



# COUNTY OF UNION

## Part C - GOVERNMENT RECORDS REQUEST RESPONSE

Requestor: Lina Kenna

Request Date: 1/27/14

- Document(s) provided: 1 copy pages, at a total cost of: 0 Item # 8
- Special Service Charge imposed - Reason: \_\_\_\_\_ cost: \_\_\_\_\_
- Document(s) have been inspected by the requestor on the date shown below: \_\_\_\_\_ documents, \_\_\_\_\_ total pages
- Document(s) not provided (see below)

The document(s) you have requested that are checked below are NOT being provided because the document(s) are considered privileged or are otherwise exempt from public access, as provided by applicable law:

Privileged or Protected Category	Authority for Denial or Redaction
<input type="checkbox"/> Advisory, Consultative or Deliberative material	N.J.S.A. 47:1A-1.1, et seq.
<input type="checkbox"/> Autopsy Photos / Video	N.J.S.A. 47:1A-1.1, et seq.
<input type="checkbox"/> Attorney-Client Privilege Information	N.J.S.A. 47:1A-1.1, et seq.
<input type="checkbox"/> Computer Security Information	N.J.S.A. 47:1A-1.1, et seq.
<input type="checkbox"/> Criminal Investigatory Records	N.J.S.A. 47:1A-1.1, et seq.
<input type="checkbox"/> Credit Card Numbers	N.J.S.A. 47:1A-1.1, et seq.
<input type="checkbox"/> Domestic Security (Sabotage or Terrorism)	Executive Order 21 (McGreevey)
<input type="checkbox"/> Grievance Information with public employer	N.J.S.A. 47:1A-1.1, et seq.
<input type="checkbox"/> Drivers' License Numbers	N.J.S.A. 47:1A-1.1, et seq.
<input type="checkbox"/> Electronic Surveillance Materials	N.J.S.A. 2A:156A-19
<input type="checkbox"/> Emergency or Security Information or Procedures	N.J.S.A. 47:1A-1.1, et seq.
<input type="checkbox"/> Employee Sexual Harassment Complaints	N.J.S.A. 47:1A-1.1, et seq.
<input type="checkbox"/> Fingerprint Cards	Executive Order 9 (Hughes)
<input type="checkbox"/> Individual's Medical, Financial, or Tax records	Executive Order 26 (McGreevey)
<input type="checkbox"/> Insurance Communications	N.J.S.A. 47:1A-1.1, et seq.
<input type="checkbox"/> Investigation in Progress	N.J.S.A. 47:1A-3.a
<input type="checkbox"/> Labor Negotiation Information (strategy or positions)	N.J.S.A. 47:1A-1.1, et seq.
<input type="checkbox"/> Personnel or Pension Records	N.J.S.A. 47:1A-10
<input type="checkbox"/> Photographs of Crime Scene	Executive Order 9 (Hughes)
<input type="checkbox"/> Proprietary Information	N.J.S.A. 47:1A-1.1, et seq.
<input type="checkbox"/> Reasonable Expectation of Privacy	N.J.S.A. 47:1A-1.1, et seq.
<input type="checkbox"/> Resumes of unsuccessful applicants	Executive Order 26 (McGreevey)
<input type="checkbox"/> Safety of persons or the public	Executive Order 69 (Whitman)
<input type="checkbox"/> Security Measures and Surveillance Techniques	N.J.S.A. 47:1A-1.1, et seq.
<input type="checkbox"/> Social Security Numbers	N.J.S.A. 47:1A-1.1, et seq.
<input type="checkbox"/> Test Questions, Scoring Keys, or other Exam Data	Executive Order 26 (McGreevey)
<input type="checkbox"/> Victim records	N.J.S.A. 47:1A-1.1; N.J.S.A. 2A:82-46b
<input type="checkbox"/> Record has been destroyed/not retained pursuant to:	Records Retention and Disposition Schedule
<input type="checkbox"/> Other	

You have a right to appeal this decision that the documents requested are not accessible. You may take your appeal to the Government Records Council (GRC) or to the New Jersey Superior Court as provided by N.J.S.A. 47:1A-6 and 7. Please see the attached "Part D - Procedures to Challenge Denial of Access to Government Records" and GRC information.

Date: 2/5/14

[Signature]  
County Official

### ACKNOWLEDGMENT

I hereby acknowledge that I have received copies of, or have been permitted to view/inspect, the documents requested except for any documents specifically listed above on which a determination has been made that the documents could not be provided in accordance with applicable law. If any documents have not been provided, I have received information as to the procedures for an appeal of the determination.

Date: \_\_\_\_\_

Requestor's Signature

PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-29011

ACTION TO BE TAKEN

NEW HIRE

Permanent Temporary  
Permanent Unclass  
Provisional WIA

PROMOTION IN POSITION  
PROMOTION TO VACANCY

INTERIM APPOINTMENT  
FUNDING ALLOCATION CHANGE

✓ TRANSFER  
✓ REPLACE VACANCY

✓ SALARY CHANGE

TITLE CHANGE

TEMPORARY APPOINTMENT

OTHER

Certification #: [ ]

CURRENT POSITION INFORMATION

PROPOSED POSITION INFORMATION

DEPT-DIV 712-140 Law/ County Counsel  
PREVIOUS EMPLOYEE VACANT (Batista Alicia)  
TITLE Asst Co Counsel  
SALARY \$72,773.00  
FUND ALLOCATIONS 100% County  
UNION/EXCLUSIONARY A50 Non-Contractuals  
GRADE [ ] HOURS 70.00 Date Avail.: 11/15/2013

DEPT/DIV 712-140 Law/ County Counsel  
PROPOSED EMPLOYEE Trelease Brian  
TITLE Assistant County Counsel  
SALARY \$62,680.00  
FUND ALLOCATIONS 100% County  
UNION/EXCLUSIONARY A50 Non-Contractuals  
GRADE G18 HOURS 70.00 HIRE D 5/31/2011

SELECTED CANDIDATE INFORMATION

NAME Trelease Brian  
STARTING/PROPOSED SALARY [ ]  
GRADE G18 MIN: \$55,000.00 MAX: \$82,500.00  
EFFECTIVE DATE 1/4/14  
PROMOTION IN POSITION PROMOTION TO VACANCY  
DATE OF LAST PROMOTION [ ]

EMPLOYEE'S CURRENT SALARY \$62,680.00  
CURRENT GRADE G18 PC# 00-29021  
\$ Increase \$0.00  
Current Title Asst County Counsel G18  
Current Union A50

