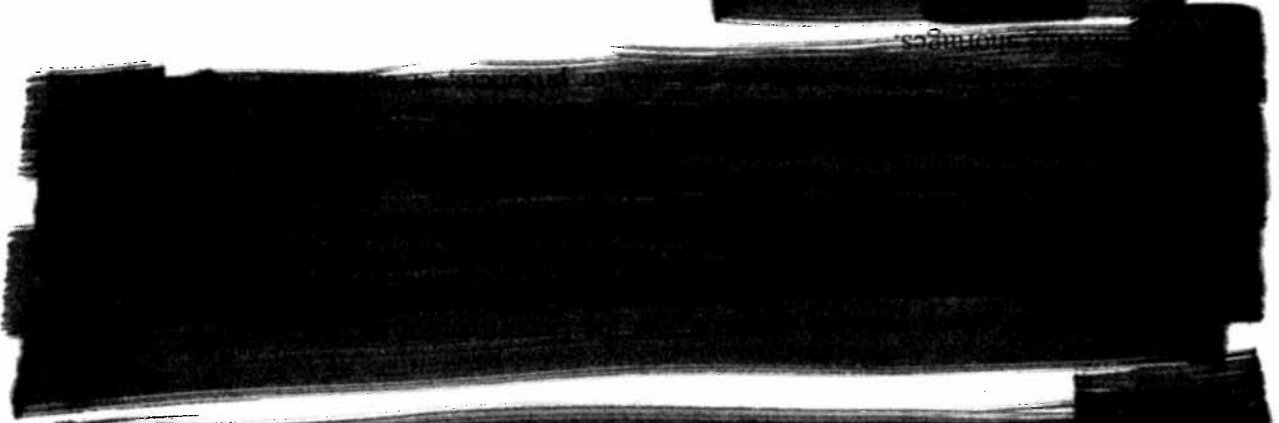
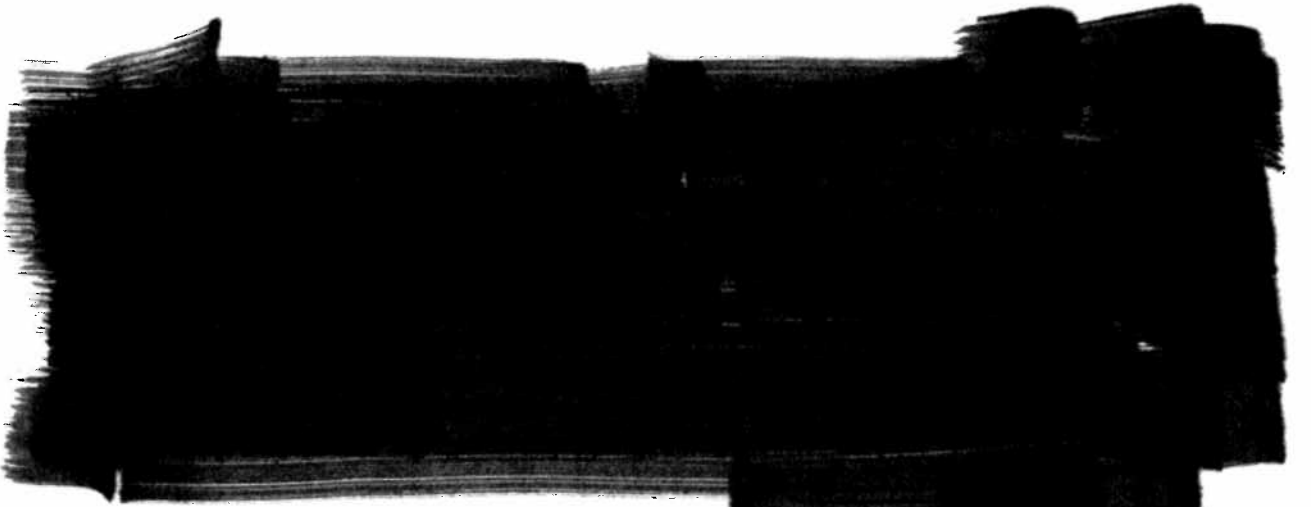
PRIVILEGED AND CONFIDENTIAL
ATTORNEY-CLIENT COMMUNICATION



