

# PROPOSED PERSONNEL ACTION

POSITION CONTROL #

00-25591

AGENDA #:

## ACTION TO BE TAKEN

### NEW HIRE

- Interim       Temporary  
 Permanent     Unclass  
 Provisional     WIA

- PROMOTION IN POSITION       INTERIM APPOINTMENT  
 PROMOTION TO VACANCY       FUNDING ALLOCATION CHANGE  
 TRANSFER                               SALARY CHANGE  
 REPLACE VACANCY                   TITLE CHANGE  
 TEMPORARY APPOINTMENT       OTHER **Transfer Division**

Certification #: \_\_\_\_\_

## CURRENT POSITION INFORMATION

DEPT/DIV **775-585 PWF Hospital Maintenance**  
PREVIOUS EMPLOYEE **McCoy Charles**  
TITLE **Heat & Air Cond Mech / Lp**  
SALARY **\$57,863.00**  
FUND ALLOCATIONS **100.00%** County \_\_\_\_\_  
UNION/EXCLUSIONARY **A54** Local 68 Operating Engineer  
GRADE \_\_\_\_\_ HOURS **80.00** Date Avail.: \_\_\_\_\_

## PROPOSED POSITION INFORMATION

DEPT/DIV **775-570 PWF Facilities Management**  
PROPOSED EMPLOYEE **McCoy Charles**  
TITLE **Heat & Air Cond Mech/LP**  
SALARY **\$57,863.00**  
FUND ALLOCATIONS **100.00%** County \_\_\_\_\_  
UNION/EXCLUSIONARY **A54** Local 68 Operating Engineer  
GRADE \_\_\_\_\_ HOURS **80.00** HIRE D **5/9/2010**

## SELECTED CANDIDATE INFORMATION

NAME **McCoy Charles**  
STARTING/PROPOSED SALARY **\$57,863.00**  
GRADE \_\_\_\_\_ MIN: \_\_\_\_\_ MAX: \_\_\_\_\_  
EFFECTIVE DATE **12/16/14**  
PROMOTION IN POSITION  PROMOTION TO VACANCY   
DATE OF LAST PROMOTION \_\_\_\_\_

EMPLOYEE'S CURRENT SALARY **\$57,863.00**  
CURRENT GRADE \_\_\_\_\_ PC# **00-25591**  
\$ Increase \_\_\_\_\_  
Current Title **Heat & Air Cond Mech / Lp**  
Current Union **A54**

## AUTHORIZATION FOR REQUESTED ACTION

	DATE	DATE
DEPARTMENT HEAD	<i>[Signature]</i> 1/22/15	ADMIN. SERVICES <i>[Signature]</i> 1/26/15
PERSONNEL <i>[Signature]</i> 1/21/15	COUNTY MANAGER <i>[Signature]</i> 1/28/15	
FINANCE <i>[Signature]</i> 1/22/15		

## AUTHORIZE TO HIRE

COUNTY MANAGER \_\_\_\_\_

DATE \_\_\_\_\_

## FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO. \_\_\_\_\_

DATE ADOPTED \_\_\_\_\_

ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

EEO 4 FUNCTION CODE 15

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-26081

## ACTION TO BE TAKEN

NEW HIRE

- Interim       Temporary  
 Permanent     Unclass  
 Provisional     WIA

- PROMOTION IN POSITION       INTERIM APPOINTMENT  
 PROMOTION TO VACANCY       FUNDING ALLOCATION CHANGE  
 TRANSFER       SALARY CHANGE  
 REPLACE VACANCY       TITLE CHANGE  
 TEMPORARY APPOINTMENT     OTHER Transfer Division

Certification #:

### CURRENT POSITION INFORMATION

DEPT/DIV 775-585 PWF Hospital Maintenance  
 PREVIOUS EMPLOYEE Mirra Jr Vincent  
 TITLE Stat Engineer  
 SALARY \$69,290.40  
 FUND ALLOCATIONS 100.00% County   
 UNION/EXCLUSIONARY A54 Local 68 Operating Engineer  
 GRADE  HOURS 80.00 Date Avail.:

### PROPOSED POSITION INFORMATION

DEPT/DIV 775-570 PWF Facilities Management  
 PROPOSED EMPLOYEE Mirra Jr Vincent  
 TITLE Stat Engineer  
 SALARY \$69,290.40  
 FUND ALLOCATIONS 100.00% County   
 UNION/EXCLUSIONARY A54 Local 68 Operating Engineer  
 GRADE  HOURS 80.00 HIRE D 7/6/1991

### SELECTED CANDIDATE INFORMATION

NAME Mirra Jr Vincent      EMPLOYEE'S CURRENT SALARY \$69,290.40  
 STARTING/PROPOSED SALARY \$69,290.40      CURRENT GRADE       PC# 00-26081  
 GRADE  MIN:  MAX:       \$ Increase 0  
 EFFECTIVE DATE 12/10/14      Current Title Stat Engineer  
 PROMOTION IN POSITION  PROMOTION TO VACANCY       Current Union A54  
 DATE OF LAST PROMOTION

### AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <i>[Signature]</i>	1/20/15	ADMIN. SERVICES <i>[Signature]</i>	1/26/15
PERSONNEL <i>Claudia Martins</i>	1/21/15	COUNTY MANAGER <i>[Signature]</i>	1/28/15
FINANCE <i>[Signature]</i>	1/22/15		