AUTHORIZATION FOR REQUESTED ACTION

	DATE	DATE
DEPARTMENT HEAD		
PERSONNEL <i>[Signature]</i>	12/12/13	12/12/13
FINANCE <i>[Signature]</i>	12/11/13	
ADMIN. SERVICES <i>[Signature]</i>		
COUNTY MANAGER <i>[Signature]</i>		

AUTHORIZE TO HIRE

COUNTY MANAGER

DATE

FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO. [ ]

DATE ADOPTED [ ]

ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

EEO 4 FUNCTION CODE [ ]

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

05-10022

## ACTION TO BE TAKEN

**NEW HIRE**

- Interim       Temporary  
 Permanent     Unclass  
 Provisional     WIA

- PROMOTION IN POSITION       INTERIM APPOINTMENT  
 PROMOTION TO VACANCY       FUNDING ALLOCATION CHANGE  
 TRANSFER       SALARY CHANGE  
 REPLACE VACANCY       TITLE CHANGE  
 TEMPORARY APPOINTMENT     OTHER

Certification #:

**CURRENT POSITION INFORMATION**

**PROPOSED POSITION INFORMATION**

DEPT/DIV   
 PREVIOUS EMPLOYEE   
 TITLE   
 SALARY   
 FUND ALLOCATIONS    
 UNION/EXCLUSIONARY  Non-Contractuals  
 GRADE  HOURS  Date Avail.:

DEPT/DIV   
 PROPOSED EMPLOYEE   
 TITLE   
 SALARY   
 FUND ALLOCATIONS    
 UNION/EXCLUSIONARY  Non-Contractuals  
 GRADE  HOURS  HIRE D

## SELECTED CANDIDATE INFORMATION

NAME   
 STARTING/PROPOSED SALARY   
 GRADE  MIN:  MAX:   
 EFFECTIVE DATE   
 PROMOTION IN POSITION  PROMOTION TO VACANCY   
 DATE OF LAST PROMOTION

EMPLOYEE'S CURRENT SALARY   
 CURRENT GRADE  PC#   
 \$ Increase   
 Current Title   
 Current Union

## AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <i>[Signature]</i>	<i>1/2/14</i>	ADMIN. SERVICES <i>[Signature]</i>	<i>1/2/13</i>
PERSONNEL <i>[Signature]</i>	<i>2/10/13</i>	COUNTY MANAGER <i>[Signature]</i>	
FINANCE <i>[Signature]</i>	<i>12/14/12</i>		

## AUTHORIZE TO HIRE

\_\_\_\_\_  
COUNTY MANAGER

\_\_\_\_\_  
DATE

## FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.

DATE ADOPTED

## ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

As of 01/04/2014, 19 hours paid from NJCEED grant #G-02-12-309-367-171 and 16 hours paid from CHRONIC DISEASE COALITION grant #G-02-12-309-366-171  
35 hours a week total

*2/3/14* 12-309-367-171 421 21-02  
*2/3/14* 12-309-366-171 421 21-02

EEO 4 FUNCTION CODE \_\_\_\_\_

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-52001

## ACTION TO BE TAKEN

**NEW HIRE**

- Interim       Temporary
- Permanent     Unclass
- Provisional     WIA

- PROMOTION IN POSITION       INTERIM APPOINTMENT
- PROMOTION TO VACANCY       FUNDING ALLOCATION CHANGE
- TRANSFER                       SALARY CHANGE
- REPLACE VACANCY             TITLE CHANGE
- TEMPORARY APPOINTMENT     OTHER GRADE

Certification #:

### CURRENT POSITION INFORMATION

### PROPOSED POSITION INFORMATION

DEPT/DIV 710-960 Taxation Board  
 PREVIOUS EMPLOYEE Duryee Christopher  
 TITLE County Tax Administrator  
 SALARY \$104,381.66  
 FUND ALLOCATIONS 100% County  
 UNION/EXCLUSIONARY A50 Non-Contractuals  
 GRADE G20 HOURS 70.00 Date Avail.:

DEPT/DIV 710-960 Taxation Board  
 PROPOSED EMPLOYEE DURYEE, CHRISTOPHER  
 TITLE COUNTY TAX ADMINISTRATOR  
 SALARY \$112,352.28  
 FUND ALLOCATIONS 100%  
 UNION/EXCLUSIONARY A50 Non-Contractuals  
 GRADE G21 HOURS 70.00 HIRE D 8/2/2003

### SELECTED CANDIDATE INFORMATION

NAME DURYEE, CHRISTOPHER  
 STARTING/PROPOSED SALARY \$112,352.28  
 GRADE G21 MIN: \$85,020.00 MAX: \$127,530.00  
 EFFECTIVE DATE 1/9/2014  
 PROMOTION IN POSITION  PROMOTION TO VACANCY   
 DATE OF LAST PROMOTION 8/2/03

EMPLOYEE'S CURRENT SALARY \$104,381.66  
 CURRENT GRADE G20 PC# 00-52001  
 \$ Increase \$7,970.62  
 Current Title County Tax Administrator  
 Current Union A50

### AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD		ADMIN. SERVICES	
PERSONNEL <i>[Signature]</i>	11/6/14	COUNTY MANAGER <i>[Signature]</i>	11/6/14
FINANCE <i>[Signature]</i>	11/3/14		

### AUTHORIZE TO HIRE

COUNTY MANAGER \_\_\_\_\_ DATE \_\_\_\_\_

### FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.  DATE ADOPTED

### ADDITIONAL INFORMATION (including Position Funding with account numbers in xxx-xx-xxx-xxx format)

EEO 4 FUNCTION CODE \_\_\_\_\_

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-00841

## ACTION TO BE TAKEN

**NEW HIRE:**

- Interim       Temporary  
 Permanent     Unclass  
 Provisional     WIA

- PROMOTION IN POSITION       INTERIM APPOINTMENT  
 PROMOTION TO VACANCY       FUNDING ALLOCATION CHANGE  
 TRANSFER                               SALARY CHANGE  
 REPLACE VACANCY               TITLE CHANGE  
 TEMPORARY APPOINTMENT     OTHER GRADE

Certification #:

### CURRENT POSITION INFORMATION

### PROPOSED POSITION INFORMATION

DEPT/DIV   
 PREVIOUS EMPLOYEE   
 TITLE   
 SALARY   
 FUND ALLOCATIONS     
 UNION/EXCLUSIONARY  Non-Contractuals  
 GRADE  HOURS  Date Avail.:

DEPT/DIV   
 PROPOSED EMPLOYEE   
 TITLE   
 SALARY   
 FUND ALLOCATIONS     
 UNION/EXCLUSIONARY  Non-Contractuals  
 GRADE  HOURS  HIRE D

### SELECTED CANDIDATE INFORMATION

NAME   
 STARTING/PROPOSED SALARY   
 GRADE  MIN:  MAX:   
 EFFECTIVE DATE   
 PROMOTION IN POSITION  PROMOTION TO VACANCY   
 DATE OF LAST PROMOTION

EMPLOYEE'S CURRENT SALARY   
 CURRENT GRADE  PC#   
 \$ Increase   
 Current Title   
 Current Union

### AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD		ADMIN. SERVICES	
PERSONNEL <i>Laydia Martins</i>	<i>11/20/14</i>	COUNTY MANAGER <i>[Signature]</i>	<i>12/1/14</i>
FINANCE <i>[Signature]</i>	<i>1/3/14</i>		

### AUTHORIZE TO HIRE

\_\_\_\_\_  
COUNTY MANAGER

\_\_\_\_\_  
DATE

### FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.

DATE ADOPTED

### ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

EEO 4 FUNCTION CODE   1



# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-22342

## ACTION TO BE TAKEN

### NEW HIRE

<input checked="" type="checkbox"/> Interim	<input type="checkbox"/> Temporary
<input type="checkbox"/> Permanent	<input type="checkbox"/> Unclass
<input type="checkbox"/> Provisional	<input type="checkbox"/> WIA

<input type="checkbox"/> PROMOTION IN POSITION	<input type="checkbox"/> INTERIM APPOINTMENT
<input type="checkbox"/> PROMOTION TO VACANCY	<input type="checkbox"/> FUNDING ALLOCATION CHANGE
<input type="checkbox"/> TRANSFER	<input checked="" type="checkbox"/> SALARY CHANGE
<input checked="" type="checkbox"/> REPLACE VACANCY	<input checked="" type="checkbox"/> TITLE CHANGE
<input type="checkbox"/> TEMPORARY APPOINTMENT	<input checked="" type="checkbox"/> OTHER <span style="border: 1px solid black; padding: 2px;">GRADE</span>

Certification #:

### CURRENT POSITION INFORMATION

### PROPOSED POSITION INFORMATION

DEPT/DIV 717-020 Planning & Community Develop

PREVIOUS EMPLOYEE VACANT (Cherensky Leonard)

TITLE Sr Prgm Analyst

SALARY \$57,721.52

FUND ALLOCATIONS 100% CD

UNION/EXCLUSIONARY A50 Non-Contractuals

GRADE G16 HOURS 70.00 Date Avail.: 1/31/2013

DEPT/DIV 717-020 Planning & Community Developm

PROPOSED EMPLOYEE Givens Brandon

TITLE KEYBOARDING CLERK 1

SALARY \$36,414.00

FUND ALLOCATIONS 100% CD

UNION/EXCLUSIONARY A50 Non-Contractuals

GRADE G14.5 HOURS 0.00 HIRE D 8/13/2011

### SELECTED CANDIDATE INFORMATION

NAME Givens Brandon

STARTING/PROPOSED SALARY \$36,414.00

GRADE G14.5 MIN: \$34,360.00 MAX: \$51,540.00

EFFECTIVE DATE 1/9/2014

PROMOTION IN POSITION  PROMOTION TO VACANCY

DATE OF LAST PROMOTION

EMPLOYEE'S CURRENT SALARY \$36,414.00

CURRENT GRADE G14.5 PC# 00-00841

\$ Increase \$0.00

Current Title Keyboarding Clerk 1 G14.5

Current Union A50

### AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD		ADMIN. SERVICES	
PERSONNEL <i>[Signature]</i>	<i>1/9/14</i>	COUNTY MANAGER <i>[Signature]</i>	<i>1/6/14</i>
FINANCE <i>[Signature]</i>	<i>1/3/14</i>		

### AUTHORIZE TO HIRE

COUNTY MANAGER

DATE

### FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.

DATE ADOPTED

### ADDITIONAL INFORMATION (including Position Funding with account numbers: X-XX-XX-XXX-XXX-XXX format)

EEO 4 FUNCTION CODE \_\_\_\_\_

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-20151

## ACTION TO BE TAKEN

### NEW HIRE

- |                                      |                                    |
|--------------------------------------|------------------------------------|
| <input type="checkbox"/> Interim     | <input type="checkbox"/> Temporary |
| <input type="checkbox"/> Permanent   | <input type="checkbox"/> Unclass   |
| <input type="checkbox"/> Provisional | <input type="checkbox"/> WIA       |

- |   |  |
|---|--|
| <input type="checkbox"/> PROMOTION IN POSITION      | <input type="checkbox"/> INTERIM APPOINTMENT       |
| <input type="checkbox"/> PROMOTION TO VACANCY       | <input type="checkbox"/> FUNDING ALLOCATION CHANGE |
| <input type="checkbox"/> TRANSFER                   | <input checked="" type="checkbox"/> SALARY CHANGE  |
| <input checked="" type="checkbox"/> REPLACE VACANCY | <input type="checkbox"/> TITLE CHANGE              |
| <input type="checkbox"/> TEMPORARY APPOINTMENT      | <input type="checkbox"/> OTHER                     |

Certification #:

### CURRENT POSITION INFORMATION

### PROPOSED POSITION INFORMATION

DEPT/DIV 717-010 Office of Director  
 PREVIOUS EMPLOYEE VACANT (Helsey Margaret)  
 TITLE Rec Leader/Handicapped  
 SALARY \$48,956.00  
 FUND ALLOCATIONS 85% CD 15% County  
 UNION/EXCLUSIONARY A50 Non-Contractuals  
 GRADE G14 HOURS 70.00 Date Avail.: 7/19/2013

DEPT/DIV 717-010 Office of Director *371-591*  
 PROPOSED EMPLOYEE Ramirez Manuel  
 TITLE RECREATION LEADER HANDICAPPED  
 SALARY \$33,813.00  
 FUND ALLOCATIONS 85% CD 15% County  
 UNION/EXCLUSIONARY A50 Non-Contractuals  
 GRADE G14 HOURS 70.00 HIRE D 9/1/2010