871 MOUNTAIN AVENUE
 SUITE 200
 SPRINGFIELD, NEW JERSEY 07081
 TEL 973.376.4000
 FAX 973.376.4035
 WWW.BZH-LAW.COM







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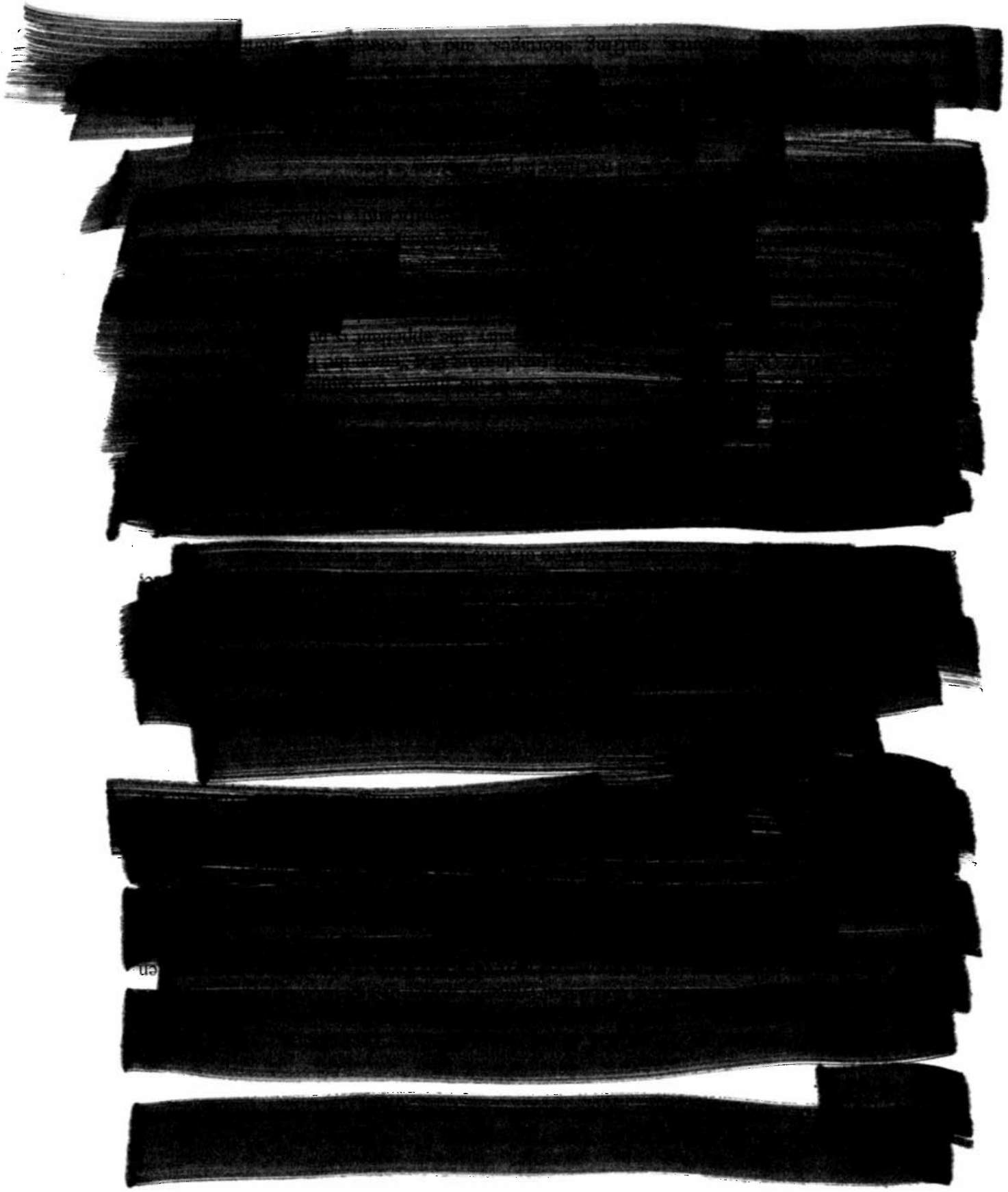
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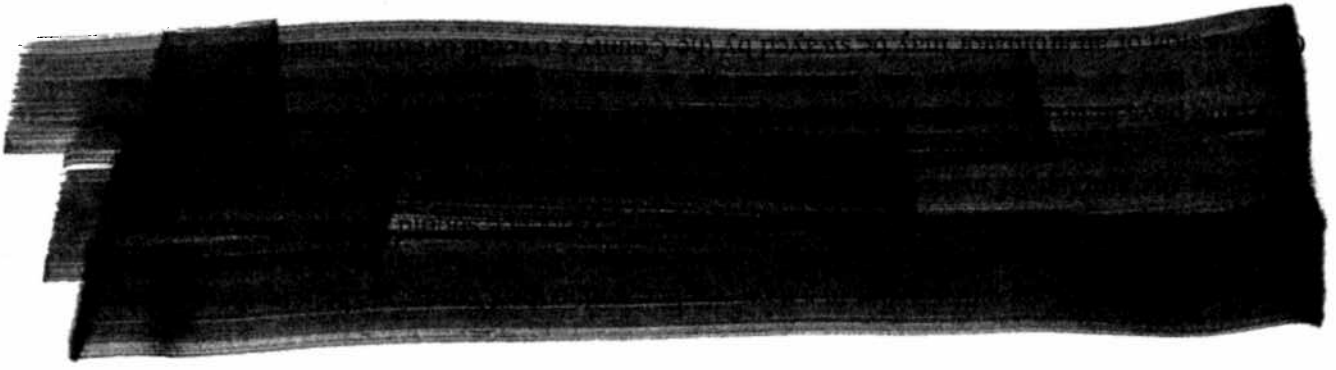
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[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Brian P. Riordan