### AUTHORIZE TO HIRE

\_\_\_\_\_  
 COUNTY MANAGER

\_\_\_\_\_  
 DATE

### FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.

DATE ADOPTED

**ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)**

EEO 4 FUNCTION CODE 15

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-35881

**ACTION TO BE TAKEN****NEW HIRE**

- Interim     Temporary  
 Permanent     Unclass  
 Provisional     WIA

- PROMOTION IN POSITION     INTERIM APPOINTMENT  
 PROMOTION TO VACANCY     FUNDING ALLOCATION CHANGE  
 TRANSFER     SALARY CHANGE  
 REPLACE VACANCY     TITLE CHANGE  
 TEMPORARY APPOINTMENT     OTHER

Certification #: **CURRENT POSITION INFORMATION**

DEPT/DIV   
PREVIOUS EMPLOYEE   
TITLE   
SALARY   
FUND ALLOCATIONS  County   
UNION/EXCLUSIONARY  Local 68 Operating Engineer  
GRADE  HOURS  Date Avail.:

**PROPOSED POSITION INFORMATION**

DEPT/DIV   
PROPOSED EMPLOYEE   
TITLE   
SALARY   
FUND ALLOCATIONS  County   
UNION/EXCLUSIONARY  Local 68 Operating Engineer  
GRADE  HOURS  HIRE D

**SELECTED CANDIDATE INFORMATION**

NAME   
STARTING/PROPOSED SALARY   
GRADE  MIN:  MAX:   
EFFECTIVE DATE   
PROMOTION IN POSITION  PROMOTION TO VACANCY   
DATE OF LAST PROMOTION

EMPLOYEE'S CURRENT SALARY   
CURRENT GRADE  PC#   
\$ Increase   
Current Title   
Current Union

**AUTHORIZATION FOR REQUESTED ACTION**

	DATE	DATE
DEPARTMENT HEAD	<i>[Signature]</i> 1/20/15	ADMIN. SERVICES <i>[Signature]</i> 1/20/15
PERSONNEL <i>[Signature]</i>	1/21/15	COUNTY MANAGER <i>[Signature]</i> 1/28/15
FINANCE <i>[Signature]</i>	1/22/15	

**AUTHORIZE TO HIRE**

COUNTY MANAGER

DATE

**FREEHOLDER BOARD ACTION (if required)**RESOLUTION NO. DATE ADOPTED **ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)**EEO 4 FUNCTION CODE

# PROPOSED PERSONNEL ACTION

POSITION CONTROL #

00-25581

GENDA #:

## ACTION TO BE TAKEN

### NEW HIRE

- Interim
- Permanent
- Provisional
- Temporary
- Unclass
- WIA

- PROMOTION IN POSITION
- PROMOTION TO VACANCY
- TRANSFER
- REPLACE VACANCY
- TEMPORARY APPOINTMENT
- INTERIM APPOINTMENT
- FUNDING ALLOCATION CHANGE
- SALARY CHANGE
- TITLE CHANGE
- OTHER Transfer Division

Certification #: \_\_\_\_\_

## CURRENT POSITION INFORMATION

DEPT/DIV 775-585 PWF Hospital Maintenance  
 PREVIOUS EMPLOYEE Scutari Anthony  
 TITLE Building Supt G21  
 SALARY \$115,706.90  
 FUND ALLOCATIONS 100.00% County \_\_\_\_\_  
 UNION/EXCLUSIONARY A50 Non-Contractuals  
 GRADE G21 HOURS 80.00 Date Avail.: \_\_\_\_\_

## PROPOSED POSITION INFORMATION

DEPT/DIV 775-570 PWF Facilities Management  
 PROPOSED EMPLOYEE Scutari Anthony  
 TITLE Building Supt G21  
 SALARY \$115,706.90  
 FUND ALLOCATIONS 100.00% County \_\_\_\_\_  
 UNION/EXCLUSIONARY A50 Non-Contractuals  
 GRADE \_\_\_\_\_ HOURS 80.00 HIRE D 12/13/1997

## SELECTED CANDIDATE INFORMATION

NAME Scutari Anthony  
 STARTING/PROPOSED SALARY \$115,706.90  
 GRADE \_\_\_\_\_ MIN: \_\_\_\_\_ MAX: \_\_\_\_\_  
 EFFECTIVE DATE 12/13/14  
 PROMOTION IN POSITION  PROMOTION TO VACANCY   
 DATE OF LAST PROMOTION \_\_\_\_\_

EMPLOYEE'S CURRENT SALARY \$115,706.90  
 CURRENT GRADE G21 PC# 00-25581  
 \$ Increase 0  
 Current Title Building Supt G21  
 Current Union A50

## AUTHORIZATION FOR REQUESTED ACTION

	DATE	DATE
DEPARTMENT HEAD	<i>[Signature]</i> 11/20/15	11/20/15
PERSONNEL	<i>[Signature]</i> 11/21/15	11/28/15
FINANCE	<i>[Signature]</i> 11/22/15	

## AUTHORIZE TO HIRE

COUNTY MANAGER \_\_\_\_\_

DATE \_\_\_\_\_

## FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO. \_\_\_\_\_

DATE ADOPTED \_\_\_\_\_

ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

EEO 4 FUNCTION CODE \_\_\_\_\_

# PROPOSED PERSONNEL ACTION

POSITION CONTROL #

00-26551

AGENDA #:

## ACTION TO BE TAKEN

**NEW HIRE**

- Interim       Temporary
- Permanent     Unclass
- Provisional     WIA

- PROMOTION IN POSITION
- PROMOTION TO VACANCY
- TRANSFER
- REPLACE VACANCY
- TEMPORARY APPOINTMENT
- INTERIM APPOINTMENT
- FUNDING ALLOCATION CHANGE
- SALARY CHANGE
- TITLE CHANGE
- OTHER Transfer Division

Certification #:

### CURRENT POSITION INFORMATION

DEPT/DIV 775-585 PWF Hospital Maintenance  
 PREVIOUS EMPLOYEE Taylor Carlton  
 TITLE Sr Painter 40  
 SALARY \$59,963.02  
 FUND ALLOCATIONS 100.00% County  
 UNION/EXCLUSIONARY A51 Union Council #8  
 GRADE  HOURS 80.00 Date Avail.:

### PROPOSED POSITION INFORMATION

DEPT/DIV 775-570 PWF Facilities Management  
 PROPOSED EMPLOYEE Taylor Carlton  
 TITLE Sr. Painter 40  
 SALARY \$59,963.02  
 FUND ALLOCATIONS 100.00% County  
 UNION/EXCLUSIONARY A51 Union Council #8  
 GRADE  HOURS 8.00 HIRE D 2/19/1980

### SELECTED CANDIDATE INFORMATION

NAME Taylor Carlton      EMPLOYEE'S CURRENT SALARY \$59,963.02  
 STARTING/PROPOSED SALARY \$59,963.02      CURRENT GRADE       PC# 00-26551  
 GRADE  MIN:  MAX:       \$ Increase 0  
 EFFECTIVE DATE 12/16/14      Current Title Sr Painter 40  
 PROMOTION IN POSITION  PROMOTION TO VACANCY       Current Union A51  
 DATE OF LAST PROMOTION

### AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <i>[Signature]</i>	1/20/15	ADMIN. SERVICES	1/26/15
PERSONNEL <i>[Signature]</i>	1/21/15	COUNTY MANAGER <i>[Signature]</i>	1/28/15
FINANCE <i>[Signature]</i>	1/22/15		

### AUTHORIZE TO HIRE

COUNTY MANAGER \_\_\_\_\_ DATE \_\_\_\_\_

### FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.       DATE ADOPTED

ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

EEO 4 FUNCTION CODE 15

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-25821

## ACTION TO BE TAKEN

**NEW HIRE**

- Interim       Temporary  
 Permanent     Unclass  
 Provisional     WIA

- PROMOTION IN POSITION       INTERIM APPOINTMENT  
 PROMOTION TO VACANCY       FUNDING ALLOCATION CHANGE  
 TRANSFER                               SALARY CHANGE  
 REPLACE VACANCY               TITLE CHANGE  
 TEMPORARY APPOINTMENT       OTHER Transfer Division

Certification #:

### CURRENT POSITION INFORMATION

### PROPOSED POSITION INFORMATION

DEPT/DIV 775-585 PWF Hospital Maintenance  
 PREVIOUS EMPLOYEE Torres Joseph  
 TITLE Spvr Trades  
 SALARY \$73,693.00  
 FUND ALLOCATIONS 100.00% County  
 UNION/EXCLUSIONARY A50 Non-Contractuals  
 GRADE G18 HOURS 80.00 Date Avail.:

DEPT/DIV 775-570 PWF Facilities Management  
 PROPOSED EMPLOYEE Torres Joseph  
 TITLE Spvr Trades  
 SALARY \$73,693.00  
 FUND ALLOCATIONS 100.00% County  
 UNION/EXCLUSIONARY A50 Non-Contractuals  
 GRADE G18 HOURS 80.00 HIRE D 6/20/1998

### SELECTED CANDIDATE INFORMATION

NAME Torres Joseph      EMPLOYEE'S CURRENT SALARY \$73,693.00  
 STARTING/PROPOSED SALARY \$73,693.00      CURRENT GRADE G18      PC# 00-25821  
 GRADE G18 MIN: \$55,880.00 MAX: \$83,820.00      \$ Increase 0  
 EFFECTIVE DATE 12/16/14      Current Title Spvr Trades  
 PROMOTION IN POSITION  PROMOTION TO VACANCY       Current Union A50  
 DATE OF LAST PROMOTION

### AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <span style="float: right;"><i>[Signature]</i></span>	1/20/15	ADMIN. SERVICES <span style="float: right;"><i>[Signature]</i></span>	1/26/15
PERSONNEL <span style="float: right;"><i>Chaudin Martins</i></span>	1/21/15	COUNTY MANAGER <span style="float: right;"><i>[Signature]</i></span>	1/28/15
FINANCE <span style="float: right;"><i>[Signature]</i></span>	1/22/15		

### AUTHORIZE TO HIRE

COUNTY MANAGER \_\_\_\_\_

DATE \_\_\_\_\_

### FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.

DATE ADOPTED

**ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)**

EEO 4 FUNCTION CODE 15

# PROPOSED PERSONNEL ACTION

POSITION CONTROL #

00-30242

AGENDA #:

## ACTION TO BE TAKEN

### NEW HIRE

- Interim
- Permanent
- Provisional
- Temporary
- Unclass
- WIA

- PROMOTION IN POSITION
- PROMOTION TO VACANCY
- TRANSFER
- REPLACE VACANCY
- TEMPORARY APPOINTMENT
- INTERIM APPOINTMENT
- FUNDING ALLOCATION CHANGE
- SALARY CHANGE
- TITLE CHANGE
- OTHER

