

ACTION TO BE TAKEN

NEW HIRE

- Interim
- Permanent
- Provisional
- Temporary
- Unclass
- WIA

- PROMOTION IN POSITION
- PROMOTION TO VACANCY
- TRANSFER
- REPLACE VACANCY
- TEMPORARY APPOINTMENT
- INTERIM APPOINTMENT
- FUNDING ALLOCATION CHANGE
- SALARY CHANGE
- TITLE CHANGE
- OTHER Representation & Hours

Certification #:

CURRENT POSITION INFORMATION

PROPOSED POSITION INFORMATION

DEPT/DIV 755-770 Sheriff  
 PREVIOUS EMPLOYEE Childs Richard  
 TITLE Chief Warrant Off G20.5  
 SALARY \$113,470.00  
 FUND ALLOCATIONS 100% County  
 UNION/EXCLUSIONARY A50 Non-Contractuals  
 GRADE G20.5 HOURS 70.00 Date Avail.: 2/1/2011

DEPT/DIV 755-770 Sheriff  
 PROPOSED EMPLOYEE Von Langen, Zachary  
 TITLE SHERIFF'S OFFICER  
 SALARY \$49,122  
 FUND ALLOCATIONS 100% County  
 UNION/EXCLUSIONARY A55 PBA L108 Sheriffs Officers  
 GRADE  HOURS 82.00 HIRE D

SELECTED CANDIDATE INFORMATION

NAME Von Langen, Zachary  
 STARTING/PROPOSED SALARY \$49,122  
 GRADE  MIN: \$34,778.00 MAX: \$82,034.00  
 EFFECTIVE DATE 5/31/2011  
 PROMOTION IN POSITION  PROMOTION TO VACANCY   
 DATE OF LAST PROMOTION

EMPLOYEE'S CURRENT SALARY   
 CURRENT GRADE  PC#   
 \$ Increase   
 Current Title   
 Current Union

AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD	<u>2-18-11</u>	ADMIN. SERVICES	<u>2/15/11</u>
PERSONNEL	<u>2-9-11</u>	COUNTY MANAGER	<u>02-10-11</u>
FINANCE	<u>2-10-11</u>		

AUTHORIZE TO HIRE

George H. [Signature]  
 COUNTY MANAGER DATE 05-27-11

FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.  DATE ADOPTED

ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

A PORTION OF THIS POSITIONS MONIES WILL BE USED TO FUND POSITION # 00-31092.

**ACTION TO BE TAKEN**

**NEW HIRE**

- Interim  Temporary
- Permanent  Unclass
- Provisional  WIA

- PROMOTION IN POSITION  INTERIM APPOINTMENT
- PROMOTION TO VACANCY  FUNDING ALLOCATION CHANGE
- TRANSFER  SALARY CHANGE
- REPLACE VACANCY  TITLE CHANGE
- TEMPORARY APPOINTMENT  OTHER \_\_\_\_\_

Certification #: PL110504

**CURRENT POSITION INFORMATION**

**PROPOSED POSITION INFORMATION**

DEPT/DIV 894-090 Human Svcs/ Juvenile Detention

DEPT/DIV 894-090 Human Svcs/ Juvenile Detention

PREVIOUS EMPLOYEE VACANT ()

PROPOSED EMPLOYEE Richardson, Sheila

TITLE Sr Juvenile Detention Officer

TITLE Senior Juvenile Detention Officer

SALARY \$51,386.00

SALARY \$41,565.54

FUND ALLOCATIONS 100% County \_\_\_\_\_

FUND ALLOCATIONS 100% County \_\_\_\_\_

UNION/EXCLUSIONARY A51 Union Council #8

UNION/EXCLUSIONARY A51 Union Council #8

GRADE \_\_\_\_\_ HOURS 80.00 Date Avail.: 2/28/2010

GRADE \_\_\_\_\_ HOURS 80.00 HIRE D 07/02/06

**SELECTED CANDIDATE INFORMATION**

NAME Richardson, Sheila

EMPLOYEE'S CURRENT SALARY \$40,316.54

STARTING/PROPOSED SALARY \$41,565.54

CURRENT GRADE \_\_\_\_\_ PC# 05-10201

GRADE \_\_\_\_\_ MIN: \$38,362 MAX: \$55,843

\$ Increase \$1,249

EFFECTIVE DATE ASAP

Current Title JUV. DET. OFFICER

PROMOTION IN POSITION  PROMOTION TO VACANCY

Current Union COB

DATE OF LAST PROMOTION N/A

**AUTHORIZATION FOR REQUESTED ACTION**

	DATE	DATE
DEPARTMENT HEAD <u>[Signature]</u>	<u>5/4/11</u>	ADMIN. SERVICES <u>[Signature]</u> <u>5/19/11</u>
PERSONNEL <u>[Signature]</u>	<u>5/5/11</u>	COUNTY MANAGER <u>[Signature]</u>
FINANCE <u>[Signature]</u>	<u>5/4/11</u>	

**AUTHORIZE TO HIRE**

George H. [Signature] COUNTY MANAGER      05-27-11 DATE

**FREEHOLDER BOARD ACTION (if required)**

RESOLUTION NO. \_\_\_\_\_ DATE ADOPTED \_\_\_\_\_

**ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)**

24/7 Facility, EXEMPT from 90 Day Freeze

EEO 4 FUNCTION CODE 11

85

**PROPOSED PERSONNEL ACTION**

AGENDA #:

POSITION CONTROL #

04-20811

**ACTION TO BE TAKEN**

**NEW HIRE**

- Interim       Temporary
- Permanent     Unclass
- Provisional     WIA

- PROMOTION IN POSITION
- PROMOTION TO VACANCY
- TRANSFER
- REPLACE VACANCY
- TEMPORARY APPOINTMENT
- INTERIM APPOINTMENT
- FUNDING ALLOCATION CHANGE
- SALARY CHANGE
- TITLE CHANGE
- OTHER

Certification #: PL110504

**CURRENT POSITION INFORMATION**

**PROPOSED POSITION INFORMATION**

DEPT/DIV 894-090 Human Svcs/ Juvenile Detention  
 PREVIOUS EMPLOYEE VACANT ( )  
 TITLE Sr Juvenile Detention Officer  
 SALARY \$51,386.00  
 FUND ALLOCATIONS 100% County  
 UNION/EXCLUSIONARY A51 Union Council #8  
 GRADE \_\_\_\_\_ HOURS 80.00 Date Avail.: 2/28/2010

DEPT/DIV 894-090 Human Svcs/ Juvenile Detention  
 PROPOSED EMPLOYEE Richardson, Sheila  
 TITLE Senior Juvenile Detention Officer  
 SALARY \$41,565.54  
 FUND ALLOCATIONS 100% County  
 UNION/EXCLUSIONARY A51 Union Council #8  
 GRADE \_\_\_\_\_ HOURS 80.00 HIRE D 07/02/06

**SELECTED CANDIDATE INFORMATION**

NAME Richardson, Sheila  
 STARTING/PROPOSED SALARY \$41,565.54  
 GRADE \_\_\_\_\_ MIN: \$38,362 MAX: \$55,843  
 EFFECTIVE DATE ASAP  
 PROMOTION IN POSITION  PROMOTION TO VACANCY   
 DATE OF LAST PROMOTION N/A

EMPLOYEE'S CURRENT SALARY \$40,316.54  
 CURRENT GRADE \_\_\_\_\_ PC# 05-10201  
 \$ Increase \$1,249  
 Current Title JUV. DET. OFFICER  
 Current Union COB

**AUTHORIZATION FOR REQUESTED ACTION**

	DATE		DATE
DEPARTMENT HEAD	<u>5/4/11</u>	ADMIN. SERVICES	<u>5/19/11</u>
PERSONNEL	<u>5/5/11</u>	COUNTY MANAGER	<u>5/19/11</u>
FINANCE	<u>5/4/11</u>		

**AUTHORIZE TO HIRE**

George H. D. \_\_\_\_\_  
 COUNTY MANAGER DATE 05-27-11

**FREEHOLDER BOARD ACTION (if required)**

RESOLUTION NO. \_\_\_\_\_ DATE ADOPTED \_\_\_\_\_

**ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)**

24/7 Facility, EXEMPT from 90 Day Freeze

EEO 4 FUNCTION CODE 11

85

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-44731

## ACTION TO BE TAKEN

### NEW HIRE

- Interim       Temporary  
 Permanent     Unclass  
 Provisional    WIA

- PROMOTION IN POSITION       INTERIM APPOINTMENT  
 PROMOTION TO VACANCY       FUNDING ALLOCATION CHANGE  
 TRANSFER                               SALARY CHANGE  
 REPLACE VACANCY               TITLE CHANGE  
 TEMPORARY APPOINTMENT     OTHER

Certification #: 0L110369

### CURRENT POSITION INFORMATION

### PROPOSED POSITION INFORMATION

DEPT/DIV 761-930 Public Safety/ Medical Examiner

DEPT/DIV 761-930 Public Safety/ Medical Examiner

PREVIOUS EMPLOYEE Cosgrove, Christopher

PROPOSED EMPLOYEE Vaccaro, Nancy

TITLE Invest Co Med Examiner Per Diem

TITLE Invest Co Med Examiner Per Diem

SALARY \$11.25 hr \$135 max per day

SALARY \$11.25 hr \$135 max per day

FUND ALLOCATIONS 100% County

FUND ALLOCATIONS 100% County

UNION/EXCLUSIONARY A51 Union Council #8

UNION/EXCLUSIONARY A51 Union Council #8

GRADE  HOURS 24 Date Avail.:

GRADE  HOURS 24 HIRE D

### SELECTED CANDIDATE INFORMATION

NAME Vaccaro, Nancy

EMPLOYEE'S CURRENT SALARY

STARTING/PROPOSED SALARY \$11.25 / \$135.00

CURRENT GRADE

PC#

GRADE

MIN:

MAX:

\$ Increase

EFFECTIVE DATE ASAP

Current Title

PROMOTION IN POSITION

PROMOTION TO VACANCY

Current Union

DATE OF LAST PROMOTION

### AUTHORIZATION FOR REQUESTED ACTION

DATE

DATE

DEPARTMENT HEAD *[Signature]*

5-19-11

ADMIN. SERVICES *[Signature]*

6/1/11

PERSONNEL *[Signature]*

5/25/11

COUNTY MANAGER *[Signature]*

05-27-11

FINANCE *[Signature]*

6/25/11

### AUTHORIZE TO HIRE

\_\_\_\_\_  
COUNTY MANAGER

\_\_\_\_\_  
DATE

### FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.

DATE ADOPTED

### ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

\$135 per diem, 24 hour shift

EEO 4 FUNCTION CODE 4

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-90521

## ACTION TO BE TAKEN

**NEW HIRE**

- Interim       Temporary  
 Permanent     Unclass  
 Provisional     WIA

- PROMOTION IN POSITION       INTERIM APPOINTMENT  
 PROMOTION TO VACANCY       FUNDING ALLOCATION CHANGE  
 TRANSFER  
 SALARY CHANGE  
 REPLACE VACANCY       TITLE CHANGE  
 TEMPORARY APPOINTMENT     OTHER

Certification #:

### CURRENT POSITION INFORMATION

### PROPOSED POSITION INFORMATION

DEPT/DIV **789-115 Human Svcs/ Income Maintenanc**  
 PREVIOUS EMPLOYEE **Mickens Melvin**  
 TITLE **Human Svc Spclst 1**  
 SALARY **\$42,498.00**  
 FUND ALLOCATIONS **100%** County  
 UNION/EXCLUSIONARY **A64** CWA Union County Social S  
 GRADE  HOURS **70.00** Date Avail.: **5/26/2011**

DEPT/DIV **789-115 Human Svcs/ Income Maintenanc**  
 PROPOSED EMPLOYEE **Mickens Melvin**  
 TITLE **Human Services Specialist 2**  
 SALARY **\$44,464.00**  
 FUND ALLOCATIONS **100%** County  
 UNION/EXCLUSIONARY **A64** CWA Union County Social S  
 GRADE  HOURS **70.00** HIRE D **5/26/2009**

### SELECTED CANDIDATE INFORMATION

NAME **Mickens Melvin**  
 STARTING/PROPOSED SALARY **\$44,464.00**  
 GRADE  MIN: **\$44,464.00** MAX: **\$64,783.00**  
 EFFECTIVE DATE **5/26/2011**  
 PROMOTION IN POSITION  PROMOTION TO VACANCY   
 DATE OF LAST PROMOTION