From: Geoff Perselay <geoff.perselay@gmail.com>
Sent: Wednesday, September 03, 2014 2:06 PM
To: Joseph Infante
Cc: Brian P. Riordan
Subject: ADP, OT and Budget

Joe:
Could you give me the ADP figures for 2011, 2012, 2013 and 2014 YTD. I have 899 for 2012 and 794 for 2013. I just wanted to check them and get a number for 2011 and 2014 so far. Thanks.

Also, if you could give me the OT for 2013 and 2014 YTD both in hours and costs, that would be appreciated as well.

Finally, if you could give me the budget numbers for 2011, 2012, 2013 and 2014 (approved) broken down as follows for each year:

Salary and Wage:(this should include all salary and wage costs other than OT, such as shift diff, comp or anything else)

Overtime:

Other Expenses:

Total: (This should equal the direct expense of the jail to the county. Also please confirm that there are no indirect costs included in this number)

Give me a call if you have any questions. Thanks,

Geoff

Brian P. Riordan

From: Geoff Perseley <geoff.perseley@gmail.com>
Sent: Monday, July 28, 2014 9:47 AM
To: Rose Comas
Cc: Julia Cohen; Sullivan, Thomas; Brian P. Riordan
Subject: Re: RE:

I totally agree. The extension should go out this morning.

Geoff

Sent from my iPhone

> On Jul 28, 2014, at 8:11 AM, Rose Comas <rcomas@ucnl.org> wrote:

> Geoff
> [REDACTED]

> Sent from my Verizon Wireless 4G LTE smartphone

> ----- Original message -----

> From: Julia Cohen
> Date: 07/28/2014 7:41 AM (GMT-05:00)

> To: "Sullivan, Thomas"
> Cc: Rose Comas, Geoff.perseley@gmail.com, "Brian P. Riordan"

> Subject: RE:

> Mr. Sullivan
> I will forward your inquiry to the County of Union Legal Department

> Julia Cohen, Contract Monitor

> -----Original Message-----

> From: Sullivan, Thomas [mailto:Tom.Sullivan@corizonhealth.com]
> Sent: Friday, July 25, 2014 12:56 PM

> To: Julia Cohen

> Cc: Miller, Michael; Devlin, Douglas

> Subject:

> First thank you for the informative tour and the time you took to personally respond to some of vendor questions on the date of the tour. We would like to inquire as the status of the submitted questions and when we can expect responses . Additionally since the responses to the submitted question has not get been posted has the county considered an extension to the official due date of August 1, 2014?