Certification #: \_\_\_\_\_

## CURRENT POSITION INFORMATION

DEPT/DIV 775-580 PWF Public Works  
PREVIOUS EMPLOYEE Cutugno Anthony  
TITLE Data Process Pmgr G15  
SALARY \$41,477.31  
FUND ALLOCATIONS 45.00% MV 55.00% County  
UNION/EXCLUSIONARY A50 Non-Contractuals  
GRADE G15 HOURS 80.00 Date Avail.: \_\_\_\_\_

## PROPOSED POSITION INFORMATION

DEPT/DIV 775-580 PWF Public Works  
PROPOSED EMPLOYEE Cutugno Anthony  
TITLE Data Process Pmgr G15  
SALARY \$41,477.31  
FUND ALLOCATIONS 100.00% County  
UNION/EXCLUSIONARY A50 Non-Contractuals  
GRADE G15 HOURS 8.00 HIRE D 8/1/2009

## SELECTED CANDIDATE INFORMATION

NAME Cutugno Anthony  
STARTING/PROPOSED SALARY \$41,477.31  
GRADE G15 MIN: \$36,740.00 MAX: \$55,110.00  
EFFECTIVE DATE 01/28/15  
PROMOTION IN POSITION  PROMOTION TO VACANCY   
DATE OF LAST PROMOTION \_\_\_\_\_  
EMPLOYEE'S CURRENT SALARY \$41,477.31  
CURRENT GRADE G15 PC# 00-30242  
\$ Increase \_\_\_\_\_  
Current Title Data Process Pmgr G15  
Current Union A50

## AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD	<u>1/20/15</u>	ADMIN. SERVICES	<u>1/26/15</u>
PERSONNEL <u>Claudia Martin</u>	<u>1/20/15</u>	COUNTY MANAGER	<u>1/28/15</u>
FINANCE <u>1/30/15</u>	<u>1/22/15</u>		

APPROVED TO THE INCLUSION OF THE 2015 BUDGET  
COUNTY MANAGER \_\_\_\_\_ DATE \_\_\_\_\_

## FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO. \_\_\_\_\_ DATE ADOPTED \_\_\_\_\_

ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

EEO 4 FUNCTION CODE \_\_\_\_\_

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-22382

**ACTION TO BE TAKEN****NEW HIRE**

- Interim       Temporary  
 Permanent     Unclass  
 Provisional     WIA

- PROMOTION IN POSITION       INTERIM APPOINTMENT  
 PROMOTION TO VACANCY       FUNDING ALLOCATION CHANGE  
 TRANSFER       SALARY CHANGE  
 REPLACE VACANCY       TITLE CHANGE  
 TEMPORARY APPOINTMENT     OTHER \_\_\_\_\_

Certification #: \_\_\_\_\_

**CURRENT POSITION INFORMATION**

DEPT/DIV 775-580 PWF Public Works  
PREVIOUS EMPLOYEE Gregorich Luis  
TITLE Systems Analyst G16  
SALARY \$60,975.27  
FUND ALLOCATIONS 45.00% MV 55.00% County  
UNION/EXCLUSIONARY A50 Non-Contractuals  
GRADE G16 HOURS 80.00 Date Avail.: \_\_\_\_\_

**PROPOSED POSITION INFORMATION**

DEPT/DIV 775-580 PWF Public Works  
PROPOSED EMPLOYEE Gregorich Luis  
TITLE Systems Analyst G16  
SALARY \$60,975.27  
FUND ALLOCATIONS 100.00% County  
UNION/EXCLUSIONARY A50 Non-Contractuals  
GRADE G16 HOURS 80.00 HIRE D 12/21/2002

**SELECTED CANDIDATE INFORMATION**

NAME Gregorich Luis  
STARTING/PROPOSED SALARY \$60,975.27  
GRADE G16 MIN: \$42,305.00 MAX: \$63,460.00  
EFFECTIVE DATE 01/01/15  
PROMOTION IN POSITION  PROMOTION TO VACANCY   
DATE OF LAST PROMOTION \_\_\_\_\_

EMPLOYEE'S CURRENT SALARY \$60,975.27  
CURRENT GRADE G16 PC# 00-22382  
\$ Increase \_\_\_\_\_  
Current Title Systems Analyst G16  
Current Union A50

**AUTHORIZATION FOR REQUESTED ACTION**

	DATE		DATE
DEPARTMENT HEAD	<u>11/20/15</u>	ADMIN. SERVICES	<u>11/20/15</u>
PERSONNEL <u>Claudia Martin</u>	<u>11/20/15</u>	COUNTY MANAGER	<u>11/20/15</u>
FINANCE <u>Bill</u>	<u>11/25/15</u>		

**AUTHORIZE TO HIRE**

COUNTY MANAGER \_\_\_\_\_

DATE \_\_\_\_\_

**FREEHOLDER BOARD ACTION (if required)**

RESOLUTION NO. \_\_\_\_\_

DATE ADOPTED \_\_\_\_\_

**ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)**EEO 4 FUNCTION CODE 2



# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-46474

## ACTION TO BE TAKEN

**NEW HIRE**

- Interim       Temporary  
 Permanent     Unclass  
 Provisional     WIA

- PROMOTION IN POSITION       INTERIM APPOINTMENT  
 PROMOTION TO VACANCY       FUNDING ALLOCATION CHANGE  
 TRANSFER                       SALARY CHANGE  
 REPLACE VACANCY               TITLE CHANGE  
 TEMPORARY APPOINTMENT       OTHER