### SELECTED CANDIDATE INFORMATION

NAME Ramirez Manuel  
 STARTING/PROPOSED SALARY \$33,813.00  
 GRADE G14 MIN: \$31,965.00 MAX: \$47,945.00  
 EFFECTIVE DATE 1/9/2014  
 PROMOTION IN POSITION  PROMOTION TO VACANCY   
 DATE OF LAST PROMOTION

EMPLOYEE'S CURRENT SALARY \$33,813.00  
 CURRENT GRADE G14 PC# 07-00001  
 \$ Increase \$0.00  
 Current Title Clerk 1 G14  
 Current Union A50

### AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD		ADMIN. SERVICES	
PERSONNEL <i>Claudia Martin</i>	<i>11/20/14</i>	COUNTY MANAGER <i>[Signature]</i>	<i>11/6/14</i>
FINANCE <i>[Signature]</i>	<i>1/3/14</i>		

### AUTHORIZE TO HIRE

COUNTY MANAGER \_\_\_\_\_

DATE \_\_\_\_\_

### FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.

DATE ADOPTED

ADDITIONAL INFORMATION (Including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

EEO 4 FUNCTION CODE \_\_\_\_\_



# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-02151

## ACTION TO BE TAKEN

**NEW HIRE:**

- Interim       Temporary  
 Permanent     Unclass  
 Provisional     WIA

- PROMOTION IN POSITION       INTERIM APPOINTMENT  
 PROMOTION TO VACANCY       FUNDING ALLOCATION CHANGE  
 TRANSFER       SALARY CHANGE  
 REPLACE VACANCY       TITLE CHANGE  
 TEMPORARY APPOINTMENT       OTHER GRADE CHANGE

Certification #:

### CURRENT POSITION INFORMATION

### PROPOSED POSITION INFORMATION

DEPT/DIV 704-400 County Clerk

DEPT/DIV 704-400 County Clerk

PREVIOUS EMPLOYEE Minnis Alexis

PROPOSED EMPLOYEE Minnis Alexis

TITLE Office Services Mgr G18

TITLE Office Services Mgr G19

SALARY \$64,905.81

SALARY \$70,529.61

FUND ALLOCATIONS 100% County

FUND ALLOCATIONS 100% County

UNION/EXCLUSIONARY A50 Non-Contractuals

UNION/EXCLUSIONARY A50 Non-Contractuals

GRADE G18 HOURS 70.00 Date Avail.:

GRADE G19 HOURS 70.00 HIRE D 9/20/1975

### SELECTED CANDIDATE INFORMATION

NAME Minnis Alexis

EMPLOYEE'S CURRENT SALARY \$64,905.81

STARTING/PROPOSED SALARY \$70,529.61

CURRENT GRADE G18 PC# 00-02151

GRADE G19 MIN: \$63,260.00 MAX: \$94,890.00

\$ Increase \$5,623.80

EFFECTIVE DATE 1/9/14

Current Title Office Services Mgr G18

PROMOTION IN POSITION  PROMOTION TO VACANCY

Current Union A50

DATE OF LAST PROMOTION 12/1/2002

### AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <i>[Signature]</i>	12/10/13	ADMIN. SERVICES <i>[Signature]</i>	12/27/13
PERSONNEL <i>[Signature]</i>	12/10/13	COUNTY MANAGER <i>[Signature]</i>	
FINANCE <i>[Signature]</i>	12/10/13		

### AUTHORIZE TO HIRE

\_\_\_\_\_  
COUNTY MANAGER

\_\_\_\_\_  
DATE

### FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.

DATE ADOPTED

### ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

EEO 4 FUNCTION CODE \_\_\_\_\_

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-32201

## ACTION TO BE TAKEN

**NEW HIRE**

- Interim       Temporary  
 Permanent     Unclass  
 Provisional     WIA

- PROMOTION IN POSITION       INTERIM APPOINTMENT  
 PROMOTION TO VACANCY     FUNDING ALLOCATION CHANGE  
 TRANSFER                       SALARY CHANGE  
 REPLACE VACANCY             TITLE CHANGE  
 TEMPORARY APPOINTMENT    OTHER gc, hrs chng, intra dept trans

Certification #:

### CURRENT POSITION INFORMATION

### PROPOSED POSITION INFORMATION

DEPT/DIV 794-100 Human Svcs/ Bureau Of Youth S  
 PREVIOUS EMPLOYEE VACANT (Jones Jerry)  
 TITLE Couns Juv Fam Crisis Int  
 SALARY \$45,104.20  
 FUND ALLOCATIONS 100% County  
 UNION/EXCLUSIONARY A50 Non-Contractuals  
 GRADE G15 HOURS 80.00 Date Avail.: 6/21/2013

DEPT/DIV 794-680 Human Svcs/ Office of Director  
 PROPOSED EMPLOYEE Vaniska Katie  
 TITLE Keyboarding Clerk 1/Asst to the Director  
 SALARY \$42,305.00  
 FUND ALLOCATIONS 100% County  
 UNION/EXCLUSIONARY A50 Non-Contractuals  
 GRADE G17 HOURS 70.00 HIRE D 11/7/2009

### SELECTED CANDIDATE INFORMATION

NAME Vaniska Katie      EMPLOYEE'S CURRENT SALARY \$36,271.20  
 STARTING/PROPOSED SALARY \$42,305.00      CURRENT GRADE G15      PC# 00-32272  
 GRADE G17 MIN: \$42,305.00 MAX: \$63,460.00      \$ Increase \$6,033.80  
 EFFECTIVE DATE 1-9-14      Current Title Keyboarding Clerk 1 G15  
 PROMOTION IN POSITION  PROMOTION TO VACANCY       Current Union A50  
 DATE OF LAST PROMOTION

### AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <i>[Signature]</i>	12/17/13	ADMIN. SERVICES <i>[Signature]</i>	12/23/13
PERSONNEL <i>[Signature]</i>	12/13/13	COUNTY MANAGER <i>[Signature]</i>	
FINANCE <i>[Signature]</i>	12/16/13		

### AUTHORIZE TO HIRE

\_\_\_\_\_  
COUNTY MANAGER

\_\_\_\_\_  
DATE

### FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.       DATE ADOPTED

### ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

EEO 4 FUNCTION CODE 3

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-49011

## ACTION TO BE TAKEN

**NEW HIRE**

Interim Temporary  
 Permanent Unclass  
 Provisional WIA

- PROMOTION IN POSITION
- INTERIM APPOINTMENT
- PROMOTION TO VACANCY
- FUNDING ALLOCATION CHANGE
- TRANSFER
- SALARY CHANGE
- REPLACE VACANCY
- TITLE CHANGE
- TEMPORARY APPOINTMENT
- OTHER gc