>
>

>
>
>
> Tom Sullivan
> Director Business Development
> North Eastern Region
> Mobile 443-465-0301

> NOTICE OF CONFIDENTIALITY

> This message, including any prior messages and attachments, may contain advisory, consultative and/or deliberative material, confidential information or privileged communications of the County of Union. Access to this message by anyone other than the sender and the intended recipient(s) is unauthorized. If you are not the intended recipient of this message, any disclosure, copying, distribution or action taken or not taken in reliance on it, without the expressed written consent of the County, is prohibited. If you have received this message in error, you should not save, scan, transmit, print, use or disseminate this message or any information contained in this message in any way and you should promptly delete or destroy this message and all copies of it. Please notify the sender by return e-mail if you have received this message in error.

Brian P. Riordan

From: Frank Guzzo
Sent: Friday, July 25, 2014 4:23 PM
To: Geoff Perselay
Cc: Julia Cohen; Joseph Infante; Rose Comas; Brian P. Riordan
Subject: Re: Draft response to all Proposer questions 7/25/14

Per your request:

The staffing matrix by the current provider for juvenile detention is as follows:
Medical Coordinator 5 days per week
Nurse 7 days per week - 8-8 (12 hours)
Doctor 5 days (Monday thru Friday)
Psychiatrist - Monday & Thursday then on call as needed

Sent from my iPad

> On Jul 25, 2014, at 10:16 AM, "Geoff Perselay" <geoff.perselay@gmail.com> wrote:

> To all:
>
>
> Attached is the full version of questions and answers related to the
> vendor submittals from Monday. Many of the questions, as I said this
> morning have highlighted question marks, since I do not have any of
> the information requested. I would recommend that someone review the
> answers with an eye towards either obtaining the information
> requested, or simply respond to them and say that the information is not available.
> In general there are a few things that I feel we will have to do to
> finalize the process.

> 1) When this addendum is issued, we should

> 2) The most immediate concern that I have is

> talking to Pat West or Rosie and
> However, I need input on that even if it

"It's a matter of
inadvertently
redacted"

><Union RCCP#2-2014 Draft responses to questions.docx>

>
>
>
>
>

> Geoff

>

> Please let me know what your pleasure is.

>

> answers should go out no later than Monday.

>

> notice for the extension by the end of the day today. These

>

> don't finalize all of these today, I think something should go out along with a