EMPLOYEE'S CURRENT SALARY **\$42,498.00**  
 CURRENT GRADE  PC# **00-90521**  
 \$ Increase **\$1,966.00**  
 Current Title **Human Svc Spclst 1**  
 Current Union **A64**

### AUTHORIZATION FOR REQUESTED ACTION

	DATE	DATE
DEPARTMENT HEAD <i>[Signature]</i>	4/4/11	4/14/11
PERSONNEL <i>[Signature]</i>	4/6/11	4-6-11
FINANCE		

### AUTHORIZE TO HIRE

\_\_\_\_\_  
COUNTY MANAGER

\_\_\_\_\_  
DATE

### FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.

DATE ADOPTED

### ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

Contractually mandated promotion. CWA Local 1080

EEO 4 FUNCTION CODE \_\_\_\_\_

79

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-92711

## ACTION TO BE TAKEN

**NEW HIRE**

- Interim       Temporary  
 Permanent     Unclass  
 Provisional     WIA

- PROMOTION IN POSITION       INTERIM APPOINTMENT  
 PROMOTION TO VACANCY       FUNDING ALLOCATION CHANGE  
 TRANSFER       SALARY CHANGE  
 REPLACE VACANCY       TITLE CHANGE  
 TEMPORARY APPOINTMENT       OTHER

Certification #:

### CURRENT POSITION INFORMATION

### PROPOSED POSITION INFORMATION

DEPT/DIV **789-117 Human Svcs/ Food Stamp Prgrm**

PREVIOUS EMPLOYEE **Matos Jessica**

TITLE **Human Svc Spclst 1**

SALARY **\$42,498.00**

FUND ALLOCATIONS **100%** County

UNION/EXCLUSIONARY **A64** CWA Union County Social S

GRADE  HOURS **70.00** Date Avail.: **5/26/2011**

DEPT/DIV **789-117 Human Svcs/ Food Stamp Prgrm**

PROPOSED EMPLOYEE **Matos Jessica**

TITLE **Human Services Specialist 2**

SALARY **\$44,464.00**

FUND ALLOCATIONS **100%** County

UNION/EXCLUSIONARY **A64** CWA Union County Social S

GRADE  HOURS **70.00** HIRE D **5/26/2009**

### SELECTED CANDIDATE INFORMATION

NAME **Matos Jessica**

EMPLOYEE'S CURRENT SALARY **\$42,498.00**

STARTING/PROPOSED SALARY **\$44,464.00**

CURRENT GRADE  PC# **00-92711**

GRADE  MIN: **\$44,464.00** MAX: **\$64,783.00**

\$ Increase **\$1,966.00**

EFFECTIVE DATE **5/26/2011**

Current Title **Human Svc Spclst 1**

PROMOTION IN POSITION  PROMOTION TO VACANCY

Current Union **A64**

DATE OF LAST PROMOTION

### AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD	<i>[Signature]</i>	ADMIN. SERVICES	<i>[Signature]</i>
PERSONNEL	<i>[Signature]</i>	COUNTY MANAGER	<i>[Signature]</i>
FINANCE	<i>[Signature]</i>		

### AUTHORIZE TO HIRE

\_\_\_\_\_  
COUNTY MANAGER

\_\_\_\_\_  
DATE

### FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.

DATE ADOPTED

### ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

Contractually mandated promotion. CWA Local 1080

EEO 4 FUNCTION CODE \_\_\_\_\_

78



# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-93161

## ACTION TO BE TAKEN

**NEW HIRE**

- Interim       Temporary
- Permanent     Unclass
- Provisional     WIA

- PROMOTION IN POSITION       INTERIM APPOINTMENT
- PROMOTION TO VACANCY       FUNDING ALLOCATION CHANGE
- TRANSFER       SALARY CHANGE
- REPLACE VACANCY       TITLE CHANGE
- TEMPORARY APPOINTMENT       OTHER

Certification #:

**CURRENT POSITION INFORMATION**

**PROPOSED POSITION INFORMATION**

DEPT/DIV **789-117 Human Svcs/ Food Stamp Prgrm**  
 PREVIOUS EMPLOYEE **Lampley Tanaya**  
 TITLE **Human Svc Spclst 1**  
 SALARY **\$42,498.00**  
 FUND ALLOCATIONS **100%** County   
 UNION/EXCLUSIONARY **A64** CWA Union County Social S  
 GRADE  HOURS **70.00** Date Avail.: **5/26/2011**

DEPT/DIV **789-117 Human Svcs/ Food Stamp Prgrm**  
 PROPOSED EMPLOYEE **Lampley Tanaya**  
 TITLE **Human Services Specialist 2**  
 SALARY **\$44,464.00**  
 FUND ALLOCATIONS **100%** County   
 UNION/EXCLUSIONARY **A64** CWA Union County Social S  
 GRADE  HOURS **70.00** HIRE D **5/26/2009**

## SELECTED CANDIDATE INFORMATION

NAME **Lampley Tanaya**  
 STARTING/PROPOSED SALARY **\$44,464.00**  
 GRADE  MIN: **\$44,464.00** MAX: **\$64,783.00**  
 EFFECTIVE DATE **5/26/2011**  
 PROMOTION IN POSITION  PROMOTION TO VACANCY   
 DATE OF LAST PROMOTION

EMPLOYEE'S CURRENT SALARY **\$42,498.00**  
 CURRENT GRADE  PC# **00-93161**  
 \$ Increase **\$1,966.00**  
 Current Title **Human Svc Spclst 1**  
 Current Union **A64**

## AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <i>[Signature]</i>	4/6/11	ADMIN. SERVICES <i>[Signature]</i>	4/14/11
PERSONNEL <i>[Signature]</i>	4/6/11	COUNTY MANAGER <i>[Signature]</i>	4-6-11
FINANCE			

## AUTHORIZE TO HIRE

\_\_\_\_\_  
COUNTY MANAGER

\_\_\_\_\_  
DATE

## FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.

DATE ADOPTED

## ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

Contractually mandated promotion. CWA Local 1080

EEO 4 FUNCTION CODE \_\_\_\_\_

77

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-90351

## ACTION TO BE TAKEN

**NEW HIRE**

- Interim       Temporary  
 Permanent     Unclass  
 Provisional     WIA

- PROMOTION IN POSITION       INTERIM APPOINTMENT  
 PROMOTION TO VACANCY       FUNDING ALLOCATION CHANGE  
 TRANSFER       SALARY CHANGE  
 REPLACE VACANCY       TITLE CHANGE  
 TEMPORARY APPOINTMENT       OTHER

Certification #:

**CURRENT POSITION INFORMATION**

**PROPOSED POSITION INFORMATION**

DEPT/DIV 789-115 Human Svcs/ Income Maintenanc  
 PREVIOUS EMPLOYEE Jones Kamilah  
 TITLE Human Svc Spclst 1  
 SALARY \$42,498.00  
 FUND ALLOCATIONS 100% County  
 UNION/EXCLUSIONARY A64 CWA Union County Social S  
 GRADE   HOURS 70.00 Date Avail.: 5/26/2011

DEPT/DIV 789-115 Human Svcs/ Income Maintenanc  
 PROPOSED EMPLOYEE Jones Kamilah  
 TITLE Human Services Specialist 2  
 SALARY \$44,464.00  
 FUND ALLOCATIONS 100% County  
 UNION/EXCLUSIONARY A64 CWA Union County Social S  
 GRADE   HOURS 70.00 HIRE D 5/26/2009

## SELECTED CANDIDATE INFORMATION

NAME Jones Kamilah  
 STARTING/PROPOSED SALARY \$44,464.00  
 GRADE   MIN: \$44,464.00 MAX: \$64,783.00  
 EFFECTIVE DATE 5/26/2011  
 PROMOTION IN POSITION  PROMOTION TO VACANCY   
 DATE OF LAST PROMOTION  

EMPLOYEE'S CURRENT SALARY \$42,498.00  
 CURRENT GRADE   PC# 00-90351  
 \$ Increase \$1,966.00  
 Current Title Human Svc Spclst 1  
 Current Union A64

## AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <i>[Signature]</i>	4/6/11	ADMIN. SERVICES <i>[Signature]</i>	4/14/11
PERSONNEL <i>[Signature]</i>	4/6/11	COUNTY MANAGER <i>[Signature]</i>	4-6-11
FINANCE			

## AUTHORIZE TO HIRE

\_\_\_\_\_  
COUNTY MANAGER

\_\_\_\_\_  
DATE

## FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.

DATE ADOPTED

## ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

Contractually mandated promotion. CWA Local 1080

EEO 4 FUNCTION CODE \_\_\_\_\_

76



# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-92051

## ACTION TO BE TAKEN

**NEW HIRE**

- Interim       Temporary  
 Permanent     Unclass  
 Provisional     WIA

- PROMOTION IN POSITION       INTERIM APPOINTMENT  
 PROMOTION TO VACANCY       FUNDING ALLOCATION CHANGE  
 TRANSFER       SALARY CHANGE  
 REPLACE VACANCY       TITLE CHANGE  
 TEMPORARY APPOINTMENT       OTHER

Certification #:

### CURRENT POSITION INFORMATION

### PROPOSED POSITION INFORMATION

DEPT/DIV **789-117 Human Svcs/ Food Stamp Prgrm**  
 PREVIOUS EMPLOYEE **Tyler Carlissa**  
 TITLE **Human Svc Spclst 1**  
 SALARY **\$42,498.00**  
 FUND ALLOCATIONS **100%** County  
 UNION/EXCLUSIONARY **A64** CWA Union County Social S  
 GRADE  HOURS **70.00** Date Avail.: **5/26/2011**

DEPT/DIV **789-117 Human Svcs/ Food Stamp Prgrm**  
 PROPOSED EMPLOYEE **Tyler Carlissa**  
 TITLE **Human Services Specialist 2**  
 SALARY **\$44,464.00**  
 FUND ALLOCATIONS **100%** County  
 UNION/EXCLUSIONARY **A64** CWA Union County Social S  
 GRADE  HOURS **70.00** HIRE D **5/26/2009**

### SELECTED CANDIDATE INFORMATION

NAME **Tyler Carlissa**  
 STARTING/PROPOSED SALARY **\$44,464.00**  
 GRADE  MIN: **\$44,464.00** MAX: **\$64,783.00**  
 EFFECTIVE DATE **5/26/2011**  
 PROMOTION IN POSITION  PROMOTION TO VACANCY   
 DATE OF LAST PROMOTION

EMPLOYEE'S CURRENT SALARY **\$42,498.00**  
 CURRENT GRADE  PC# **00-92051**  
 \$ Increase **\$1,966.00**  
 Current Title **Human Svc Spclst 1**  
 Current Union **A64**

### AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD	<i>[Signature]</i> 4/4/11	ADMIN. SERVICES	<i>[Signature]</i> 4/4/11
PERSONNEL	<i>[Signature]</i> 4/6/11	COUNTY MANAGER	<i>[Signature]</i> 4-6-11
FINANCE			

### AUTHORIZE TO HIRE

\_\_\_\_\_  
COUNTY MANAGER

\_\_\_\_\_  
DATE

### FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.

DATE ADOPTED

### ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

Contractually mandated promotion. CWA Local 1080

EEO 4 FUNCTION CODE \_\_\_\_\_

76

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-34691

## ACTION TO BE TAKEN

**NEW HIRE**

- Interim       Temporary  
 Permanent     Unclass  
 Provisional     WIA

- PROMOTION IN POSITION       INTERIM APPOINTMENT  
 PROMOTION TO VACANCY     FUNDING ALLOCATION CHANGE  
 TRANSFER  
 SALARY CHANGE  
 REPLACE VACANCY             TITLE CHANGE  
 TEMPORARY APPOINTMENT    OTHER

Certification #:

### CURRENT POSITION INFORMATION

### PROPOSED POSITION INFORMATION

DEPT/DIV 789-115 Human Svcs/ Income Maintenanc  
 PREVIOUS EMPLOYEE Jarzab Dorota  
 TITLE Human Svc Spclst 1  
 SALARY \$42,498.00  
 FUND ALLOCATIONS 100% County   
 UNION/EXCLUSIONARY A64 CWA Union County Social S  
 GRADE  HOURS 70.00 Date Avail.: 5/26/2011