Certification #:

**CURRENT POSITION INFORMATION**

**PROPOSED POSITION INFORMATION**

DEPT/DIV 703-020 County Manager  
 PREVIOUS EMPLOYEE VACANT (Williams Mary Lynn)  
 TITLE Clerk / Video Manager  
 SALARY \$49,255.28  
 FUND ALLOCATIONS 100% County  
 UNION/EXCLUSIONARY A50 Non-Contractuals  
 GRADE G16.5 HOURS 70.00 Date Avail.: 9/1/2013

DEPT/DIV 703-020 County Manager  
 PROPOSED EMPLOYEE Geller Barry  
 TITLE Clerk 1/Advance & Scheduling Spvr  
 SALARY \$55,764.37  
 FUND ALLOCATIONS 100% County  
 UNION/EXCLUSIONARY A50 Non-Contractuals  
 GRADE G16.5 HOURS 70.00 HIRE D 5/29/2004

## SELECTED CANDIDATE INFORMATION

NAME Geller Barry  
 STARTING/PROPOSED SALARY \$55,764.37  
 GRADE G16.5 MIN: \$45,475.00 MAX: \$68,215.00  
 EFFECTIVE DATE 1/9/2014  
 PROMOTION IN POSITION  PROMOTION TO VACANCY   
 DATE OF LAST PROMOTION 8/28/2010

EMPLOYEE'S CURRENT SALARY \$51,798.80  
 CURRENT GRADE G15 PC# 00-49083  
 \$ Increase \$3,965.57  
 Current Title Clerk 1 G15  
 Current Union A50

## AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD		ADMIN. SERVICES	12-13/13
PERSONNEL <i>[Signature]</i>	12/13/13	COUNTY MANAGER	
FINANCE <i>[Signature]</i>			

## AUTHORIZE TO HIRE

\_\_\_\_\_  
 COUNTY MANAGER

\_\_\_\_\_  
 DATE

## FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.  DATE ADOPTED

## ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

EEO 4 FUNCTION CODE \_\_\_\_\_

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-91251

## ACTION TO BE TAKEN

**NEW HIRE**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Interim <input type="checkbox"/> Temporary<br><input type="checkbox"/> Permanent <input type="checkbox"/> Unclass<br><input type="checkbox"/> Provisional <input type="checkbox"/> WIA | <input type="checkbox"/> PROMOTION IN POSITION<br><input checked="" type="checkbox"/> PROMOTION TO VACANCY<br><input type="checkbox"/> TRANSFER<br><input checked="" type="checkbox"/> REPLACE VACANCY<br><input type="checkbox"/> TEMPORARY APPOINTMENT | <input type="checkbox"/> INTERIM APPOINTMENT<br><input type="checkbox"/> FUNDING ALLOCATION CHANGE<br><input checked="" type="checkbox"/> SALARY CHANGE<br><input checked="" type="checkbox"/> TITLE CHANGE<br><input checked="" type="checkbox"/> OTHER <span style="border: 1px solid black; padding: 1px;">rep change/intra dept transfer</span> |
|---|--|---|

Certification #:

## CURRENT POSITION INFORMATION

## PROPOSED POSITION INFORMATION

DEPT/DIV 789-117 Human Svcs/ Food Stamp Progr  
 PREVIOUS EMPLOYEE O'Neal-Quijada Kymberlee  
 TITLE Human Svc Spclst 2  
 SALARY \$58,615.00  
 FUND ALLOCATIONS 100% County  
 UNION/EXCLUSIONARY A64 CWA Union County Social S  
 GRADE  HOURS 70.00 Date Avail.

DEPT/DIV 789-128 Human Svcs/ Social Service Adml  
 PROPOSED EMPLOYEE Watts Barbara  
 TITLE Keyboarding Clerk 1/Personnel Aide  
 SALARY \$56,683.11  
 FUND ALLOCATIONS 100% County  
 UNION/EXCLUSIONARY A50 Non-Contractuals  
 GRADE G16 HOURS 70.00 HIRE D 8/12/1989

## SELECTED CANDIDATE INFORMATION

NAME <span style="border: 1px solid black; padding: 2px;">Watts Barbara</span> STARTING/PROPOSED SALARY <span style="border: 1px solid black; padding: 2px;">\$56,683.11</span> GRADE <span style="border: 1px solid black; padding: 2px;">G16</span> MIN: <span style="border: 1px solid black; padding: 2px;">\$42,305.00</span> MAX: <span style="border: 1px solid black; padding: 2px;">\$63,460.00</span> EFFECTIVE DATE <span style="border: 1px solid black; padding: 2px;">1-9-14</span> PROMOTION IN POSITION <input checked="" type="checkbox"/> PROMOTION TO VACANCY <input type="checkbox"/> DATE OF LAST PROMOTION <span style="border: 1px solid black; padding: 2px;"></span>	EMPLOYEE'S CURRENT SALARY <span style="border: 1px solid black; padding: 2px;">\$52,716.74</span> CURRENT GRADE <span style="border: 1px solid black; padding: 2px;">G15</span> PC# <span style="border: 1px solid black; padding: 2px;">00-94191</span> \$ Increase <span style="border: 1px solid black; padding: 2px;">\$3,966.37</span> Current Title <span style="border: 1px solid black; padding: 2px;">Keyboarding Clerk 1 G15</span> Current Union <span style="border: 1px solid black; padding: 2px;">A50</span>
--	---

## AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD	12/18/13	ADMIN. SERVICES	12/23/13
PERSONNEL	12/23/13	COUNTY MANAGER	
FINANCE	12/23/13		

## AUTHORIZE TO HIRE

COUNTY MANAGER \_\_\_\_\_

DATE \_\_\_\_\_

## FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.  DATE ADOPTED

## ADDITIONAL INFORMATION (Including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

This position is 50% state reimbursable.

Detailed justification attached.