>

> 4) I am free to go thru these Q&As with you today or Monday. If we

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Brian P. Rioridan

From: Geoff Perselay <geoff.perselay@gmail.com>

Sent: Wednesday, June 25, 2014 6:34 PM

To: Rose Comas

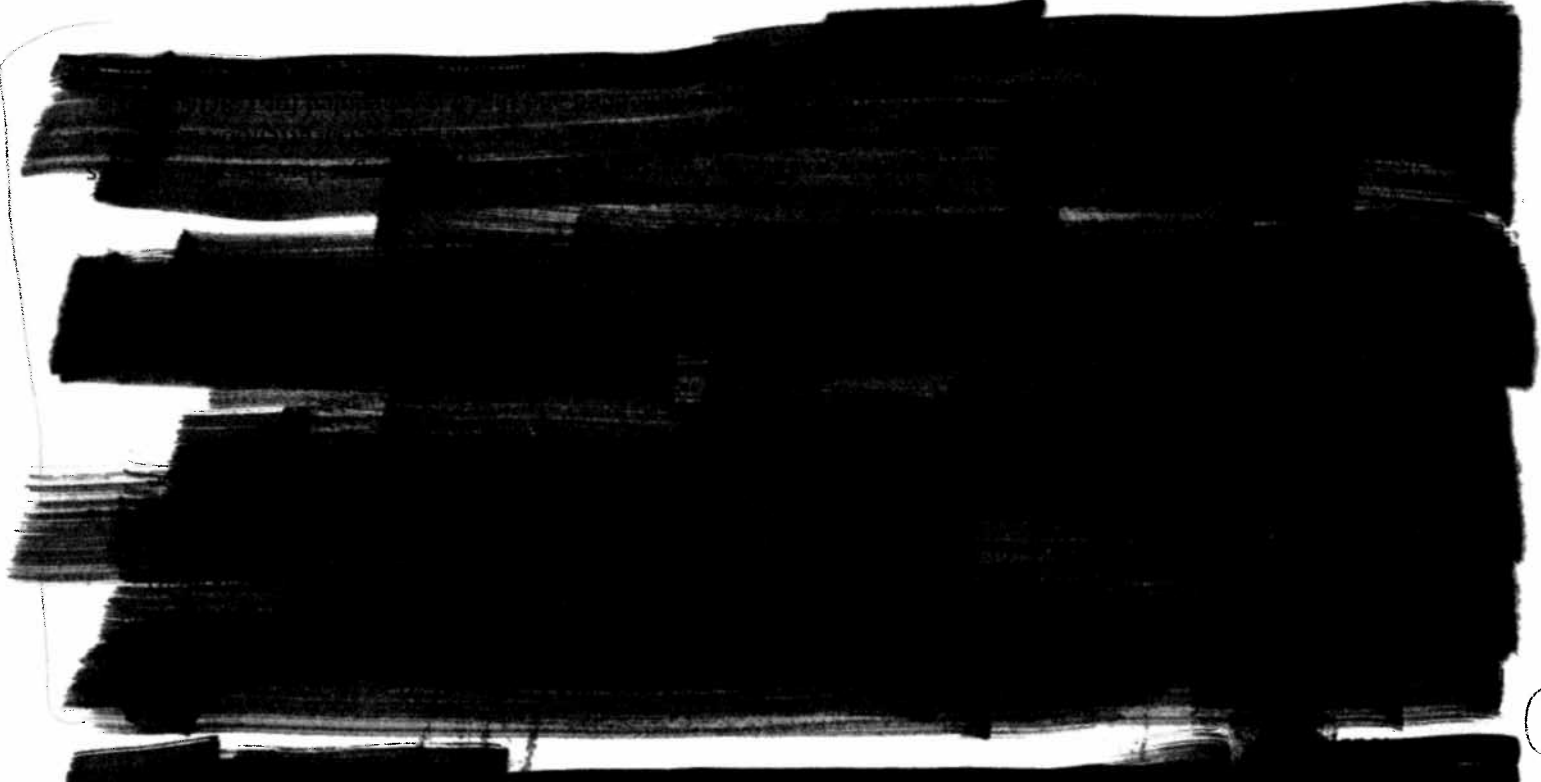
Cc: Brian P. Rioridan; Julia Cohen; Joseph Infante; Frank Guzzo

Subject: Re: Finalizing the Healthcare specs

Attachments: UNION COUNTY MEDICAL RFP COST WORKSHEET\$42014.docx; Union County Jail

Health Care Specs Final Draft for Comment.doc

Not a problem. I have made edits and added language from our previous meeting as well as the meeting on Monday. My only real concern is the issue of the position matrix. From what Julia provided to me, minimum requirements



I think I am pretty much done with this. Let me know if you have any questions. But I would suggest that Julia try and find the staffing grid for how they are currently operating and utilize that as the basis for minimum staffing. I am sure that they are operating at a significantly different staffing pattern with half the inmates they had when the contract started.

Geoff

Geoffrey S. Perselay, Esq.
Perselay Associates, Inc.
P.O. Box 1003
Chatham, New Jersey 07928
(908) 377-0410
Geoff.Perselay@gmail.com

From: Rose Comas <rcomas@ucn1.org>
Date: Wednesday, June 25, 2014 at 4:53 PM
To: Geoff Perselay <Geoff.Perselay@gmail.com>
Subject: RE: Finalizing the Healthcare specs

Hi! Geoff,
I did not respond to you about today b/c my day was a little hectic. I think you can add the language and highlight the changes and send to me. I can take a look at it so our meeting can be more productive.

Rose Comas, Esq., MPA
First Deputy County Counsel
County of Union

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From: Geoff Perselay [mailto:geoff.perselay@gmail.com]

Sent: Tuesday, June 24, 2014 6:50 PM

To: Rose Comas

Subject: Finalizing the Healthcare specs

Rose:

How do you want to do this. I have additional language and information for the specifications that needs to get added to the RFP. If you want me to simply add them in to the version that I have, I can do that and then highlight changes and then forward to you. Would you prefer that we spend one or two hours together marking up one copy and you can have that finalized with the standard language etc. and have someone prepare the final specs. Let me know. My day opened up tomorrow so I can meet at your convenience.