DEPT/DIV 789-115 Human Svcs/ Income Maintenanc  
 PROPOSED EMPLOYEE Jarzab Dorota  
 TITLE Human Services Specialist 2  
 SALARY \$44,464.00  
 FUND ALLOCATIONS 100% County   
 UNION/EXCLUSIONARY A64 CWA Union County Social S  
 GRADE  HOURS 70.00 HIRE D 5/26/2009

### SELECTED CANDIDATE INFORMATION

NAME Jarzab Dorota  
 STARTING/PROPOSED SALARY \$44,464.00  
 GRADE  MIN: \$44,464.00 MAX: \$64,783.00  
 EFFECTIVE DATE 5/26/2011  
 PROMOTION IN POSITION  PROMOTION TO VACANCY   
 DATE OF LAST PROMOTION

EMPLOYEE'S CURRENT SALARY \$42,498.00  
 CURRENT GRADE  PC# 00-34691  
 \$ Increase \$1,966.00  
 Current Title Human Svc Spclst 1  
 Current Union A64

### AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <i>[Signature]</i>	4/6/11	ADMIN. SERVICES <i>[Signature]</i>	4/14/11
PERSONNEL <i>[Signature]</i>	4/6/11	COUNTY MANAGER <i>[Signature]</i>	4-6-11
FINANCE			

### AUTHORIZE TO HIRE

\_\_\_\_\_  
COUNTY MANAGER

\_\_\_\_\_  
DATE

### FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.

DATE ADOPTED

### ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

Contractually mandated promotion. CWA Local 1080

EEO 4 FUNCTION CODE \_\_\_\_\_

75

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-91001

## ACTION TO BE TAKEN

**NEW HIRE**

- Interim       Temporary  
 Permanent       Unclass  
 Provisional       WIA

- PROMOTION IN POSITION       INTERIM APPOINTMENT  
 PROMOTION TO VACANCY       FUNDING ALLOCATION CHANGE  
 TRANSFER       SALARY CHANGE  
 REPLACE VACANCY       TITLE CHANGE  
 TEMPORARY APPOINTMENT       OTHER

Certification #:

**CURRENT POSITION INFORMATION**

**PROPOSED POSITION INFORMATION**

DEPT/DIV 789-115 Human Svcs/ Income Maintenanc  
 PREVIOUS EMPLOYEE Hernandez Israel  
 TITLE Human Svc Spclst 1  
 SALARY \$42,498.00  
 FUND ALLOCATIONS 100% County  
 UNION/EXCLUSIONARY A64 CWA Union County Social S  
 GRADE  HOURS 70.00 Date Avail.: 5/26/2011

DEPT/DIV 789-115 Human Svcs/ Income Maintenanc  
 PROPOSED EMPLOYEE Hernandez Israel  
 TITLE Human Services Specialist 2  
 SALARY \$44,464.00  
 FUND ALLOCATIONS 100% County  
 UNION/EXCLUSIONARY A64 CWA Union County Social S  
 GRADE  HOURS 70.00 HIRE D 5/26/2009

## SELECTED CANDIDATE INFORMATION

NAME Hernandez Israel  
 STARTING/PROPOSED SALARY \$44,464.00  
 GRADE  MIN: \$44,464.00 MAX: \$64,783.00  
 EFFECTIVE DATE 5/26/2011  
 PROMOTION IN POSITION  PROMOTION TO VACANCY   
 DATE OF LAST PROMOTION

EMPLOYEE'S CURRENT SALARY \$42,498.00  
 CURRENT GRADE  PC# 00-91001  
 \$ Increase \$1,966.00  
 Current Title Human Svc Spclst 1  
 Current Union A64

## AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <i>[Signature]</i>	4/6/11	ADMIN. SERVICES <i>[Signature]</i>	4-8-11
PERSONNEL <i>[Signature]</i>	4/6/11	COUNTY MANAGER <i>[Signature]</i>	4-13-11
FINANCE			

## AUTHORIZE TO HIRE

COUNTY MANAGER \_\_\_\_\_

DATE \_\_\_\_\_

## FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.

DATE ADOPTED

## ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

Contractually mandated promotion. CWA Local 1080

EEO 4 FUNCTION CODE \_\_\_\_\_

724

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-90871

## ACTION TO BE TAKEN

### NEW HIRE

- Interim       Temporary  
 Permanent     Unclass  
 Provisional    WIA

- PROMOTION IN POSITION       INTERIM APPOINTMENT  
 PROMOTION TO VACANCY       FUNDING ALLOCATION CHANGE  
 TRANSFER  
 SALARY CHANGE  
 REPLACE VACANCY               TITLE CHANGE  
 TEMPORARY APPOINTMENT     OTHER

Certification #:  

### CURRENT POSITION INFORMATION

### PROPOSED POSITION INFORMATION

DEPT/DIV 789-117 Human Svcs/ Food Stamp Prgrm

PREVIOUS EMPLOYEE Guzman Vanessa

TITLE Human Svc Spclst 1

SALARY \$42,498.00

FUND ALLOCATIONS 100% County

UNION/EXCLUSIONARY A64 CWA Union County Social S

GRADE   HOURS 70.00 Date Avail.: 5/26/2011

DEPT/DIV 789-117 Human Svcs/ Food Stamp Prgrm

PROPOSED EMPLOYEE Guzman Vanessa

TITLE Human Services Specialist 2

SALARY \$44,464.00

FUND ALLOCATIONS 100% County

UNION/EXCLUSIONARY A64 CWA Union County Social S

GRADE   HOURS 70.00 HIRE D 5/26/2009

### SELECTED CANDIDATE INFORMATION

NAME Guzman Vanessa

STARTING/PROPOSED SALARY \$44,464.00

GRADE   MIN: \$44,464.00 MAX: \$64,783.00

EFFECTIVE DATE 5/26/2011

PROMOTION IN POSITION  PROMOTION TO VACANCY

DATE OF LAST PROMOTION  

EMPLOYEE'S CURRENT SALARY \$42,498.00

CURRENT GRADE   PC# 00-90871

\$ Increase \$1,966.00

Current Title Human Svc Spclst 1

Current Union A64

### AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <i>[Signature]</i>	4/6/11	ADMIN. SERVICES <i>[Signature]</i>	4/9/11
PERSONNEL <i>[Signature]</i>	4/6/11	COUNTY MANAGER <i>[Signature]</i>	4/13/11
FINANCE			

### AUTHORIZE TO HIRE

COUNTY MANAGER \_\_\_\_\_

DATE \_\_\_\_\_

### FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.  

DATE ADOPTED  

### ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

Contractually mandated promotion. CWA Local 1080

EEO 4 FUNCTION CODE \_\_\_\_\_

73

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-94881

## ACTION TO BE TAKEN

### NEW HIRE

- Interim       Temporary  
 Permanent     Unclass  
 Provisional     WIA

- PROMOTION IN POSITION       INTERIM APPOINTMENT  
 PROMOTION TO VACANCY       FUNDING ALLOCATION CHANGE  
 TRANSFER  
 SALARY CHANGE  
 REPLACE VACANCY       TITLE CHANGE  
 TEMPORARY APPOINTMENT     OTHER

Certification #:

### CURRENT POSITION INFORMATION

### PROPOSED POSITION INFORMATION

DEPT/DIV **789-117 Human Svcs/ Food Stamp Prgrm**  
 PREVIOUS EMPLOYEE **Graham Lawanda**  
 TITLE **Human Svc Spclst 1**  
 SALARY **\$42,498.00**  
 FUND ALLOCATIONS **100%** County  
 UNION/EXCLUSIONARY **A64** CWA Union County Social S  
 GRADE  HOURS **70.00** Date Avail.: **5/26/2011**

DEPT/DIV **789-117 Human Svcs/ Food Stamp Prgrm**  
 PROPOSED EMPLOYEE **Graham Lawanda**  
 TITLE **Human Services Specialist 2**  
 SALARY **\$44,464.00**  
 FUND ALLOCATIONS **100%** County  
 UNION/EXCLUSIONARY **A64** CWA Union County Social S  
 GRADE  HOURS **70.00** HIRE D **5/26/2009**

### SELECTED CANDIDATE INFORMATION

NAME **Graham Lawanda**  
 STARTING/PROPOSED SALARY **\$44,464.00**  
 GRADE  MIN: **\$44,464.00** MAX: **\$64,783.00**  
 EFFECTIVE DATE **5/26/2011**  
 PROMOTION IN POSITION  PROMOTION TO VACANCY   
 DATE OF LAST PROMOTION

EMPLOYEE'S CURRENT SALARY **\$42,498.00**  
 CURRENT GRADE  PC# **00-94881**  
 \$ Increase **\$1,966.00**  
 Current Title **Human Svc Spclst 1**  
 Current Union **A64**

### AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD	<i>[Signature]</i> 4/6/11	ADMIN. SERVICES	<i>[Signature]</i> 4-19-11
PERSONNEL	<i>[Signature]</i> 4/6/11	COUNTY MANAGER	<i>[Signature]</i> 4/13/11
FINANCE			

### AUTHORIZE TO HIRE

\_\_\_\_\_  
COUNTY MANAGER

\_\_\_\_\_  
DATE

### FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.  DATE ADOPTED

### ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

Contractually mandated promotion. CWA Local 1080

EEO 4 FUNCTION CODE 3

72

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-90881

## ACTION TO BE TAKEN

**NEW HIRE**

- Interim       Temporary
- Permanent     Unclass
- Provisional     WIA

- PROMOTION IN POSITION       INTERIM APPOINTMENT
- PROMOTION TO VACANCY       FUNDING ALLOCATION CHANGE
- TRANSFER
- SALARY CHANGE
- REPLACE VACANCY       TITLE CHANGE
- TEMPORARY APPOINTMENT     OTHER

Certification #:

**CURRENT POSITION INFORMATION**

**PROPOSED POSITION INFORMATION**

DEPT/DIV **789-115 Human Svcs/ Income Maintenanc**  
 PREVIOUS EMPLOYEE **Castillo Luis**  
 TITLE **Human Svc Spclst 1**  
 SALARY **\$42,498.00**  
 FUND ALLOCATIONS **100%** County   
 UNION/EXCLUSIONARY **A64** CWA Union County Social S  
 GRADE  HOURS **70.00** Date Avail.: **5/26/2011**

DEPT/DIV **789-115 Human Svcs/ Income Maintenanc**  
 PROPOSED EMPLOYEE **Castillo Luis**  
 TITLE **Human Services Specialist 2**  
 SALARY **\$44,464.00**  
 FUND ALLOCATIONS **100%** County   
 UNION/EXCLUSIONARY **A64** CWA Union County Social S  
 GRADE  HOURS **70.00** HIRE D **5/26/2009**

## SELECTED CANDIDATE INFORMATION

NAME **Castillo Luis**      EMPLOYEE'S CURRENT SALARY **\$42,498.00**  
 STARTING/PROPOSED SALARY **\$44,464.00**      CURRENT GRADE       PC# **00-90881**  
 GRADE  MIN: **\$44,464.00** MAX: **\$64,783.00**      \$ Increase **\$1,966.00**  
 EFFECTIVE DATE **5/26/2011**      Current Title **Human Svc Spclst 1**  
 PROMOTION IN POSITION  PROMOTION TO VACANCY       Current Union **A64**  
 DATE OF LAST PROMOTION

## AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <i>[Signature]</i>	4/6/11	ADMIN. SERVICES <i>[Signature]</i>	4-19-11
PERSONNEL <i>[Signature]</i>	4/16/11	COUNTY MANAGER <i>[Signature]</i>	4/13/11
FINANCE			

## AUTHORIZE TO HIRE

\_\_\_\_\_  
COUNTY MANAGER

\_\_\_\_\_  
DATE

## FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.       DATE ADOPTED

## ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

Contractually mandated promotion. CWA Local 1080

EEO 4 FUNCTION CODE 3

71



# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

03-99111

## ACTION TO BE TAKEN

**NEW HIRE**

- Interim       Temporary  
 Permanent     Unclass  
 Provisional     WIA

- PROMOTION IN POSITION       INTERIM APPOINTMENT  
 PROMOTION TO VACANCY       FUNDING ALLOCATION CHANGE  
 TRANSFER       SALARY CHANGE  
 REPLACE VACANCY       TITLE CHANGE  
 TEMPORARY APPOINTMENT     OTHER

Certification #:

**CURRENT POSITION INFORMATION**

**PROPOSED POSITION INFORMATION**

DEPT/DIV **789-124 Human Svcs/ MOW**  
 PREVIOUS EMPLOYEE **Brown-Jones Kelly**  
 TITLE **Human Svc Spclst 1**  
 SALARY **\$61,055.00**  
 FUND ALLOCATIONS **700%** County  
 UNION/EXCLUSIONARY **A64** CWA Union County Social S  
 GRADE  HOURS **70.00** Date Avail.: **5/26/2011**

DEPT/DIV **789-124 Human Svcs/ MOW**  
 PROPOSED EMPLOYEE **Brown-Jones Kelly**  
 TITLE **Human Services Specialist 2**  
 SALARY **61,055.00**  
 FUND ALLOCATIONS **700%** County  
 UNION/EXCLUSIONARY **A64** CWA Union County Social S  
 GRADE  HOURS **70.00** HIRE D **2/16/1993**

## SELECTED CANDIDATE INFORMATION

NAME **Brown-Jones Kelly**  
 STARTING/PROPOSED SALARY **61,055.00**  
 GRADE  MIN: **\$44,464.00** MAX: **\$64,783.00**  
 EFFECTIVE DATE **5/26/2011**  
 PROMOTION IN POSITION  PROMOTION TO VACANCY   
 DATE OF LAST PROMOTION **5/26/2009**

EMPLOYEE'S CURRENT SALARY **\$61,055.00**  
 CURRENT GRADE  PC# **03-99111**  
 \$ Increase **\$0.00**  
 Current Title **Human Svc Spclst 1**  
 Current Union **A64**

## AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <i>[Signature]</i>	<b>4/24/11</b>	ADMIN. SERVICES <i>[Signature]</i>	<b>4-14-11</b>
PERSONNEL <i>[Signature]</i>	<b>4/6/11</b>	COUNTY MANAGER <i>[Signature]</i>	<b>4/13/11</b>
FINANCE			

## AUTHORIZE TO HIRE

\_\_\_\_\_  
COUNTY MANAGER

\_\_\_\_\_  
DATE

## FREEHOLDER BOARD ACTION (If required)

RESOLUTION NO.

DATE ADOPTED

## ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

Contractually mandated promotion. CWA Local 1080  
No salary change.

EEO 4 FUNCTION CODE \_\_\_\_\_

70

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-93543

## ACTION TO BE TAKEN

**NEW HIRE**

- Interim       Temporary
- Permanent       Unclass
- Provisional       WIA

- PROMOTION IN POSITION
- PROMOTION TO VACANCY
- TRANSFER
- REPLACE VACANCY
- TEMPORARY APPOINTMENT
- INTERIM APPOINTMENT
- FUNDING ALLOCATION CHANGE
- SALARY CHANGE
- TITLE CHANGE
- OTHER

Certification #:

**CURRENT POSITION INFORMATION**

**PROPOSED POSITION INFORMATION**

DEPT/DIV 789-115 Human Svcs/ Income Maintenanc  
 PREVIOUS EMPLOYEE Bardys George  
 TITLE Human Svc Spclst 1  
 SALARY \$42,498.00  
 FUND ALLOCATIONS County  
 UNION/EXCLUSIONARY A64 CWA Union County Social S  
 GRADE   HOURS 70.00 Date Avail.: 5/26/2011

DEPT/DIV 789-115 Human Svcs/ Income Maintenanc  
 PROPOSED EMPLOYEE Bardys George  
 TITLE Human Services Specialist 2  
 SALARY \$44,464.00  
 FUND ALLOCATIONS County  
 UNION/EXCLUSIONARY A64 CWA Union County Social S  
 GRADE   HOURS 70.00 HIRE D 5/26/2009

## SELECTED CANDIDATE INFORMATION

NAME Bardys George      EMPLOYEE'S CURRENT SALARY \$42,498.00  
 STARTING/PROPOSED SALARY \$44,464.00      CURRENT GRADE        PC# 00-93543  
 GRADE        MIN: \$44,464.00      MAX: \$64,783.00      \$ Increase \$1,966.00  
 EFFECTIVE DATE 5/26/11      Current Title Human Svc Spclst 1  
 PROMOTION IN POSITION       PROMOTION TO VACANCY       Current Union A64  
 DATE OF LAST PROMOTION  

## AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <span style="font-size: 2em; vertical-align: middle;">[Signature]</span>	4/16/11	ADMIN. SERVICES <span style="font-size: 2em; vertical-align: middle;">[Signature]</span>	4-19-11
PERSONNEL <span style="font-size: 2em; vertical-align: middle;">[Signature]</span>	4/16/11	COUNTY MANAGER <span style="font-size: 2em; vertical-align: middle;">[Signature]</span>	4-13-11
FINANCE			

## AUTHORIZE TO HIRE

\_\_\_\_\_  
COUNTY MANAGER

\_\_\_\_\_  
DATE

## FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.       DATE ADOPTED

## ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

Contractually mandated promotion. CWA Local 1080

EEO 4 FUNCTION CODE \_\_\_\_\_

69

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-94851

## ACTION TO BE TAKEN

**NEW HIRE**

- Interim       Temporary
- Permanent       Unclass
- Provisional       WIA

- PROMOTION IN POSITION
- PROMOTION TO VACANCY
- TRANSFER
- REPLACE VACANCY
- TEMPORARY APPOINTMENT
- INTERIM APPOINTMENT
- FUNDING ALLOCATION CHANGE
- SALARY CHANGE
- TITLE CHANGE
- OTHER

Certification #:

**CURRENT POSITION INFORMATION**

**PROPOSED POSITION INFORMATION**

DEPT/DIV 789-115 Human Svcs/ Income Maintenanc  
 PREVIOUS EMPLOYEE Atkins Cynthia  
 TITLE Human Svc Spclst 1  
 SALARY \$42,498.00  
 FUND ALLOCATIONS 100% County  
 UNION/EXCLUSIONARY A64 CWA Union County Social S  
 GRADE   HOURS 70.00 Date Avail.: 5/26/2011

DEPT/DIV 789-115 Human Svcs/ Income Maintenanc  
 PROPOSED EMPLOYEE Atkins Cynthia  
 TITLE Human Services Specialist 2  
 SALARY \$44,464.00  
 FUND ALLOCATIONS 100% County  
 UNION/EXCLUSIONARY A64 CWA Union County Social S  
 GRADE   HOURS 70.00 HIRE D 5/26/2009

### SELECTED CANDIDATE INFORMATION

NAME Atkins Cynthia  
 STARTING/PROPOSED SALARY \$44,464.00  
 GRADE   MIN: \$44,464.00 MAX: \$64,783.00  
 EFFECTIVE DATE 5/26/2011  
 PROMOTION IN POSITION  PROMOTION TO VACANCY   
 DATE OF LAST PROMOTION  

EMPLOYEE'S CURRENT SALARY \$42,498.00  
 CURRENT GRADE   PC# 00-94851  
 \$ Increase \$1,966.00  
 Current Title Human Svc Spclst 1  
 Current Union A64

### AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <span style="float: right;"><i>[Signature]</i></span>	<span style="border: 1px solid black; padding: 2px;">4/6/11</span>	ADMIN. SERVICES <span style="float: right;"><i>[Signature]</i></span>	<span style="border: 1px solid black; padding: 2px;">4-19-11</span>
PERSONNEL <span style="float: right;"><i>[Signature]</i></span>	<span style="border: 1px solid black; padding: 2px;">4/6/11</span>	COUNTY MANAGER <span style="float: right;"><i>[Signature]</i></span>	<span style="border: 1px solid black; padding: 2px;">4-13-11</span>
FINANCE			

### AUTHORIZE TO HIRE

\_\_\_\_\_  
COUNTY MANAGER

\_\_\_\_\_  
DATE

### FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.  

DATE ADOPTED  

### ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

Contractually mandated promotion. CWA Local 1080

EEO 4 FUNCTION CODE \_\_\_\_\_

68

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

99-00614

## ACTION TO BE TAKEN

**NEW HIRE**

- Interim       Temporary
- Permanent     Unclass
- Provisional     WIA

- PROMOTION IN POSITION       INTERIM APPOINTMENT
- PROMOTION TO VACANCY     FUNDING ALLOCATION CHANGE
- TRANSFER                       SALARY CHANGE
- REPLACE VACANCY (.6)       TITLE CHANGE
- TEMPORARY APPOINTMENT    OTHER

Certification #:  

## CURRENT POSITION INFORMATION

## PROPOSED POSITION INFORMATION

DEPT/DIV 791-614 Runnells/ RNs  
 PREVIOUS EMPLOYEE VACANT () Cerdena, Christina  
 TITLE Grad Nurse Pool  
 SALARY \$42,624.00  
 FUND ALLOCATIONS 100% County      
 UNION/EXCLUSIONARY A89 HPAE Runnells Nurses  
 GRADE   HOURS 300.00 Date Avail.: ~~4/17/2009~~  
10/21/2010

DEPT/DIV 791-614 Runnells/ RNs  
 PROPOSED EMPLOYEE To Be Determined VILLACRUZ, MICHELLE  
 TITLE Graduate Nurse  
 SALARY \$38,469.60  
 FUND ALLOCATIONS 100% County      
 UNION/EXCLUSIONARY A89 HPAE Runnells Nurses  
 GRADE   HOURS 45.00 HIRE D  

## SELECTED CANDIDATE INFORMATION

NAME To Be Determined VILLACRUZ, MICHELLE  
 STARTING/PROPOSED SALARY \$38,469.60  
 GRADE   MIN: \$52,279.50 MAX: \$77,200.50  
 EFFECTIVE DATE Upon Approval 05/22/2011  
 PROMOTION IN POSITION  PROMOTION TO VACANCY   
 DATE OF LAST PROMOTION  

EMPLOYEE'S CURRENT SALARY    
 CURRENT GRADE   PC#    
 \$ Increase    
 Current Title    
 Current Union  

## AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <i>[Signature]</i>	3/22/2011	ADMIN. SERVICES <i>[Signature]</i>	4/11/11
PERSONNEL <i>[Signature]</i>	4-11-11	COUNTY MANAGER <i>[Signature]</i>	09-07-11
FINANCE <i>[Signature]</i>	3/25/11		

## AUTHORIZE TO HIRE

*[Signature]*  
 COUNTY MANAGER                      04-21-11  
 DATE

## FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.        DATE ADOPTED  

## ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

Salary commensurates with education & experience.

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

99-00614

## ACTION TO BE TAKEN

**NEW HIRE**

- Interim       Temporary
- Permanent     Unclass
- Provisional     WIA

- PROMOTION IN POSITION       INTERIM APPOINTMENT
- PROMOTION TO VACANCY     FUNDING ALLOCATION CHANGE
- TRANSFER                       SALARY CHANGE
- REPLACE VACANCY (.6)       TITLE CHANGE
- TEMPORARY APPOINTMENT    OTHER

Certification #:

### CURRENT POSITION INFORMATION

### PROPOSED POSITION INFORMATION

DEPT/DIV   
 PREVIOUS EMPLOYEE   
 TITLE   
 SALARY   
 FUND ALLOCATIONS  County   
 UNION/EXCLUSIONARY  HPAE Runnells Nurses  
 GRADE  HOURS  Date Avail.:

DEPT/DIV   
 PROPOSED EMPLOYEE   
 TITLE   
 SALARY   
 FUND ALLOCATIONS  County   
 UNION/EXCLUSIONARY  HPAE Runnells Nurses  
 GRADE  HOURS  HIRE D

### SELECTED CANDIDATE INFORMATION

NAME   
 STARTING/PROPOSED SALARY   
 GRADE  MIN:  MAX:   
 EFFECTIVE DATE  05/22/2011  
 PROMOTION IN POSITION  PROMOTION TO VACANCY   
 DATE OF LAST PROMOTION

EMPLOYEE'S CURRENT SALARY   
 CURRENT GRADE  PC#   
 \$ Increase   
 Current Title   
 Current Union

### AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <i>[Signature]</i>	1/24/2011	ADMIN. SERVICES <i>[Signature]</i>	2-4-11
PERSONNEL <i>[Signature]</i>	2/3/11	COUNTY MANAGER <i>[Signature]</i>	02-03-11
FINANCE <i>[Signature]</i>	1/28/11		

### AUTHORIZE TO HIRE

*[Signature]* \_\_\_\_\_ DATE

COUNTY MANAGER

### FREEHOLD BOARD ACTION (if required)

RESOLUTION NO.  DATE ADOPTED

### ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

SALARY COMMENSURATES WITH EDUCATION & EXPERIENCE.