EEO 4 FUNCTION CODE \_\_\_\_\_

104

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-26261

## ACTION TO BE TAKEN

**NEW HIRE**

Interim       Temporary  
 Permanent       Unclass  
 Provisional       WIA

PROMOTION IN POSITION       INTERIM APPOINTMENT  
 PROMOTION TO VACANCY       FUNDING ALLOCATION CHANGE  
 TRANSFER       SALARY CHANGE  
 REPLACE VACANCY       TITLE CHANGE  
 TEMPORARY APPOINTMENT       OTHER

Certification #:

### CURRENT POSITION INFORMATION

### PROPOSED POSITION INFORMATION

DEPT/DIV   
 PREVIOUS EMPLOYEE   
 TITLE   
 SALARY   
 FUND ALLOCATIONS      
 UNION/EXCLUSIONARY  Non-Contractuals  
 GRADE  HOURS  Date Avail.:

DEPT/DIV   
 PROPOSED EMPLOYEE   
 TITLE   
 SALARY   
 FUND ALLOCATIONS      
 UNION/EXCLUSIONARY  Non-Contractuals  
 GRADE  HOURS  HIRE D

### SELECTED CANDIDATE INFORMATION

NAME   
 STARTING/PROPOSED SALARY   
 GRADE  MIN:  MAX:   
 EFFECTIVE DATE   
 PROMOTION IN POSITION  PROMOTION TO VACANCY   
 DATE OF LAST PROMOTION

EMPLOYEE'S CURRENT SALARY   
 CURRENT GRADE  PC#   
 \$ Increase   
 Current Title   
 Current Union

### AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <i>[Signature]</i>	12/23/13	ADMIN. SERVICES <i>[Signature]</i>	12/23/13
PERSONNEL <i>[Signature]</i>	12/23/13	COUNTY MANAGER <i>[Signature]</i>	
FINANCE <i>[Signature]</i>	12/20/13		

### AUTHORIZE TO HIRE

\_\_\_\_\_  
COUNTY MANAGER

\_\_\_\_\_  
DATE

### FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.  DATE ADOPTED

### ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

EEO 4 FUNCTION CODE \_\_\_\_\_

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-50381

## ACTION TO BE TAKEN

**NEW HIRE**

- Interim       Temporary
- Permanent     Unclass
- Provisional    WIA

- PROMOTION IN POSITION
- PROMOTION TO VACANCY
- TRANSFER
- REPLACE VACANCY
- TEMPORARY APPOINTMENT
- INTERIM APPOINTMENT
- FUNDING ALLOCATION CHANGE
- SALARY CHANGE
- TITLE CHANGE
- OTHER

Certification #:

### CURRENT POSITION INFORMATION

### PROPOSED POSITION INFORMATION

DEPT/DIV   
 PREVIOUS EMPLOYEE   
 TITLE   
 SALARY   
 FUND ALLOCATIONS    
 UNION/EXCLUSIONARY  Non-Contractuals  
 GRADE  HOURS  Date Avail.:

DEPT/DIV   
 PROPOSED EMPLOYEE   
 TITLE   
 SALARY   
 FUND ALLOCATIONS    
 UNION/EXCLUSIONARY  Non-Contractuals  
 GRADE  HOURS  HIRE D

### SELECTED CANDIDATE INFORMATION

NAME   
 STARTING/PROPOSED SALARY   
 GRADE  MIN:  MAX:   
 EFFECTIVE DATE   
 PROMOTION IN POSITION  PROMOTION TO VACANCY   
 DATE OF LAST PROMOTION

EMPLOYEE'S CURRENT SALARY   
 CURRENT GRADE  PC#   
 \$ Increase   
 Current Title   
 Current Union

### AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD	12/23/13	ADMIN. SERVICES	12/23/13
PERSONNEL	12/23/13	COUNTY MANAGER	
FINANCE	12/23/13		

### AUTHORIZE TO HIRE

\_\_\_\_\_  
 COUNTY MANAGER

\_\_\_\_\_  
 DATE

### FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.  DATE ADOPTED

### ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

EEO 4 FUNCTION CODE \_\_\_\_\_

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-00301

## ACTION TO BE TAKEN

**NEW HIRE**

- Interim       Temporary  
 Permanent     Unclass  
 Provisional     WIA

- PROMOTION IN POSITION       INTERIM APPOINTMENT  
 PROMOTION TO VACANCY       FUNDING ALLOCATION CHANGE  
 TRANSFER                       SALARY CHANGE  
 REPLACE VACANCY               TITLE CHANGE  
 TEMPORARY APPOINTMENT     OTHER gd

Certification #:

**CURRENT POSITION INFORMATION**

**PROPOSED POSITION INFORMATION**

DEPT/DIV 703-020 County Manager  
 PREVIOUS EMPLOYEE Brigantino Madeline  
 TITLE Clerk 1 G16  
 SALARY \$46,982.83  
 FUND ALLOCATIONS      
 UNION/EXCLUSIONARY A50 Non-Contractuals  
 GRADE G16 HOURS 70.00 Date Avail.:

DEPT/DIV 701-170 Clerk Of The Board  
 PROPOSED EMPLOYEE Rotando Kathryn  
 TITLE Confid Sec to Freeholders  
 SALARY \$38,411.25  
 FUND ALLOCATIONS 100% County    
 UNION/EXCLUSIONARY A50 Non-Contractuals  
 GRADE G14.5 HOURS 70.00 HIRE D 10/15/2011

## SELECTED CANDIDATE INFORMATION

NAME Rotando Kathryn      EMPLOYEE'S CURRENT SALARY \$35,190.00  
 STARTING/PROPOSED SALARY \$38,411.25      CURRENT GRADE G13.5      PC# 00-23751  
 GRADE G14.5    MIN: \$33,820.00    MAX: \$50,730.00      \$ Increase \$3,221.25  
 EFFECTIVE DATE 1/9/2014      Current Title Confid Sec to Freeholders  
 PROMOTION IN POSITION     PROMOTION TO VACANCY       Current Union A50  
 DATE OF LAST PROMOTION

## AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <i>[Signature]</i>	12/27/13	ADMIN. SERVICES <i>[Signature]</i>	12/27/13
PERSONNEL <i>[Signature]</i>	12/23/13	COUNTY MANAGER <i>[Signature]</i>	
FINANCE <i>[Signature]</i>	12/30/13		

## AUTHORIZE TO HIRE

\_\_\_\_\_  
COUNTY MANAGER

\_\_\_\_\_  
DATE

## FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.

DATE ADOPTED

## ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

EEO 4 FUNCTION CODE \_\_\_\_\_

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-43021

## ACTION TO BE TAKEN

**NEW HIRE**

- Interim       Temporary  
 Permanent     Unclass  
 Provisional     WIA

- PROMOTION IN POSITION       INTERIM APPOINTMENT  
 PROMOTION TO VACANCY     FUNDING ALLOCATION CHANGE  
 TRANSFER                       SALARY CHANGE  
 REPLACE VACANCY           TITLE CHANGE  
 TEMPORARY APPOINTMENT    OTHER hours of work change, gc