Thanks,

Geoff

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Brian P. Riordan

From:

Sent:

To:

Subject:

Attachments:

Geoffrey Perselay <geoff.perselay@gmail.com>

Wednesday, June 11, 2014 4:38 PM

Brian P. Riordan

PBA 1199 Contract Issues for meeting tomorrow

PBA 1199 Contract Issues with Management Rights.docx; ATT00001.txt

Brian P. Riordan

From: Geoff Perselay <geoff.perselay@gmail.com>
Sent: Thursday, June 05, 2014 4:04 PM
To: Rose Comas
Cc: Brian P. Riordan; Julia Cohen
Subject: Meeting on Jail Medical Specs

Rose: (1)



Thanks,

Geoff

Geoffrey S. Perselay, Esq.
Perselay Associates, Inc.
P.O. Box 1003
Chatham, New Jersey 07928
(908) 377-0410
Geoff.Perselay@gmail.com

Brian P. Riordan

From: Geoff Perselay <geoff.perselay@gmail.com>
Sent: Monday, June 02, 2014 2:31 PM
To: Bibi Taylor
Cc: Brian P. Riordan
Subject: FW: Management Report

Bibi:

I hope your weekend was great. I was out of town on Friday when I sent this to you. But I just wanted to clarify, that in addition to the monthly bank statements referred to below, the contract also requires that:

"The P.B.A. Further agrees that it will provide the County with the following documentation no less than on a quarterly basis: 1. A copy of all insurance policies and corresponding paid invoices for which reimbursement was made out of Fund proceeds. 2. A statement of all disbursements made from the Fund and the reasons therefore; 3. A statement of all disbursements made by the Fund and the reasons therefore; and 4. A statement of the reconciled account of the Fund.

Further, the contract provides that:

" The PBA agrees that the County shall have the right to audit the books, records and accounts of the Fund at any time upon written, certified request. The parties shall agree on an acceptable date to commence the requested audit, but in any case, the audit shall take place no later than thirty calendar days from the date of receipt of the audit request by the PBA. The failure of the PB to comply with a written audit request shall be deemed to be a material breach of this Side-Bar Agreement relative to the Insurance Development Fund.

The PBA's failure to comply with the foregoing terms shall result in an immediate breach of this Article and the County's obligation to transmit any payment pursuant to this Article shall terminate and all money on deposit in any and all accounts of the Fund shall immediately be returned to the County.

As you can see, this language is very straight forward. Either they did or didn't perform their reporting requirements on a monthly or quarterly basis. If they did, then I would suggest

Could you please confirm that finance does not and has not received any of the quarterly documentary requirements since the beginning of this contract on January 1, 2010 and thru December 31, 2012. Also please confirm that no documentation has been provided from January 1, 2013 to present. Frankly, I don't see this as a provision that can be cured.

Thanks for your help.

Geoff

From: Geoff Perselay <Geoff.Perselay@gmail.com>
Date: Friday, May 30, 2014 at 4:36 PM

To: Bibi Taylor <btaylor@ucnj.org>
Cc: "Brian (Priscilla) Riordan" <brriordan@ucnj.org>
Subject: Re: Management Report

Bibi:
Thanks for the clarification as to whether there have been any documents provided to Finance, as required under the contract.
If you could provide me with any documentation regarding the payment made by the count to PBA 199 for the past three years (2012,2013 and 2014), I would appreciate it very much.
Thanks again,
Geoff

Sent from my iPhone

On May 30, 2014, at 11:09 AM, Bibi Taylor <btaylor@ucnj.org> wrote:

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Gentlemen,
Hope all is well.

[REDACTED]

We have however, made payment to the PBA for their Personal Liability Insurance after receiving the roster of their members.