EEO 4 FUNCTION CODE 7

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

99-00614

ACTION TO BE TAKEN			
<p><b>NEW HIRE</b></p> <p><input type="checkbox"/> Interim      <input type="checkbox"/> Temporary</p> <p><input type="checkbox"/> Permanent    <input type="checkbox"/> Unclass</p> <p><input type="checkbox"/> Provisional    <input type="checkbox"/> WIA</p>		<p><input type="checkbox"/> PROMOTION IN POSITION      <input type="checkbox"/> INTERIM APPOINTMENT</p> <p><input type="checkbox"/> PROMOTION TO VACANCY      <input type="checkbox"/> FUNDING ALLOCATION CHANGE</p> <p><input type="checkbox"/> TRANSFER</p> <p><input checked="" type="checkbox"/> REPLACE VACANCY              <input checked="" type="checkbox"/> SALARY CHANGE</p> <p><input type="checkbox"/> TEMPORARY APPOINTMENT    <input type="checkbox"/> TITLE CHANGE</p> <p><input type="checkbox"/> OTHER <span style="border: 1px solid black; display: inline-block; width: 100px; height: 15px;"></span></p>	
<p>Certification #: <span style="border: 1px solid black; display: inline-block; width: 100px; height: 15px;"></span></p>			

CURRENT POSITION INFORMATION	PROPOSED POSITION INFORMATION
DEPT/DIV <span style="border: 1px solid black; display: inline-block; width: 150px; height: 15px;">791-614 Runnells/ RNs</span>	DEPT/DIV <span style="border: 1px solid black; display: inline-block; width: 150px; height: 15px;">791-614 Runnells/ RNs</span>
PREVIOUS EMPLOYEE <span style="border: 1px solid black; display: inline-block; width: 150px; height: 15px;">Oriowo-Adefalu Olufunlola</span>	PROPOSED EMPLOYEE <span style="border: 1px solid black; display: inline-block; width: 150px; height: 15px;">To Be Determined</span>
TITLE <span style="border: 1px solid black; display: inline-block; width: 150px; height: 15px;">Grad Nurse PT</span>	TITLE <span style="border: 1px solid black; display: inline-block; width: 150px; height: 15px;">Graduate Nurse</span>
SALARY <span style="border: 1px solid black; display: inline-block; width: 100px; height: 15px;">\$35,861.00</span>	SALARY <span style="border: 1px solid black; display: inline-block; width: 100px; height: 15px;"></span>
FUND ALLOCATIONS <span style="border: 1px solid black; display: inline-block; width: 40px; height: 15px;">100%</span> <span style="border: 1px solid black; display: inline-block; width: 40px; height: 15px;">County</span>	FUND ALLOCATIONS <span style="border: 1px solid black; display: inline-block; width: 40px; height: 15px;">100%</span> <span style="border: 1px solid black; display: inline-block; width: 40px; height: 15px;">County</span>
UNION/EXCLUSIONARY <span style="border: 1px solid black; display: inline-block; width: 30px; height: 15px;">A89</span> HPAE Runnells Nurses	UNION/EXCLUSIONARY <span style="border: 1px solid black; display: inline-block; width: 30px; height: 15px;">A89</span> HPAE Runnells Nurses
GRADE <span style="border: 1px solid black; display: inline-block; width: 40px; height: 15px;"></span> HOURS <span style="border: 1px solid black; display: inline-block; width: 40px; height: 15px;">45.00</span> Date Avail.: <span style="border: 1px solid black; display: inline-block; width: 60px; height: 15px;">5/17/2011</span>	GRADE <span style="border: 1px solid black; display: inline-block; width: 40px; height: 15px;"></span> HOURS <span style="border: 1px solid black; display: inline-block; width: 40px; height: 15px;">45.00</span> HIRE D <span style="border: 1px solid black; display: inline-block; width: 40px; height: 15px;"></span>

SELECTED CANDIDATE INFORMATION	
NAME <span style="border: 1px solid black; display: inline-block; width: 150px; height: 15px;">To Be Determined</span>	EMPLOYEE'S CURRENT SALARY <span style="border: 1px solid black; display: inline-block; width: 80px; height: 15px;"></span>
STARTING/PROPOSED SALARY <span style="border: 1px solid black; display: inline-block; width: 100px; height: 15px;"></span>	CURRENT GRADE <span style="border: 1px solid black; display: inline-block; width: 40px; height: 15px;"></span> PC# <span style="border: 1px solid black; display: inline-block; width: 60px; height: 15px;"></span>
GRADE <span style="border: 1px solid black; display: inline-block; width: 40px; height: 15px;"></span> MIN: <span style="border: 1px solid black; display: inline-block; width: 60px; height: 15px;">\$52,279.50</span> MAX: <span style="border: 1px solid black; display: inline-block; width: 60px; height: 15px;">\$77,200.50</span>	\$ Increase <span style="border: 1px solid black; display: inline-block; width: 80px; height: 15px;"></span>
EFFECTIVE DATE <span style="border: 1px solid black; display: inline-block; width: 60px; height: 15px;">5/22/2011</span>	Current Title <span style="border: 1px solid black; display: inline-block; width: 150px; height: 15px;"></span>
PROMOTION IN POSITION <input type="checkbox"/> PROMOTION TO VACANCY <input type="checkbox"/>	Current Union <span style="border: 1px solid black; display: inline-block; width: 80px; height: 15px;"></span>
DATE OF LAST PROMOTION <span style="border: 1px solid black; display: inline-block; width: 80px; height: 15px;"></span>	

AUTHORIZATION FOR REQUESTED ACTION			
	DATE		DATE
DEPARTMENT HEAD <i>[Signature]</i>	5/9/2011	ADMIN. SERVICES <i>[Signature]</i>	5/13/11
PERSONNEL <i>[Signature]</i>	5/12/11	COUNTY MANAGER <i>[Signature]</i>	5-12-11
FINANCE <i>[Signature]</i>	5/11/11		

AUTHORIZE TO HIRE	
<p>_____ COUNTY MANAGER</p>	<p>_____ DATE</p>

FREEHOLDER BOARD ACTION (if required)	
RESOLUTION NO. <span style="border: 1px solid black; display: inline-block; width: 100px; height: 15px;"></span>	DATE ADOPTED <span style="border: 1px solid black; display: inline-block; width: 100px; height: 15px;"></span>

**ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)**

Salary commensurates with education & experience.

EEO 4 FUNCTION CODE \_\_\_\_\_



# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-42471

## ACTION TO BE TAKEN

**NEW HIRE**

- |   |                                    |  |   |
|---|------------------------------------|--|---|
| <input type="checkbox"/> Interim              | <input type="checkbox"/> Temporary | <input type="checkbox"/> PROMOTION IN POSITION           | <input type="checkbox"/> INTERIM APPOINTMENT  |
| <input checked="" type="checkbox"/> Permanent | <input type="checkbox"/> Unclass   | <input checked="" type="checkbox"/> PROMOTION TO VACANCY | <input type="checkbox"/> FUNDING ALLOCATION CHANGE  |
| <input type="checkbox"/> Provisional          | <input type="checkbox"/> WIA       | <input type="checkbox"/> TRANSFER                        | <input checked="" type="checkbox"/> SALARY CHANGE   |
|   |                                    | <input type="checkbox"/> REPLACE VACANCY                 | <input checked="" type="checkbox"/> TITLE CHANGE  |
|   |                                    | <input type="checkbox"/> TEMPORARY APPOINTMENT           | <input type="checkbox"/> OTHER <span style="border: 1px solid black; padding: 0 20px;"> </span> |

Certification #: PL110388

### CURRENT POSITION INFORMATION

### PROPOSED POSITION INFORMATION

DEPT/DIV 763-300 Correctional Services  
 PREVIOUS EMPLOYEE Stalowski Robert  
 TITLE Co Corr Sgt  
 SALARY \$97,537.00  
 FUND ALLOCATIONS 100% County  
 UNION/EXCLUSIONARY A56 PBA L199A Correction Sup  
 GRADE   HOURS 83.34 Date Avail.: 9/1/2010

DEPT/DIV 763-300 Correctional Services  
 PROPOSED EMPLOYEE Gargiles William  
 TITLE Co Corr Sgt  
 SALARY \$93,423.00  
 FUND ALLOCATIONS 100% County  
 UNION/EXCLUSIONARY A56 PBA L199A Correction Sup  
 GRADE   HOURS 83.34 HIRE D 11/5/2001

### SELECTED CANDIDATE INFORMATION

NAME <span style="border: 1px solid black; padding: 2px;">Gargiles William</span>	EMPLOYEE'S CURRENT SALARY <span style="border: 1px solid black; padding: 2px;">\$87,497.50</span>
STARTING/PROPOSED SALARY <span style="border: 1px solid black; padding: 2px;">\$93,423.00</span>	CURRENT GRADE <span style="border: 1px solid black; padding: 2px;"> </span> PC# <span style="border: 1px solid black; padding: 2px;">00-42001</span>
GRADE <span style="border: 1px solid black; padding: 2px;"> </span> MIN: <span style="border: 1px solid black; padding: 2px;">\$91,058.00</span> MAX: <span style="border: 1px solid black; padding: 2px;">\$95,172.00</span>	\$ Increase <span style="border: 1px solid black; padding: 2px;">\$5,925.50</span>
EFFECTIVE DATE <span style="border: 1px solid black; padding: 2px;">5/23/2011</span>	Current Title <span style="border: 1px solid black; padding: 2px;">Co Corr Officer a1.97</span>
PROMOTION IN POSITION <input type="checkbox"/> PROMOTION TO VACANCY <input checked="" type="checkbox"/>	Current Union <span style="border: 1px solid black; padding: 2px;">A57</span>
DATE OF LAST PROMOTION <span style="border: 1px solid black; padding: 2px;"> </span>	

### AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <input checked="" type="checkbox"/> <i>[Signature]</i>		ADMIN. SERVICES <i>[Signature]</i>	5/13/11
PERSONNEL <i>[Signature]</i>	5/12/11	COUNTY MANAGER <i>[Signature]</i>	05-12-11
FINANCE <i>[Signature]</i>	5/12/11		

### AUTHORIZE TO HIRE

\_\_\_\_\_  
COUNTY MANAGER

\_\_\_\_\_  
DATE

### FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.   DATE ADOPTED  

### ADDITIONAL INFORMATION (Including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

Total base salary includes: \$91,058 (Base salary) + \$2,365 (Senior Officer's Pay) = \$93,423.00

EEO 4 FUNCTION CODE   11

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

07-00072

## ACTION TO BE TAKEN

**NEW HIRE**

- Interim       Temporary  
 Permanent     Unclass  
 Provisional    WIA

- PROMOTION IN POSITION       INTERIM APPOINTMENT  
 PROMOTION TO VACANCY       FUNDING ALLOCATION CHANGE  
 TRANSFER                       SALARY CHANGE  
 REPLACE VACANCY             TITLE CHANGE  
 TEMPORARY APPOINTMENT    OTHER

Certification #: PL110388

CURRENT POSITION INFORMATION	PROPOSED POSITION INFORMATION
------------------------------	-------------------------------

DEPT/DIV 763-300 Correctional Services  
 PREVIOUS EMPLOYEE Mauko Patricia  
 TITLE Co Corr Sgt  
 SALARY \$98,180.00  
 FUND ALLOCATIONS 100% County      
 UNION/EXCLUSIONARY A56 PBA L199A Correction Sup  
 GRADE   HOURS 83.34 Date Avail.:  

DEPT/DIV 763-300 Correctional Services  
 PROPOSED EMPLOYEE Groninger Scott  
 TITLE Co Corr Sgt  
 SALARY \$92,423.00  
 FUND ALLOCATIONS 100% County      
 UNION/EXCLUSIONARY A56 PBA L199A Correction Sup  
 GRADE   HOURS 83.34 HIRE D 11/5/2001

## SELECTED CANDIDATE INFORMATION

NAME Groninger Scott      EMPLOYEE'S CURRENT SALARY \$86,497.51  
 STARTING/PROPOSED SALARY \$92,423.00      CURRENT GRADE        PC# 00-41251  
 GRADE        MIN: \$91,058.00      MAX: \$95,172.00      \$ Increase \$5,925.49  
 EFFECTIVE DATE 5/23/2011      Current Title Co Corr Officer a1.97  
 PROMOTION IN POSITION       PROMOTION TO VACANCY       Current Union A57  
 DATE OF LAST PROMOTION  

## AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD	5/12/11	ADMIN. SERVICES	5/13/11
PERSONNEL	5/12/11	COUNTY MANAGER	05-12-11
FINANCE	5/12/11		

## AUTHORIZE TO HIRE

\_\_\_\_\_  
COUNTY MANAGER

\_\_\_\_\_  
DATE

## FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.        DATE ADOPTED  

## ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

Total base salary includes: \$91,058 (Base salary) + \$1,365 (Senior Officer's Pay) = \$92,423.00

EEO 4 FUNCTION CODE   11

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-43401

## ACTION TO BE TAKEN

**NEW HIRE**

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Interim <input type="checkbox"/> Temporary<br><input checked="" type="checkbox"/> Permanent <input type="checkbox"/> Unclass<br><input type="checkbox"/> Provisional <input type="checkbox"/> WIA | <input type="checkbox"/> PROMOTION IN POSITION<br><input checked="" type="checkbox"/> PROMOTION TO VACANCY<br><input type="checkbox"/> TRANSFER<br><input type="checkbox"/> REPLACE VACANCY<br><input type="checkbox"/> TEMPORARY APPOINTMENT | <input type="checkbox"/> INTERIM APPOINTMENT<br><input type="checkbox"/> FUNDING ALLOCATION CHANGE<br><input checked="" type="checkbox"/> SALARY CHANGE<br><input checked="" type="checkbox"/> TITLE CHANGE<br><input type="checkbox"/> OTHER |
|--|---|---|

Certification #: PL110388

### CURRENT POSITION INFORMATION

### PROPOSED POSITION INFORMATION

DEPT/DIV 763-300 Correctional Services  
 PREVIOUS EMPLOYEE Griswold Jr Richard  
 TITLE Co Corr Sgt  
 SALARY \$98,036.85  
 FUND ALLOCATIONS 100% County  
 UNION/EXCLUSIONARY A56 PBA L199A Correction Sup  
 GRADE   HOURS 83.34 Date Avail.: 5/2/2011

DEPT/DIV 763-300 Correctional Services  
 PROPOSED EMPLOYEE DeMarco Jr Joseph  
 TITLE Co Corr Sgt  
 SALARY \$92,423.00  
 FUND ALLOCATIONS 100% County  
 UNION/EXCLUSIONARY A56 PBA L199A Correction Sup  
 GRADE   HOURS 83.34 HIRE D 12/17/2001

### SELECTED CANDIDATE INFORMATION

NAME <span style="border: 1px solid black; padding: 2px;">DeMarco Jr Joseph</span> STARTING/PROPOSED SALARY <span style="border: 1px solid black; padding: 2px;">\$92,423.00</span> GRADE <span style="border: 1px solid black; padding: 2px;"> </span> MIN: <span style="border: 1px solid black; padding: 2px;">\$91,058.00</span> MAX: <span style="border: 1px solid black; padding: 2px;">\$95,172.00</span> EFFECTIVE DATE <span style="border: 1px solid black; padding: 2px;">5/23/2011</span> PROMOTION IN POSITION <input type="checkbox"/> PROMOTION TO VACANCY <input checked="" type="checkbox"/> DATE OF LAST PROMOTION <span style="border: 1px solid black; padding: 2px;"> </span>	EMPLOYEE'S CURRENT SALARY <span style="border: 1px solid black; padding: 2px;">\$86,497.51</span> CURRENT GRADE <span style="border: 1px solid black; padding: 2px;"> </span> PC# <span style="border: 1px solid black; padding: 2px;">00-43601</span> \$ Increase <span style="border: 1px solid black; padding: 2px;">\$5,925.49</span> Current Title <span style="border: 1px solid black; padding: 2px;">Co Corr Officer a1.97</span> Current Union <span style="border: 1px solid black; padding: 2px;">A57</span>
--	---

### AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <i>[Signature]</i>		ADMIN. SERVICES <i>[Signature]</i>	5/13/11
PERSONNEL <i>[Signature]</i>	5/14/11	COUNTY MANAGER <i>[Signature]</i>	05-12-11
FINANCE <i>[Signature]</i>	5/12/11		

### AUTHORIZE TO HIRE

\_\_\_\_\_  
COUNTY MANAGER

\_\_\_\_\_  
DATE

### FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.   DATE ADOPTED  

### ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

Total base salary includes: \$91,058 (Base salary) + \$1,365 (Senior Officer's Pay) = \$92,423.00

EEO 4 FUNCTION CODE 11

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-51331

## ACTION TO BE TAKEN

**NEW HIRE**

- Interim       Temporary  
 Permanent     Unclass  
 Provisional     WIA

- PROMOTION IN POSITION       INTERIM APPOINTMENT  
 PROMOTION TO VACANCY       FUNDING ALLOCATION CHANGE  
 TRANSFER  
 SALARY CHANGE  
 REPLACE VACANCY       TITLE CHANGE  
 TEMPORARY APPOINTMENT     OTHER

Certification #:

### CURRENT POSITION INFORMATION

### PROPOSED POSITION INFORMATION

DEPT/DIV 789-124 Human Svcs/ MOW  
 PREVIOUS EMPLOYEE Landherr Kevin  
 TITLE Human Svc Spclst 1  
 SALARY \$44,372.00  
 FUND ALLOCATIONS 100% County  
 UNION/EXCLUSIONARY A64 CWA Union County Social S  
 GRADE   HOURS 70.00 Date Avail.: 5/26/2010

DEPT/DIV 789-124 Human Svcs/ MOW  
 PROPOSED EMPLOYEE Landherr Kevin  
 TITLE Human Services Specialist 2  
 SALARY \$46,537.00  
 FUND ALLOCATIONS 100% County  
 UNION/EXCLUSIONARY A64 CWA Union County Social S  
 GRADE   HOURS 70.00 HIRE D 3/3/2008

### SELECTED CANDIDATE INFORMATION

NAME Landherr Kevin      EMPLOYEE'S CURRENT SALARY \$44,372.00  
 STARTING/PROPOSED SALARY \$46,537.00      CURRENT GRADE   PC# 00-51331  
 GRADE   MIN: \$44,464.00 MAX: \$64,783.00      \$ Increase \$2,165.00  
 EFFECTIVE DATE 5/26/2010      Current Title Human Svc Spclst 1  
 PROMOTION IN POSITION  PROMOTION TO VACANCY       Current Union A64  
 DATE OF LAST PROMOTION  

### AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD	<i>[Signature]</i>	ADMIN. SERVICES	<i>[Signature]</i> 4/14/11
PERSONNEL	<i>[Signature]</i> 4/6/11	COUNTY MANAGER	<i>[Signature]</i> 4-6-11
FINANCE			

### AUTHORIZE TO HIRE

\_\_\_\_\_  
COUNTY MANAGER

\_\_\_\_\_  
DATE

### FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.

DATE ADOPTED

### ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

Contractually mandated promotion. CWA Local 1080

EEO 4 FUNCTION CODE \_\_\_\_\_

81

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-90851

## ACTION TO BE TAKEN

**NEW HIRE**

- Interim       Temporary
- Permanent     Unclass
- Provisional    WIA

- PROMOTION IN POSITION       INTERIM APPOINTMENT
- PROMOTION TO VACANCY       FUNDING ALLOCATION CHANGE
- TRANSFER                       SALARY CHANGE
- REPLACE VACANCY             TITLE CHANGE
- TEMPORARY APPOINTMENT    OTHER

Certification #:

**CURRENT POSITION INFORMATION**

**PROPOSED POSITION INFORMATION**

DEPT/DIV 789-118 Human Svcs/ Child Support  
 PREVIOUS EMPLOYEE Vacula Nicole  
 TITLE Human Svc Spclst 1  
 SALARY \$42,498.00  
 FUND ALLOCATIONS 100% County    
 UNION/EXCLUSIONARY A64 CWA Union County Social S  
 GRADE  HOURS 70.00 Date Avail.: 5/26/2011

DEPT/DIV 789-118 Human Svcs/ Child Support  
 PROPOSED EMPLOYEE Vacula Nicole  
 TITLE Human Services Specialist 2  
 SALARY \$44,464.00  
 FUND ALLOCATIONS 100% County    
 UNION/EXCLUSIONARY A64 CWA Union County Social S  
 GRADE  HOURS 70.00 HIRE D 5/26/2009

## SELECTED CANDIDATE INFORMATION

NAME Vacula Nicole      EMPLOYEE'S CURRENT SALARY \$42,498.00  
 STARTING/PROPOSED SALARY \$44,464.00      CURRENT GRADE       PC# 00-90851  
 GRADE       MIN: \$44,464.00      MAX: \$64,783.00      \$ Increase \$1,966.00  
 EFFECTIVE DATE 5/26/2011      Current Title Human Svc Spclst 1  
 PROMOTION IN POSITION       PROMOTION TO VACANCY       Current Union A64  
 DATE OF LAST PROMOTION

## AUTHORIZATION FOR REQUESTED ACTION

	DATE	DATE
DEPARTMENT HEAD <span style="float: right;"><i>[Signature]</i></span>	4/6/11	4/14/11
PERSONNEL <span style="float: right;"><i>[Signature]</i></span>	4/6/11	4-6-11
FINANCE		<i>[Signature]</i>

## AUTHORIZE TO HIRE

\_\_\_\_\_  
COUNTY MANAGER

\_\_\_\_\_  
DATE

## FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.       DATE ADOPTED

## ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

Contractually mandated promotion. CWA Local 1080

EEO 4 FUNCTION CODE \_\_\_\_\_

80



# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-80041

## ACTION TO BE TAKEN

**NEW HIRE**

- Interim       Temporary
- Permanent     Unclass
- Provisional    WIA

- PROMOTION IN POSITION
- INTERIM APPOINTMENT
- PROMOTION TO VACANCY
- FUNDING ALLOCATION CHANGE
- TRANSFER
- SALARY CHANGE
- REPLACE VACANCY
- TITLE CHANGE
- TEMPORARY APPOINTMENT
- OTHER COST CENTER CHANGE

Certification #:

### CURRENT POSITION INFORMATION

### PROPOSED POSITION INFORMATION

DEPT/DIV 791-610 Runnells/ MDS  
 PREVIOUS EMPLOYEE Chieffo Susan  
 TITLE Adm Sec G17  
 SALARY \$65,420.33  
 FUND ALLOCATIONS 100% County  
 UNION/EXCLUSIONARY A50 Non-Contractuals  
 GRADE G17 HOURS 75.00 Date Avail.:

DEPT/DIV 791-632 Runnells/ Physical Therapy  
 PROPOSED EMPLOYEE Chieffo, Susan  
 TITLE Adm. Secretary/Executive Assistant  
 SALARY \$65,420.33  
 FUND ALLOCATIONS 100% County  
 UNION/EXCLUSIONARY A50 Non-Contractuals  
 GRADE G17 HOURS 75.00 HIRE D

### SELECTED CANDIDATE INFORMATION

NAME Chieffo, Susan  
 STARTING/PROPOSED SALARY \$65,420.33  
 GRADE G17 MIN: \$47,060.00 MAX: \$70,590.00  
 EFFECTIVE DATE 5/15/2011  
 PROMOTION IN POSITION  PROMOTION TO VACANCY   
 DATE OF LAST PROMOTION

EMPLOYEE'S CURRENT SALARY   
 CURRENT GRADE  PC#   
 \$ Increase   
 Current Title   
 Current Union

### AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <i>[Signature]</i>	5/17/11	ADMIN. SERVICES <i>[Signature]</i>	5/23/11
PERSONNEL <i>[Signature]</i>	5/18/11	COUNTY MANAGER <i>[Signature]</i>	05-19-11
FINANCE <i>[Signature]</i>	5/18/11		

### AUTHORIZE TO HIRE

\_\_\_\_\_  
COUNTY MANAGER

\_\_\_\_\_  
DATE

### FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.

DATE ADOPTED

### ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

COST CENTER CHANGE FROM: Runnells-MDS 610, To: PHYSICAL THERAPY-632.



# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-23601

## ACTION TO BE TAKEN

**NEW HIRE**

- |                                      |                                    |  |   |
|--------------------------------------|------------------------------------|--|---|
| <input type="checkbox"/> Interim     | <input type="checkbox"/> Temporary | <input type="checkbox"/> PROMOTION IN POSITION | <input type="checkbox"/> INTERIM APPOINTMENT  |
| <input type="checkbox"/> Permanent   | <input type="checkbox"/> Unclass   | <input type="checkbox"/> PROMOTION TO VACANCY  | <input type="checkbox"/> FUNDING ALLOCATION CHANGE  |
| <input type="checkbox"/> Provisional | <input type="checkbox"/> WIA       | <input checked="" type="checkbox"/> TRANSFER   | <input type="checkbox"/> SALARY CHANGE  |
|                                      |                                    | <input type="checkbox"/> REPLACE VACANCY       | <input checked="" type="checkbox"/> TITLE CHANGE  |
|                                      |                                    | <input type="checkbox"/> TEMPORARY APPOINTMENT | <input checked="" type="checkbox"/> OTHER <span style="border: 1px solid black; padding: 2px;">HOURS</span> |

Certification #:

### CURRENT POSITION INFORMATION

### PROPOSED POSITION INFORMATION

DEPT/DIV 705-030 Finance/ Office of Director  
 PREVIOUS EMPLOYEE McCartney Judith  
 TITLE Sr Clerk Typist G17.5  
 SALARY \$62,802.32  
 FUND ALLOCATIONS 100% County  
 UNION/EXCLUSIONARY A50 Non-Contractuals  
 GRADE G17.5 HOURS 70.00 Date Avail.: 5/16/2011

DEPT/DIV 791-601 Runnells/ Office of Director  
 PROPOSED EMPLOYEE McCartney Judith  
 TITLE KEYBOARDING CLERK 2 (Formerly Sr. Clk. Ty  
 SALARY \$62,802.32  
 FUND ALLOCATIONS 100% County  
 UNION/EXCLUSIONARY A50 Non-Contractuals  
 GRADE G17.5 HOURS 75.00 HIRE D 8/23/1997

### SELECTED CANDIDATE INFORMATION

NAME <span style="border: 1px solid black; padding: 2px;">McCartney Judith</span>	EMPLOYEE'S CURRENT SALARY <span style="border: 1px solid black; padding: 2px;">\$62,802.32</span>
STARTING/PROPOSED SALARY <span style="border: 1px solid black; padding: 2px;">\$62,802.32</span>	CURRENT GRADE <span style="border: 1px solid black; padding: 2px;">G17.5</span> PC# <span style="border: 1px solid black; padding: 2px;">00-23601</span>
GRADE <span style="border: 1px solid black; padding: 2px;">G17.5</span> MIN: <span style="border: 1px solid black; padding: 2px;">\$50,480.00</span> MAX: <span style="border: 1px solid black; padding: 2px;">\$75,720.00</span>	\$ Increase <span style="border: 1px solid black; padding: 2px;">\$0.00</span>
EFFECTIVE DATE <span style="border: 1px solid black; padding: 2px;">5/16/2011</span>	Current Title <span style="border: 1px solid black; padding: 2px;">Sr Clerk Typist G17.5</span>
PROMOTION IN POSITION <input checked="" type="checkbox"/> PROMOTION TO VACANCY <input type="checkbox"/>	Current Union <span style="border: 1px solid black; padding: 2px;">A50</span>
DATE OF LAST PROMOTION <span style="border: 1px solid black; padding: 2px;">12/20/2003</span>	

### AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <i>[Signature]</i>	5/17/11	ADMIN. SERVICES <i>[Signature]</i>	5/23/11
PERSONNEL <i>[Signature]</i>	5-17-11	COUNTY MANAGER <i>[Signature]</i>	05-19-11
FINANCE <i>[Signature]</i>	5/17/11		

### AUTHORIZE TO HIRE

\_\_\_\_\_  
COUNTY MANAGER

\_\_\_\_\_  
DATE

### FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.  DATE ADOPTED

### ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

TITLE CHANGE PURSUANT TO CSC TITLE CONSOLIDATION PROJECT

EEO 4 FUNCTION CODE 1

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-40711

## ACTION TO BE TAKEN

**NEW HIRE**

- Interim       Temporary
- Permanent     Unclass
- Provisional     WIA

- PROMOTION IN POSITION       INTERIM APPOINTMENT
- PROMOTION TO VACANCY     FUNDING ALLOCATION CHANGE
- TRANSFER                       SALARY CHANGE
- REPLACE VACANCY           TITLE CHANGE
- TEMPORARY APPOINTMENT    OTHER

Certification #:

### CURRENT POSITION INFORMATION

### PROPOSED POSITION INFORMATION

DEPT/DIV

PREVIOUS EMPLOYEE

TITLE

SALARY

FUND ALLOCATIONS

UNION/EXCLUSIONARY  Non-Contractuals

GRADE  HOURS  Date Avail.:

DEPT/DIV

PROPOSED EMPLOYEE

TITLE

SALARY

FUND ALLOCATIONS

UNION/EXCLUSIONARY  Non-Contractuals

GRADE  HOURS  HIRE D

### SELECTED CANDIDATE INFORMATION

NAME

STARTING/PROPOSED SALARY

GRADE  MIN:  MAX:

EFFECTIVE DATE

PROMOTION IN POSITION  PROMOTION TO VACANCY

DATE OF LAST PROMOTION

EMPLOYEE'S CURRENT SALARY

CURRENT GRADE  PC#

\$ Increase

Current Title

Current Union

### AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <i>[Signature]</i>	5-18-11	ADMIN. SERVICES <i>[Signature]</i>	5/23/11
PERSONNEL <i>[Signature]</i>	5/19/11	COUNTY MANAGER <i>[Signature]</i>	5-19-11
FINANCE <i>[Signature]</i>	5/19/11		

### AUTHORIZE TO HIRE

*[Signature]*  
COUNTY MANAGER

DATE

### FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.

DATE ADOPTED

### ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

Pursuant to NJSA 40A:14-179

EEO 4 FUNCTION CODE 4

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

04-40032

## ACTION TO BE TAKEN

**NEW HIRE**

- |                                      |                                    |   |   |
|--------------------------------------|------------------------------------|---|---|
| <input type="checkbox"/> Interim     | <input type="checkbox"/> Temporary | <input type="checkbox"/> PROMOTION IN POSITION      | <input type="checkbox"/> INTERIM APPOINTMENT  |
| <input type="checkbox"/> Permanent   | <input type="checkbox"/> Unclass   | <input type="checkbox"/> PROMOTION TO VACANCY       | <input checked="" type="checkbox"/> FUNDING ALLOCATION CHANGE   |
| <input type="checkbox"/> Provisional | <input type="checkbox"/> WIA       | <input type="checkbox"/> TRANSFER                   | <input checked="" type="checkbox"/> SALARY CHANGE   |
|                                      |                                    | <input checked="" type="checkbox"/> REPLACE VACANCY | <input checked="" type="checkbox"/> TITLE CHANGE  |
|                                      |                                    | <input type="checkbox"/> TEMPORARY APPOINTMENT      | <input checked="" type="checkbox"/> OTHER <span style="border: 1px solid black; padding: 2px;">gc, Inter dept transfer</span> |

Certification #:

**CURRENT POSITION INFORMATION**

**PROPOSED POSITION INFORMATION**

DEPT/DIV 703-040 CM Vacancies  
 PREVIOUS EMPLOYEE VACANT ( )  
 TITLE Public Health Partnership Coor  
 SALARY   
 FUND ALLOCATIONS 100% Grant    
 UNION/EXCLUSIONARY A50 Non-Contractuals  
 GRADE G18 HOURS 70.00 Date Avail.: 8/31/2005

DEPT/DIV 794-720 Human Svcs/ Planning  
 PROPOSED EMPLOYEE TBD  
 TITLE Counselor, Rape Victimization & Prv Prgrm  
 SALARY   
 FUND ALLOCATIONS 100% Grant    
 UNION/EXCLUSIONARY A50 Non-Contractuals  
 GRADE G15 HOURS 70.00 HIRE D

## SELECTED CANDIDATE INFORMATION

NAME TBD  
 STARTING/PROPOSED SALARY   
 GRADE G15 MIN: \$35,560.00 MAX: \$53,340.00  
 EFFECTIVE DATE   
 PROMOTION IN POSITION  PROMOTION TO VACANCY   
 DATE OF LAST PROMOTION

EMPLOYEE'S CURRENT SALARY   
 CURRENT GRADE  PC#   
 \$ Increase   
 Current Title   
 Current Union

## AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <i>[Signature]</i>	5/6/11	ADMIN. SERVICES <i>[Signature]</i>	5/13/11
PERSONNEL <i>[Signature]</i>	5/12/11	COUNTY MANAGER <i>[Signature]</i>	05-12-11
FINANCE <i>[Signature]</i>	5/6/11		

## AUTHORIZE TO HIRE

COUNTY MANAGER \_\_\_\_\_

DATE \_\_\_\_\_

## FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.  DATE ADOPTED

## ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

100% grant funded, EXEMPT

FAC to:  
 G-02-10-405-416-171-54.3%  
 G-02-10-405-417-171-45.7%

EEO 4 FUNCTION CODE \_\_\_\_\_

90

## NOTICE OF JOB VACANCY

**DEPARTMENT:** Human Services

**DIVISION:** Planning

**TITLE OF POSITION:** Counselor, Rape Victimization & Prevention Program

**BRIEF DESCRIPTION OF POSITION:** Under directions, performs various field and office work involved in assisting sexual assault victims and their families; provides counseling services, educates the community on rape prevention; does related duties.

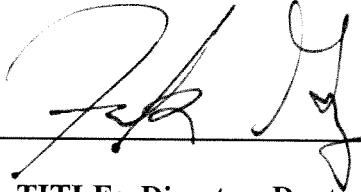
**EXPERIENCE/EDUCATION:** Bachelor's degree in Sociology, Psychology, Social Work, Social Welfare or related field PLUS one (1) year experience in social work, guidance or counseling with an emphasis on crisis intervention. NOTE: A Masters in Social Work, Social Welfare, Sociology, Psychology, Guidance, Counseling or other related field may be substituted for the year of experience. NOTE: Must complete a 40 hour training program in rape crisis intervention.

**SALARY RANGE:** \$35,560-\$53,340

**ISSUE DATE:**

**CLOSING DATE:**

**AUTHORIZED SIGNATURE:**



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**PRINT NAME:** Frank Guzzo

**TITLE:** Director, Dept of Human Svc

**INTERESTED APPLICANTS MAY CONTACT UNION COUNTY  
DEPARTMENT OF ADMINISTRATIVE SERVICES/DIVISION OF  
PERSONNEL MANAGEMENT**

**CONTINUOUS RECRUITMENT**

**UNION COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER**

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

04-20811

## ACTION TO BE TAKEN

**NEW HIRE**

- Interim       Temporary  
 Permanent     Unclass  
 Provisional     WIA

- PROMOTION IN POSITION       INTERIM APPOINTMENT  
 PROMOTION TO VACANCY       FUNDING ALLOCATION CHANGE  
 TRANSFER                               SALARY CHANGE  
 REPLACE VACANCY               TITLE CHANGE  
 TEMPORARY APPOINTMENT     OTHER

Certification #:

**CURRENT POSITION INFORMATION**

**PROPOSED POSITION INFORMATION**

DEPT/DIV 894-090 Human Svcs/ Juvenile Detention  
 PREVIOUS EMPLOYEE VACANT ( )  
 TITLE Sr Juvenile Detention Officer  
 SALARY \$51,386.00  
 FUND ALLOCATIONS 100% County  
 UNION/EXCLUSIONARY A51 Union Council #8  
 GRADE  HOURS 80.00 Date Avail.: 2/28/2010

DEPT/DIV 894-090 Human Svcs/ Juvenile Detention  
 PROPOSED EMPLOYEE TBO  
 TITLE Senior Juvenile Detention Officer  
 SALARY   
 FUND ALLOCATIONS 100% County  
 UNION/EXCLUSIONARY A51 Union Council #8  
 GRADE  HOURS 80.00 HIRE D

## SELECTED CANDIDATE INFORMATION

NAME       EMPLOYEE'S CURRENT SALARY   
 STARTING/PROPOSED SALARY       CURRENT GRADE       PC#   
 GRADE       MIN:       MAX:       \$ Increase   
 EFFECTIVE DATE       Current Title   
 PROMOTION IN POSITION       PROMOTION TO VACANCY       Current Union   
 DATE OF LAST PROMOTION

## AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD	5/4/11	ADMIN. SERVICES	5/19/11
PERSONNEL	5/5/11	COUNTY MANAGER	
FINANCE	5/4/11		