Certification #:

## CURRENT POSITION INFORMATION

## PROPOSED POSITION INFORMATION

DEPT/DIV 747-940 Public Safety/ Emerg Mgmt  
 PREVIOUS EMPLOYEE Kane William  
 TITLE Dep Emer Mgmt Coord G17  
 SALARY \$64,421.43  
 FUND ALLOCATIONS 100% County  
 UNION/EXCLUSIONARY A50 Non-Contractuals  
 GRADE G17 HOURS 70.00 Date Avail.:

DEPT/DIV 747-940 Public Safety/ Emerg Mgmt  
 PROPOSED EMPLOYEE Kane William  
 TITLE Dep Emer Mgmt Coord  
 SALARY \$76,069.49  
 FUND ALLOCATIONS 100% County  
 UNION/EXCLUSIONARY A50 Non-Contractuals  
 GRADE G17.5 HOURS 80.00 HIRE D 7/5/2003

## SELECTED CANDIDATE INFORMATION

NAME Kane William  
 STARTING/PROPOSED SALARY \$76,069.49  
 GRADE G17.5 MIN: \$52,160.00 MAX: \$78,240.00  
 EFFECTIVE DATE 11/9/14  
 PROMOTION IN POSITION  PROMOTION TO VACANCY   
 DATE OF LAST PROMOTION 7/5/07

EMPLOYEE'S CURRENT SALARY \$64,421.43  
 CURRENT GRADE G17 PC# 00-43021  
 \$ Increase \$11,648.06  
 Current Title Dep Emer Mgmt Coord G17  
 Current Union A50

## AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <i>[Signature]</i>	12/23/13	ADMIN. SERVICES <i>[Signature]</i>	12/23/13
PERSONNEL <i>[Signature]</i>	12/23/13	COUNTY MANAGER <i>[Signature]</i>	
FINANCE <i>[Signature]</i>	12/23/13		

## AUTHORIZE TO HIRE

COUNTY MANAGER \_\_\_\_\_

DATE \_\_\_\_\_

## FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.

DATE ADOPTED

## ADDITIONAL INFORMATION (including Position Funding with account numbers 77,00,00,00,000,000 format)

EEO 4 FUNCTION CODE \_\_\_\_\_



**ACTION TO BE TAKEN**

**NEW HIRE**

- Interim
- Permanent
- Provisional
- Temporary
- Unclass
- WIA

- PROMOTION IN POSITION
- PROMOTION TO VACANCY
- TRANSFER
- REPLACE VACANCY
- TEMPORARY APPOINTMENT
- INTERIM APPOINTMENT
- FUNDING ALLOCATION CHANGE
- SALARY CHANGE
- TITLE CHANGE
- OTHER GC

Certification #: \_\_\_\_\_

**CURRENT POSITION INFORMATION**

**PROPOSED POSITION INFORMATION**

DEPT/DIV 747-940 Public Safety/ Emerg Mgmt  
 PREVIOUS EMPLOYEE Coyle Kelly  
 TITLE Clerk 1 G16.5  
 SALARY \$50,242.69  
 FUND ALLOCATIONS 100% County  
 UNION/EXCLUSIONARY A50 Non-Contractuals  
 GRADE G16.5 HOURS 70.00 Date Avail.: \_\_\_\_\_

DEPT/DIV 747-940 Public Safety/ Emerg Mgmt  
 PROPOSED EMPLOYEE Coyle Kelly  
 TITLE Clerk 1/Assistant to Director  
 SALARY \$55,132.69  
 FUND ALLOCATIONS 100% County  
 UNION/EXCLUSIONARY A50 Non-Contractuals  
 GRADE G17.5 HOURS 70.00 HIRE D 8/5/2006

**SELECTED CANDIDATE INFORMATION**

NAME Coyle Kelly  
 STARTING/PROPOSED SALARY \$55,132.69  
 GRADE G17.5 MIN: \$52,160.00 MAX: \$78,240.00  
 EFFECTIVE DATE 1/9/14  
 PROMOTION IN POSITION  PROMOTION TO VACANCY   
 DATE OF LAST PROMOTION 2/4/08

EMPLOYEE'S CURRENT SALARY \$50,242.69  
 CURRENT GRADE G16.5 PC# 00-31112  
 \$ Increase \$4,890.00  
 Current Title Clerk 1 G16.5  
 Current Union A50

**AUTHORIZATION FOR REQUESTED ACTION**

	DATE		DATE
DEPARTMENT HEAD	<u>12/23/13</u>	ADMIN. SERVICES	<u>12/23/13</u>
PERSONNEL	<u>12/23/13</u>	COUNTY MANAGER	
FINANCE	<u>12/23/13</u>		

**AUTHORIZE TO HIRE**

COUNTY MANAGER \_\_\_\_\_

DATE \_\_\_\_\_

**FREEHOLDER BOARD ACTION (if required)**

RESOLUTION NO. \_\_\_\_\_ DATE ADOPTED \_\_\_\_\_

**ADDITIONAL INFORMATION (Including Position Funding with account numbers: x-xx-xx-xxx-xxx format)**

EEO 4 FUNCTION CODE

4

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-35151

## ACTION TO BE TAKEN

### NEW HIRE

- Interim
- Permanent
- Provisional
- Temporary
- Unclass
- WIA

- PROMOTION IN POSITION
- PROMOTION TO VACANCY
- TRANSFER
- REPLACE VACANCY
- TEMPORARY APPOINTMENT
- INTERM APPOINTMENT
- FUNDING ALLOCATION CHANGE
- SALARY CHANGE
- TITLE CHANGE
- OTHER

Certification #: \_\_\_\_\_

## CURRENT POSITION INFORMATION

DEPT/DIV 717-010 Office of Director  
 PREVIOUS EMPLOYEE VACANT (Pedersen Karen)  
 TITLE Adm Sec  
 SALARY \$65,774.07  
 FUND ALLOCATIONS 100% County  
 UNION/EXCLUSIONARY A50 Non-Contractuals  
 GRADE G18 HOURS 70.00 Date Avail.: 8/31/2013

## PROPOSED POSITION INFORMATION

DEPT/DIV Parks and Rec/OFFICE of the Director  
 PROPOSED EMPLOYEE Avery Wayne  
 TITLE Clerk 1/Recreation Leader  
 SALARY \$72,106.61  
 FUND ALLOCATIONS 100% County  
 UNION/EXCLUSIONARY A50 Non-Contractuals  
 GRADE G18.5 HOURS 70.00 HIRE D 9/2/2003