Bibi Taylor
Director/County Treasurer
Department of Finance
County of Union
10 Elizabethtown Plaza
Elizabethtown, NJ 07207

Office: (908) 527-4055
Fax: (908) 558-3486

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From: Brian P. Riordan
Sent: Wednesday, May 28, 2014 7:11 PM
To: 'Geoff.Perselay@gmail.com'
Cc: Bibi Taylor
Subject: Re: Management Report

I have copied Bibi Taylor as this document / info (if available) would prob be available through finance

.....
From: Geoff Perselay [mailto:geoff.perselay@gmail.com]
Sent: Wednesday, May 28, 2014 06:52 PM
To: Brian P. Riordan
Subject: FW: Management Report

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From: Geoff Perselay <Geoff.Perselay@gmail.com>
Date: Wednesday, May 28, 2014 at 5:59 PM
To: "Brian (Priscilla) Riordan" <brordan@ucn1.org>
Subject: Management Report

Brian: in drafting the report, I have a question or two for you:

2

2

Thanks, and please let me know whatever you can regarding the above issues.

Geoff

Geoffrey S. Perselay, Esq.

Perselay Associates, Inc.

P.O. Box 1003

Chatham, New Jersey 07928

(908) 377-0410

Geoff.Perselay@gmail.com

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Brian P. Riordan

From: Geoff Perselay <geoff.perselay@gmail.com>
Sent: Monday, June 02, 2014 1:03 PM
To: Frank Guzzo; Brian P. Riordan
Cc: 'KVH@bzh-law.com'
Subject: Re: Meeting - Jail Study

Works for me as well. See you then.

On 6/2/14, 12:32 PM, "Frank Guzzo" <fguzzo@ucn1.org> wrote:

>How about 12:30 on the 12th in my office.

>-----Original Message-----

>From: Brian P. Riordan

>Sent: Monday, June 02, 2014 10:42 AM

>To: Frank Guzzo; 'Geoff.Perselay@gmail.com'

>Cc: 'KVH@bzh-law.com'

>Subject: Re: Meeting - Jail Study

>6/11 out of office

>6/12 -- only avail between 12 - 2 "" then prob after 4 and 7 when FH

>mtg begins.

>----- Original Message -----

>From: Frank Guzzo

>Sent: Monday, June 02, 2014 10:38 AM

>To: 'geoff.perselay@gmail.com' <geoff.perselay@gmail.com>; Brian P.

>Riordan

>Cc: 'KVH@bzh-law.com' <KVH@bzh-law.com>

>Subject: Meeting - Jail Study

>Kathy is available to meet on the above captioned subject either June

>11 or 12. Please let me know what day and time works best and I will

>coordinate.

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Brian P. Riordan

From: Geoff Perselay <geoff.perselay@gmail.com>
Sent: Tuesday, May 20, 2014 5:58 PM
To: Brian P. Riordan
Subject: Needed Information re: Management Report

Brian: I am starting to finalize sections of the management report (I know there is a lot of discussion about how long this has taken)! I am going to need budget information that I think only your office can provide me. The earlier you can get me this information the better off I will be in getting the report in shape. I am sure that Joe can put this together quickly. To start with, I will need the following:

For 2011, 2012 and 2013 (each year a separate analysis):

Break down of costs as follows:

1. Overall Budget Cost: _____
 - A. Salaries and Wages: (total) _____
 - 1. Custody Staff : _____
 - A. C.O.s # of authorized positions _____
 - B. Sgts. # of authorized positions _____
 - C. Lts. # of authorized positions _____
 - D. Cpts. # of authorized positions _____
 - 2. Civilian Staff
 - Titles: A. _____ B. _____ C. etc. _____
 - 3. Other County Departmental Staff Assigned to Jail
 - Maintenance Cost/Charge Back: _____
 - Other Department Staff: _____
 - 4. Other Expenses: _____

Total Overtime

Fringe Benefit Cost

Total Salary and Wage

Usual costs including supplies, equipment, etc.

5.

Contracted Services:

Medical _____

Food Service _____

Commissary _____

CEC Contract

Hudson Housing Contract

Other Contracted Service

Capital Improvements

6.

Projects and Projected costs:

A.

B.

C.

2.

REVENUE

A.

Inmate Housing Revenue

B.

Commission

1.

Commissary

2.

Inmate Phones

3.

ADP (average for the year)

4.

Cost per inmate per day