Certification #:  

### CURRENT POSITION INFORMATION

### PROPOSED POSITION INFORMATION

DEPT/DIV 775-580 PWF Public Works  
 PREVIOUS EMPLOYEE Knapp Barbara  
 TITLE Keyboarding Clerk 2 G16.5  
 SALARY \$67,028.16  
 FUND ALLOCATIONS 95.16% MV 4.84% Grant  
 UNION/EXCLUSIONARY A50 Non-Contractuals  
 GRADE G16.5 HOURS 70.00 Date Avail.:  

DEPT/DIV 775-580 PWF Public Works  
 PROPOSED EMPLOYEE Knapp Barbara  
 TITLE Keyboarding Clerk 2 G16.5  
 SALARY \$67,028.16  
 FUND ALLOCATIONS 95.16% County 4.84% Grant  
 UNION/EXCLUSIONARY A50 Non-Contractuals  
 GRADE G16.5 HOURS   HIRE D 11/4/1995

### SELECTED CANDIDATE INFORMATION

NAME Knapp Barbara  
 STARTING/PROPOSED SALARY \$67,028.16  
 GRADE G16.5 MIN: \$45,475.00 MAX: \$68,215.00  
 EFFECTIVE DATE 01/01/15  
 PROMOTION IN POSITION  PROMOTION TO VACANCY   
 DATE OF LAST PROMOTION  

EMPLOYEE'S CURRENT SALARY \$67,028.16  
 CURRENT GRADE G16.5 PC# 00-46474  
 \$ Increase    
 Current Title Keyboarding Clerk 2 G16.5  
 Current Union A50

### AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <i>[Signature]</i>	11/20/15	ADMIN. SERVICES <i>[Signature]</i>	11/26/15
PERSONNEL <i>[Signature]</i>	11/20/15	COUNTY MANAGER <i>[Signature]</i>	11/28/15
FINANCE <i>[Signature]</i>	11/27/15		

### BUDGET AUTHORITY TO HIRE

COUNTY MANAGER

DATE

### FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.  

DATE ADOPTED  

**ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)**

EEO 4 FUNCTION CODE 2

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-46224

## ACTION TO BE TAKEN

NEW HIRE

- Interim       Temporary  
 Permanent     Unclass  
 Provisional     WIA

- PROMOTION IN POSITION       INTERIM APPOINTMENT  
 PROMOTION TO VACANCY       FUNDING ALLOCATION CHANGE  
 TRANSFER                       SALARY CHANGE  
 REPLACE VACANCY               TITLE CHANGE  
 TEMPORARY APPOINTMENT       OTHER

Certification #:

### CURRENT POSITION INFORMATION

### PROPOSED POSITION INFORMATION

DEPT/DIV 775-580 PWF Public Works  
 PREVIOUS EMPLOYEE Kobitz Arthur  
 TITLE Confidential Asst G19.5  
 SALARY \$97,577.95  
 FUND ALLOCATIONS 100.00% MV  
 UNION/EXCLUSIONARY A50 Non-Contractuals  
 GRADE G19.5 HOURS 80.00 Date Avail.:

DEPT/DIV 775-580 PWF Public Works  
 PROPOSED EMPLOYEE Kobitz Arthur  
 TITLE Confidential Asst G19.5  
 SALARY \$97,577.95  
 FUND ALLOCATIONS 100.00% County  
 UNION/EXCLUSIONARY A50 Non-Contractuals  
 GRADE G19.5 HOURS 80.00 HIRE D 11/30/2002

### SELECTED CANDIDATE INFORMATION

NAME Kobitz Arthur  
 STARTING/PROPOSED SALARY \$97,577.95  
 GRADE G19.5 MIN: \$69,190.00 MAX: \$103,790.00  
 EFFECTIVE DATE 01/01/15  
 PROMOTION IN POSITION  PROMOTION TO VACANCY   
 DATE OF LAST PROMOTION

EMPLOYEE'S CURRENT SALARY \$97,577.95  
 CURRENT GRADE G19.5 PC# 00-46224  
 \$ Increase 0  
 Current Title Confidential Asst G19.5  
 Current Union A50

### AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <i>[Signature]</i>	11/15/15	ADMIN. SERVICES <i>[Signature]</i>	1/20/15
PERSONNEL <i>[Signature]</i>	1/20/15	COUNTY MANAGER <i>[Signature]</i>	1/18/15
FINANCE <i>[Signature]</i>	1/22/15		

COUNTY MANAGER

DATE

### FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.

DATE ADOPTED

### ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

EEO 4 FUNCTION CODE 2

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-46274

## ACTION TO BE TAKEN

**NEW HIRE**

- Interim       Temporary  
 Permanent     Unclass  
 Provisional     WIA

- PROMOTION IN POSITION       INTERIM APPOINTMENT  
 PROMOTION TO VACANCY       FUNDING ALLOCATION CHANGE  
 TRANSFER                       SALARY CHANGE  
 REPLACE VACANCY             TITLE CHANGE  
 TEMPORARY APPOINTMENT     OTHER \_\_\_\_\_