## AUTHORIZE TO HIRE

\_\_\_\_\_  
COUNTY MANAGER

\_\_\_\_\_  
DATE

## FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.       DATE ADOPTED

## ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

24/7 Facility, EXEMPT from 90 Day Freeze

EEO 4 FUNCTION CODE

11

85

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-65331

### ACTION TO BE TAKEN

**NEW HIRE**

- Interim       Temporary  
 Permanent     Unclass  
 Provisional     WIA

- PROMOTION IN POSITION       INTERIM APPOINTMENT  
 PROMOTION TO VACANCY     FUNDING ALLOCATION CHANGE  
 TRANSFER                               SALARY CHANGE  
 REPLACE VACANCY               TITLE CHANGE  
 TEMPORARY APPOINTMENT     OTHER

Certification #:  

### CURRENT POSITION INFORMATION

### PROPOSED POSITION INFORMATION

DEPT/DIV 745-950 Public Safety/ Police  
 PREVIOUS EMPLOYEE Kranz Daniel  
 TITLE Pub Sfty Tele Train 40  
 SALARY \$35,535.00  
 FUND ALLOCATIONS 100% County  
 UNION/EXCLUSIONARY A51 Union Council #8  
 GRADE   HOURS 80.00 Date Avail.:  

DEPT/DIV 745-950 Public Safety/ Police  
 PROPOSED EMPLOYEE Kranz Daniel  
 TITLE Pub Safty Telecommunicator  
 SALARY \$36,443  
 FUND ALLOCATIONS 100% County  
 UNION/EXCLUSIONARY A51 Union Council #8  
 GRADE   HOURS 80.00 HIRE D 5/8/2010

### SELECTED CANDIDATE INFORMATION

NAME Kranz Daniel  
 STARTING/PROPOSED SALARY 36,443  
 GRADE   MIN: \$33,545.00 MAX: \$48,077.00  
 EFFECTIVE DATE 5/9/2011  
 PROMOTION IN POSITION  PROMOTION TO VACANCY   
 DATE OF LAST PROMOTION NA

EMPLOYEE'S CURRENT SALARY \$35,535.00  
 CURRENT GRADE   PC# 00-65331  
 \$ Increase \$908.00  
 Current Title Pub Sfty Tele Train 40  
 Current Union A51

### AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <i>[Signature]</i>	5-24-11	ADMIN. SERVICES <i>[Signature]</i>	6/1/11
PERSONNEL <i>[Signature]</i>	5-24-11	COUNTY MANAGER <i>[Signature]</i>	05-27-11
FINANCE <i>[Signature]</i>	5/25/11		

### AUTHORIZE TO HIRE

\_\_\_\_\_  
COUNTY MANAGER

\_\_\_\_\_  
DATE

### FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.  

DATE ADOPTED  

### ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

Advancement pursuant to CSC  
After successful completion of 12 month training period

EEO 4 FUNCTION CODE 4



# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-32322

## ACTION TO BE TAKEN

**NEW HIRE**

- Interim       Temporary
- Permanent     Unclass
- Provisional     WIA

- PROMOTION IN POSITION
- PROMOTION TO VACANCY
- TRANSFER
- REPLACE VACANCY
- TEMPORARY APPOINTMENT
- INTERIM APPOINTMENT
- FUNDING ALLOCATION CHANGE
- SALARY CHANGE
- TITLE CHANGE
- OTHER GC

Certification #:

### CURRENT POSITION INFORMATION

### PROPOSED POSITION INFORMATION

DEPT/DIV 794-690 Human Svcs/ Aging  
 PREVIOUS EMPLOYEE VACANT () Vanderheyden, B.  
 TITLE Medical Social Wkr ( Mast)  
 SALARY \$65,951.89  
 FUND ALLOCATIONS 100% Grant  
 UNION/EXCLUSIONARY A50 Non-Contractuals  
 GRADE G17 HOURS 70.00 Date Avail.: 3/31/2011

DEPT/DIV 794-690 Human Svcs/ Aging  
 PROPOSED EMPLOYEE Thompson Betrice  
 TITLE Coord, Lng Trm & Alt Care for the Elderly  
 SALARY \$61,811.02  
 FUND ALLOCATIONS 100% Grant  
 UNION/EXCLUSIONARY A50 Non-Contractuals  
 GRADE G18 HOURS 70.00 HIRE D 5/6/2000

### SELECTED CANDIDATE INFORMATION

NAME Thompson Betrice EMPLOYEE'S CURRENT SALARY \$56,741.02  
 STARTING/PROPOSED SALARY \$61,811.02 CURRENT GRADE G17 PC# 00-33482  
 GRADE G18 MIN: \$54,080.00 MAX: \$81,120.00 \$ Increase \$5,070.00  
 EFFECTIVE DATE  Current Title Coord LTC Elderly G17  
 PROMOTION IN POSITION  PROMOTION TO VACANCY  Current Union A50  
 DATE OF LAST PROMOTION

### AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD	5/4/11	ADMIN. SERVICES	5/9/11
PERSONNEL	5/4/11	COUNTY MANAGER	
FINANCE	5/4/11		

### AUTHORIZE TO HIRE

\_\_\_\_\_  
COUNTY MANAGER

\_\_\_\_\_  
DATE

### FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.  DATE ADOPTED

### ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

Position is 100% grant funded, EXEMPT from 90 day vacancy freeze

- G-02-11-330-331-171-3%
- G-02-11-330-351-171-27%
- G-02-11-499-341-171-36%
- G-02-11-330-352-171-37%

EEO 4 FUNCTION CODE 3

84

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

05-10261

## ACTION TO BE TAKEN

### NEW HIRE

- Interim       Temporary  
 Permanent     Unclass  
 Provisional    WIA

- PROMOTION IN POSITION       INTERIM APPOINTMENT  
 PROMOTION TO VACANCY       FUNDING ALLOCATION CHANGE  
 TRANSFER  
 REPLACE VACANCY               SALARY CHANGE  
 TEMPORARY APPOINTMENT     TITLE CHANGE  
 OTHER Grade

Certification #:

## CURRENT POSITION INFORMATION

## PROPOSED POSITION INFORMATION

DEPT/DIV 747-940 Public Safety/ Emerg Mgmt  
 PREVIOUS EMPLOYEE Dilorio Jonathan  
 TITLE Haz Mat Tech 1 G15.5  
 SALARY \$39,655.60  
 FUND ALLOCATIONS 35% Trust 65% Grant  
 UNION/EXCLUSIONARY A50 Non-Contractuals  
 GRADE G15.5 HOURS 70.00 Date Avail.: 05/14/2011

DEPT/DIV 747-940 Public Safety/ Emerg Mgmt  
 PROPOSED EMPLOYEE VACANT  
 TITLE Haz Mat Responder  
 SALARY   
 FUND ALLOCATIONS 35% Trust 65% Grant  
 UNION/EXCLUSIONARY A50 Non-Contractuals  
 GRADE 14 HOURS 70.00 HIRE D

## SELECTED CANDIDATE INFORMATION

NAME VACANT  
 STARTING/PROPOSED SALARY   
 GRADE 14 MIN: \$30,940 MAX: \$46,410  
 EFFECTIVE DATE   
 PROMOTION IN POSITION  PROMOTION TO VACANCY   
 DATE OF LAST PROMOTION

EMPLOYEE'S CURRENT SALARY   
 CURRENT GRADE  PC#   
 \$ Increase   
 Current Title   
 Current Union

## AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <u><i>Alaban</i></u>	<u>4-27-11</u>	ADMIN. SERVICES <u><i>M. E. Gennivich</i></u>	<u>5/5/11</u>
PERSONNEL <u><i>Mark N. B.</i></u>	<u>5-2-11</u>	COUNTY MANAGER <u><i>Joseph R. P.</i></u>	<u>0505-11</u>
FINANCE <u><i>J. Angiata</i></u>	<u>4/29/11</u>		

## AUTHORIZE TO HIRE

\_\_\_\_\_  
COUNTY MANAGER

\_\_\_\_\_  
DATE

## FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.  DATE ADOPTED

## ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

Vacant position as of 5/14/11

EEO 4 FUNCTION CODE \_\_\_\_\_

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

05-10531

## ACTION TO BE TAKEN

**NEW HIRE**

- Interim       Temporary  
 Permanent     Unclass  
 Provisional     WIA

- PROMOTION IN POSITION       INTERIM APPOINTMENT  
 PROMOTION TO VACANCY       FUNDING ALLOCATION CHANGE  
 TRANSFER                       SALARY CHANGE  
 REPLACE VACANCY             TITLE CHANGE  
 TEMPORARY APPOINTMENT     OTHER

Certification #:

### CURRENT POSITION INFORMATION

### PROPOSED POSITION INFORMATION

DEPT/DIV   
 PREVIOUS EMPLOYEE   
 TITLE   
 SALARY   
 FUND ALLOCATIONS      
 UNION/EXCLUSIONARY  Union Council #8  
 GRADE  HOURS  Date Avail.:

DEPT/DIV   
 PROPOSED EMPLOYEE   
 TITLE   
 SALARY   
 FUND ALLOCATIONS      
 UNION/EXCLUSIONARY  Union Council #8  
 GRADE  HOURS  HIRE D

### SELECTED CANDIDATE INFORMATION

NAME       EMPLOYEE'S CURRENT SALARY   
 STARTING/PROPOSED SALARY       CURRENT GRADE       PC#   
 GRADE  MIN:  MAX:       \$ Increase   
 EFFECTIVE DATE       Current Title   
 PROMOTION IN POSITION  PROMOTION TO VACANCY       Current Union   
 DATE OF LAST PROMOTION

### AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <i>Whittemore</i>	5-26-11	ADMIN. SERVICES <i>M. E. Genierich</i>	5/5/11
PERSONNEL <i>Nutcracker</i>	5-3-11	COUNTY MANAGER <i>...</i>	
FINANCE <i>J. Cristoforo</i>	5/5/11		

### AUTHORIZE TO HIRE

\_\_\_\_\_  
COUNTY MANAGER

\_\_\_\_\_  
DATE

### FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.       DATE ADOPTED

### ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

SEE ATTACHED JUSTIFICATION

EEO 4 FUNCTION CODE   4



**UNION COUNTY PROSECUTOR'S OFFICE**

32 RAHWAY AVENUE  
ELIZABETH, NEW JERSEY 07202-2155  
(908) 527-4500  
FAX: (908) 289-1267

**THEODORE J. ROMANKOW**  
Prosecutor of Union County

**ALBERT CERNADAS, JR.\***  
First Assistant Prosecutor

**ANNE K. FRAWLEY\***  
Deputy First Assistant Prosecutor

**DATE : APRIL 26, 2011**

\* CERTIFIED CRIMINAL ATTORNEY

**TO : COUNTY MANAGER GEORGE DEVANNEY**

**FROM : FIRST ASSISTANT PROSECUTOR ALBERT CERNADAS, JR.** *(Cer)*

**RE : JUSTIFICATION FOR NICHOLAS VELTRE**

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The File Room is a very essential and labor-intense Unit in the Prosecutor's Office. It is where the closed files are stored from year-to-year. From 2007-2010 there are approximately 25,000 to 30,000 files stored in the File Room.

In addition to maintaining the entire filing system, the Clerk is responsible for a myriad of other responsibilities, which includes: archiving; coding; data entry; requesting and receiving files; keeping records of request forms and order forms for/from Cornerstone Archiving Facility for assistant prosecutors, detectives, support personnel and other agencies related to court matters, investigations, trials, etc.; delivering files that are requested to the appropriate person(s); filing of paperwork pertaining to a specific file; maintaining the Papervision and Paperflow Program for requests that pre-date the Promis/Gavel System, (McBee cards); transporting all files to and from court that are scheduled for sentencing, pre-trial conference and arraignment each week, in addition to, files that are requested by the judge at a moments notice; maintaining the bench warrant files that are currently stored in the File Room, and the old bench warrant files that are stored in the old Jail; conducting a monthly inventory of file folders, copy paper, computer paper, green bar paper and subpoenas; delivery of any shipment that is received at the Ruotolo Building; and maintaining and ensuring the hand-trucks that are used for transporting on a daily basis, are in proper working condition.

This position also requires the Clerk to complete and fulfill any other requests from the Prosecutor, First Assistant Prosecutor, Deputy First Assistant Prosecutor, Executive, Senior, Detective, Legal, and Support Staff, including any requests from outside units.

In order to continue to maintain the high standard of work productivity from the File Room, it is **vital** that the vacancy of Clerk, formally held by David Tarullo, be filled as soon as possible. If this vacancy is not filled, the Office will suffer greatly.

bas