Certification #: \_\_\_\_\_

### CURRENT POSITION INFORMATION

### PROPOSED POSITION INFORMATION

DEPT/DIV 775-580 PWF Public Works  
 PREVIOUS EMPLOYEE LaSpata Eileen  
 TITLE Keyboarding Clerk 3 G16  
 SALARY \$60,694.12  
 FUND ALLOCATIONS 100.00% MV  
 UNION/EXCLUSIONARY A50 Non-Contractuals  
 GRADE G16 HOURS 70.00 Date Avail.: \_\_\_\_\_

DEPT/DIV 775-580 PWF Public Works  
 PROPOSED EMPLOYEE LaSpata Eileen  
 TITLE Keyboarding Clerk 3 G16  
 SALARY \$60,694.12  
 FUND ALLOCATIONS 100.00% County  
 UNION/EXCLUSIONARY A50 Non-Contractuals  
 GRADE G16 HOURS 70.00 HIRE D 6/3/1995

### SELECTED CANDIDATE INFORMATION

NAME LaSpata Eileen  
 STARTING/PROPOSED SALARY \$60,694.12  
 GRADE G16 MIN: \$42,305.00 MAX: \$63,460.00  
 EFFECTIVE DATE 07/01/15  
 PROMOTION IN POSITION  PROMOTION TO VACANCY   
 DATE OF LAST PROMOTION \_\_\_\_\_

EMPLOYEE'S CURRENT SALARY \$60,694.12  
 CURRENT GRADE G16 PC# 00-46274  
 \$ Increase \_\_\_\_\_  
 Current Title Keyboarding Clerk 3 G16  
 Current Union A50

### AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <i>[Signature]</i>	<u>1/20/15</u>	ADMIN. SERVICES <i>[Signature]</i>	<u>1/26/15</u>
PERSONNEL <i>[Signature]</i>	<u>1/26/15</u>	COUNTY MANAGER <i>[Signature]</i>	<u>1/28/15</u>
FINANCE <i>[Signature]</i>	<u>1/23/15</u>		

SUBJECT TO THE INCLUSION: **AUTHORIZE TO HIRE**

OF THE 2015 BUDGET

COUNTY MANAGER \_\_\_\_\_

DATE \_\_\_\_\_

### FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO. \_\_\_\_\_

DATE ADOPTED \_\_\_\_\_

**ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)**

EEO 4 FUNCTION CODE \_\_\_\_\_

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-46584

## ACTION TO BE TAKEN

**NEW HIRE**

- Interim       Temporary  
 Permanent     Unclass  
 Provisional     WIA

- PROMOTION IN POSITION       INTERIM APPOINTMENT  
 PROMOTION TO VACANCY       FUNDING ALLOCATION CHANGE  
 TRANSFER                       SALARY CHANGE  
 REPLACE VACANCY               TITLE CHANGE  
 TEMPORARY APPOINTMENT       OTHER

Certification #: \_\_\_\_\_

**CURRENT POSITION INFORMATION**

**PROPOSED POSITION INFORMATION**

DEPT/DIV 775-580 PWF Public Works  
 PREVIOUS EMPLOYEE Lombardo Charles  
 TITLE Clerk 1 G16.5  
 SALARY \$63,198.40  
 FUND ALLOCATIONS 100.00% MV  
 UNION/EXCLUSIONARY A50 Non-Contractuals  
 GRADE G16.5 HOURS 80.00 Date Avail.: \_\_\_\_\_

DEPT/DIV 775-580 PWF Public Works  
 PROPOSED EMPLOYEE Lombardo Charles  
 TITLE Clerk 1 G16.5  
 SALARY \$63,198.40  
 FUND ALLOCATIONS 100.00% County  
 UNION/EXCLUSIONARY A50 Non-Contractuals  
 GRADE G16.5 HOURS 80.00 HIRE D 8/17/2002

## SELECTED CANDIDATE INFORMATION

NAME Lombardo Charles  
 STARTING/PROPOSED SALARY \$63,198.40  
 GRADE G16.5 MIN: \$45,475.00 MAX: \$68,215.00  
 EFFECTIVE DATE 08/15  
 PROMOTION IN POSITION  PROMOTION TO VACANCY   
 DATE OF LAST PROMOTION \_\_\_\_\_

EMPLOYEE'S CURRENT SALARY \$63,198.40  
 CURRENT GRADE G16.5 PC# 00-46584  
 \$ Increase \_\_\_\_\_  
 Current Title Clerk 1 G16.5  
 Current Union A50

## AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <i>[Signature]</i>	<u>11/20/15</u>	ADMIN. SERVICES <i>[Signature]</i>	<u>11/26/15</u>
PERSONNEL <i>[Signature]</i>	<u>11/26/15</u>	COUNTY MANAGER <i>[Signature]</i>	<u>11/26/15</u>
FINANCE <i>[Signature]</i>	<u>11/26/15</u>		

SUBJECT TO THE INCLUSION OF THE 2015 BUDGET  
**AUTHORIZE TO HIRE**

\_\_\_\_\_  
COUNTY MANAGER

\_\_\_\_\_  
DATE

## FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO. \_\_\_\_\_

DATE ADOPTED \_\_\_\_\_

**ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)**

# PROPOSED PERSONNEL ACTION

POSITION CONTROL #

00-46184

AGENDA #:

## ACTION TO BE TAKEN

### NEW HIRE

- Interim
- Temporary
- Permanent
- Unclass
- Provisional
- WIA

- PROMOTION IN POSITION
- PROMOTION TO VACANCY
- TRANSFER
- REPLACE VACANCY
- TEMPORARY APPOINTMENT
- INTERIM APPOINTMENT
- FUNDING ALLOCATION CHANGE
- SALARY CHANGE
- TITLE CHANGE
- OTHER

Certification #: \_\_\_\_\_

## CURRENT POSITION INFORMATION

DEPT/DIV 775-580 PWF Public Works  
PREVIOUS EMPLOYEE Maranitz Charlene  
TITLE Keyboarding Clerk 2 G16  
SALARY \$60,569.51  
FUND ALLOCATIONS 95.00% MV 5.00% Grant  
UNION/EXCLUSIONARY A50 Non-Contractuals  
GRADE G16 HOURS 70.00 Date Avail.: \_\_\_\_\_

## PROPOSED POSITION INFORMATION

DEPT/DIV 775-580 PWF Public Works  
PROPOSED EMPLOYEE Maranitz Charlene  
TITLE Keyboarding Clerk 2 G16  
SALARY \$60,569.51  
FUND ALLOCATIONS 95.00% County 5.00% Grant  
UNION/EXCLUSIONARY A50 Non-Contractuals  
GRADE G16 HOURS 70.00 HIRE D 7/10/1999

## SELECTED CANDIDATE INFORMATION

NAME Maranitz Charlene  
STARTING/PROPOSED SALARY \$60,569.51  
GRADE G16 MIN: \$42,305.00 MAX: \$63,460.00  
EFFECTIVE DATE 07/01/15  
PROMOTION IN POSITION  PROMOTION TO VACANCY   
DATE OF LAST PROMOTION \_\_\_\_\_  
EMPLOYEE'S CURRENT SALARY \$60,569.51  
CURRENT GRADE G16 PC# 00-46184  
\$ Increase \_\_\_\_\_  
Current Title Keyboarding Clerk 2 G16  
Current Union A50

## AUTHORIZATION FOR REQUESTED ACTION

	DATE	DATE
DEPARTMENT HEAD	<u>11/20/15</u>	<u>1/26/15</u>
PERSONNEL <u>Stacy Maria</u>	<u>1/26/15</u>	<u>1/28/15</u>
FINANCE <u>1/3/15</u>	<u>1/23/15</u>	

## AUTHORIZE TO HIRE

COUNTY MANAGER \_\_\_\_\_

DATE \_\_\_\_\_

## FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO. \_\_\_\_\_

DATE ADOPTED \_\_\_\_\_

ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

EEO 4 FUNCTION CODE 2

# PROPOSED PERSONNEL ACTION

POSITION CONTROL #

00-46894

AGENDA #:

## ACTION TO BE TAKEN

**NEW HIRE**

- Interim       Temporary
- Permanent     Unclass
- Provisional     WIA

- PROMOTION IN POSITION
- PROMOTION TO VACANCY
- TRANSFER
- REPLACE VACANCY
- TEMPORARY APPOINTMENT
- INTERIM APPOINTMENT
- FUNDING ALLOCATION CHANGE
- SALARY CHANGE
- TITLE CHANGE
- OTHER

Certification #: \_\_\_\_\_

### CURRENT POSITION INFORMATION

DEPT/DIV 775-580 PWF Public Works  
 PREVIOUS EMPLOYEE Russo Michele  
 TITLE Secretarial Asst G17.5  
 SALARY \$69,498.05  
 FUND ALLOCATIONS 100.00% MV  
 UNION/EXCLUSIONARY A50 Non-Contractuals  
 GRADE G17.5 HOURS 70.00 Date Avail.: \_\_\_\_\_

### PROPOSED POSITION INFORMATION

DEPT/DIV 775-580 PWF Public Works  
 PROPOSED EMPLOYEE Russo Michele  
 TITLE Secretarial Asst G17.5  
 SALARY \$69,498.05  
 FUND ALLOCATIONS 100.00% County \_\_\_\_\_  
 UNION/EXCLUSIONARY A50 Non-Contractuals  
 GRADE G17.5 HOURS 70.00 HIRE D 1/2/1990

### SELECTED CANDIDATE INFORMATION

NAME Russo Michele EMPLOYEE'S CURRENT SALARY \$69,498.05  
 STARTING/PROPOSED SALARY \$69,498.05  
 GRADE G17.5 MIN: \$52,160.00 MAX: \$78,240.00  
 EFFECTIVE DATE 01/02/15  
 PROMOTION IN POSITION  PROMOTION TO VACANCY   
 DATE OF LAST PROMOTION \_\_\_\_\_  
 CURRENT GRADE G17.5 PC# 00-46894  
 \$ Increase \_\_\_\_\_  
 Current Title Secretarial Asst G17.5  
 Current Union A50

### AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <i>[Signature]</i>	<u>1/2/15</u>	ADMIN. SERVICES <i>[Signature]</i>	<u>1/2/15</u>
PERSONNEL <i>[Signature]</i>	<u>1/2/15</u>	COUNTY MANAGER <i>[Signature]</i>	<u>1/2/15</u>
FINANCE <i>[Signature]</i>	<u>1/2/15</u>		

### AUTHORIZE TO HIRE

COUNTY MANAGER \_\_\_\_\_

DATE \_\_\_\_\_

### FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO. \_\_\_\_\_

DATE ADOPTED \_\_\_\_\_

ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

EEO 4 FUNCTION CODE 2

# PROPOSED PERSONNEL ACTION

POSITION CONTROL #

00-31772

AGENDA #:

## ACTION TO BE TAKEN

### NEW HIRE

- Interim  Temporary  
 Permanent  Unclass  
 Provisional  WIA

- PROMOTION IN POSITION  INTERIM APPOINTMENT  
 PROMOTION TO VACANCY  FUNDING ALLOCATION CHANGE  
 TRANSFER  SALARY CHANGE  
 REPLACE VACANCY  TITLE CHANGE  
 TEMPORARY APPOINTMENT  OTHER

Certification #: \_\_\_\_\_

## CURRENT POSITION INFORMATION

DEPT/DIV 775-580 PWF Public Works  
PREVIOUS EMPLOYEE Schulz Michelle  
TITLE Keyboarding Clerk 1  
SALARY \$34,269.51  
FUND ALLOCATIONS 100.00% MV  
UNION/EXCLUSIONARY A51 Union Council #8  
GRADE \_\_\_\_\_ HOURS 70.00 Date Avail.: \_\_\_\_\_

## PROPOSED POSITION INFORMATION

DEPT/DIV 775-580 PWF Public Works  
PROPOSED EMPLOYEE Schulz Michelle  
TITLE Keyboarding Clerk 1  
SALARY \$34,269.51  
FUND ALLOCATIONS 100.00% County \_\_\_\_\_  
UNION/EXCLUSIONARY A51 Union Council #8  
GRADE \_\_\_\_\_ HOURS 7.00 HIRE D 1/7/2012

## SELECTED CANDIDATE INFORMATION

NAME Schulz Michelle  
STARTING/PROPOSED SALARY \$34,269.51  
GRADE \_\_\_\_\_ MIN: \_\_\_\_\_ MAX: \_\_\_\_\_  
EFFECTIVE DATE 5/1/2015  
PROMOTION IN POSITION  PROMOTION TO VACANCY   
DATE OF LAST PROMOTION \_\_\_\_\_  
EMPLOYEE'S CURRENT SALARY \$34,269.51  
CURRENT GRADE \_\_\_\_\_ PC# 00-31772  
\$ Increase \_\_\_\_\_  
Current Title Keyboarding Clerk 1  
Current Union A51

## AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD	<u>1/20/15</u>	ADMIN. SERVICES	<u>1/16/15</u>
PERSONNEL	<u>1/26/15</u>	COUNTY MANAGER	<u>1/28/15</u>
FINANCE	<u>1/22/15</u>		

## AUTHORIZE TO HIRE

\_\_\_\_\_  
COUNTY MANAGER DATE

## FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO. \_\_\_\_\_ DATE ADOPTED \_\_\_\_\_

## ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

EEO 4 FUNCTION CODE \_\_\_\_\_

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-46284

## ACTION TO BE TAKEN

**NEW HIRE**

- Interim       Temporary  
 Permanent     Unclass  
 Provisional     WIA

- PROMOTION IN POSITION       INTERIM APPOINTMENT  
 PROMOTION TO VACANCY       FUNDING ALLOCATION CHANGE  
 TRANSFER                       SALARY CHANGE  
 REPLACE VACANCY               TITLE CHANGE  
 TEMPORARY APPOINTMENT       OTHER

Certification #:  

### CURRENT POSITION INFORMATION

### PROPOSED POSITION INFORMATION

DEPT/DIV 775-580 PWF Public Works  
 PREVIOUS EMPLOYEE Sigmund Eric  
 TITLE Clerk 1 G15  
 SALARY \$46,447.64  
 FUND ALLOCATIONS 100.00% MV      
 UNION/EXCLUSIONARY A50 Non-Contractuals  
 GRADE G15 HOURS 70.00 Date Avail.:  

DEPT/DIV 775-580 PWF Public Works  
 PROPOSED EMPLOYEE Sigmund Eric  
 TITLE Clerk 1 G15  
 SALARY \$46,447.64  
 FUND ALLOCATIONS 100.00% County      
 UNION/EXCLUSIONARY A50 Non-Contractuals  
 GRADE G15 HOURS 7.00 HIRE D 11/18/2006

### SELECTED CANDIDATE INFORMATION

NAME Sigmund Eric  
 STARTING/PROPOSED SALARY \$46,447.64  
 GRADE G15 MIN: \$36,740.00 MAX: \$55,110.00  
 EFFECTIVE DATE 07/01/15  
 PROMOTION IN POSITION  PROMOTION TO VACANCY   
 DATE OF LAST PROMOTION  

EMPLOYEE'S CURRENT SALARY \$46,447.64  
 CURRENT GRADE G15 PC# 00-46284  
 \$ Increase    
 Current Title Clerk 1 G15  
 Current Union A50

### AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <i>[Signature]</i>	11/20/15	ADMIN. SERVICES <i>[Signature]</i>	11/26/15
PERSONNEL <i>[Signature]</i>	11/20/15	COUNTY MANAGER <i>[Signature]</i>	11/28/15
FINANCE <i>[Signature]</i>	11/20/15		

### AUTHORIZE TO HIRE

COUNTY MANAGER \_\_\_\_\_ DATE \_\_\_\_\_

### FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.   DATE ADOPTED  

### ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

EEO 4 FUNCTION CODE 2