## SELECTED CANDIDATE INFORMATION

NAME Avery Wayne  
 STARTING/PROPOSED SALARY \$72,106.61  
 GRADE G18.5 MIN: \$60,110.00 MAX: \$90,160.00  
 EFFECTIVE DATE 1/1/2014  
 PROMOTION IN POSITION  PROMOTION TO VACANCY   
 DATE OF LAST PROMOTION 1/6/2007

EMPLOYEE'S CURRENT SALARY \$66,471.49  
 CURRENT GRADE G17.5 PC# 00-50381  
 \$ Increase \$5,635.12  
 Current Title Clerk 1 G17.5  
 Current Union A50

## AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <i>Wiley</i>	<u>12/24/13</u>	ADMIN. SERVICES	<u>12/23/13</u>
PERSONNEL <i>[Signature]</i>	<u>12/23/13</u>	COUNTY MANAGER	
FINANCE <i>[Signature]</i>	<u>12/23/13</u>		

## AUTHORIZE TO HIRE

COUNTY MANAGER \_\_\_\_\_ DATE \_\_\_\_\_

## FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO. \_\_\_\_\_ DATE ADOPTED \_\_\_\_\_

## ADDITIONAL INFORMATION (Including Position Funding with account numbers: x-xx-xx-xx-xx-xx format)

EEO 4 FUNCTION CODE \_\_\_\_\_

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-29021

## ACTION TO BE TAKEN

**NEW HIRE**

- Interim       Temporary  
 Permanent     Unclass  
 Provisional     WIA

- PROMOTION IN POSITION       INTERIM APPOINTMENT  
 PROMOTION TO VACANCY     FUNDING ALLOCATION CHANGE  
 TRANSFER                       SALARY CHANGE  
 REPLACE VACANCY             TITLE CHANGE  
 TEMPORARY APPOINTMENT    OTHER

Certification #:

## CURRENT POSITION INFORMATION

## PROPOSED POSITION INFORMATION

DEPT/DIV 789-128 Human Svcs/ Social Service Ad  
 PREVIOUS EMPLOYEE Trelease Brian  
 TITLE Asst County Counsel G18  
 SALARY \$62,680.00  
 FUND ALLOCATIONS 100% County  
 UNION/EXCLUSIONARY A50 Non-Contractuals  
 GRADE G18 HOURS 70.00 Date Avail.:

DEPT/DIV 789-128 Human Svcs/ Social Service Admi  
 PROPOSED EMPLOYEE Hockaday Steve G.  
 TITLE Assistant County Counsel  
 SALARY \$69,850.00  
 FUND ALLOCATIONS 100% County  
 UNION/EXCLUSIONARY A50 Non-Contractuals  
 GRADE G18 HOURS 0.00 HIRE D

## SELECTED CANDIDATE INFORMATION

NAME Hockaday Steve G.  
 STARTING/PROPOSED SALARY \$69,850.00  
 GRADE G18 MIN: \$55,000.00 MAX: \$82,500.00  
 EFFECTIVE DATE 1/16/14  
 PROMOTION IN POSITION  PROMOTION TO VACANCY   
 DATE OF LAST PROMOTION

EMPLOYEE'S CURRENT SALARY   
 CURRENT GRADE  PC#   
 \$ Increase   
 Current Title   
 Current Union

## AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <i>[Signature]</i>	12/11/13	ADMIN. SERVICES <i>[Signature]</i>	12/12/13
PERSONNEL <i>[Signature]</i>	12/11/13	COUNTY MANAGER <i>[Signature]</i>	
FINANCE <i>[Signature]</i>	12/11/13		

## AUTHORIZE TO HIRE

COUNTY MANAGER \_\_\_\_\_

DATE \_\_\_\_\_

## FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.  DATE ADOPTED

ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

EEO 4 FUNCTION CODE

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-90811

## ACTION TO BE TAKEN

**NEW HIRE**

- Interim       Temporary  
 Permanent     Unclass  
 Provisional     WIA

- PROMOTION IN POSITION       INTERIM APPOINTMENT  
 PROMOTION TO VACANCY       FUNDING ALLOCATION CHANGE  
 TRANSFER                       SALARY CHANGE  
 REPLACE VACANCY               TITLE CHANGE  
 TEMPORARY APPOINTMENT     OTHER rep change/inter dept trans

Certification #:

## CURRENT POSITION INFORMATION

DEPT/DIV 789-115 Human Svcs/ Income Maintenanc  
 PREVIOUS EMPLOYEE Reynolds Larisa  
 TITLE Human Svc Spclst 2  
 SALARY \$66,726.00  
 FUND ALLOCATIONS 100% County  
 UNION/EXCLUSIONARY A64 CWA Union County Social S  
 GRADE  HOURS 70.00 Date Avail:

## PROPOSED POSITION INFORMATION

DEPT/DIV 702-350 Admin Svcs/ Personnel Mngmt &  
 PROPOSED EMPLOYEE McPhaul Robin  
 TITLE Personnel Assistant/Asst Supervisor  
 SALARY \$61,654.91  
 FUND ALLOCATIONS 100% County  
 UNION/EXCLUSIONARY A50 Non-Contractuals  
 GRADE G17 HOURS 70.00 HIRE D 7/12/1982

## SELECTED CANDIDATE INFORMATION

NAME McPhaul Robin      EMPLOYEE'S CURRENT SALARY \$57,096.41  
 STARTING/PROPOSED SALARY \$61,654.91      CURRENT GRADE G16      PC# 00-29291  
 GRADE G17      MIN: \$47,860.00      MAX: \$71,790.00      \$ Increase \$4,558.50  
 EFFECTIVE DATE 1-9-14      Current Title Personnel Assistant  
 PROMOTION IN POSITION       PROMOTION TO VACANCY       Current Union A50  
 DATE OF LAST PROMOTION 7/1/2003

## AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <i>[Signature]</i>	12/13/18	ADMIN. SERVICES <i>[Signature]</i>	12/23/18
PERSONNEL <i>[Signature]</i>	12/23/18	COUNTY MANAGER <i>[Signature]</i>	
FINANCE <i>[Signature]</i>	12/23/18		

## AUTHORIZE TO HIRE

\_\_\_\_\_  
COUNTY MANAGER

\_\_\_\_\_  
DATE

## FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.       DATE ADOPTED

## ADDITIONAL INFORMATION (Including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

This position is 50% state reimbursable.

Detailed justification attached.

EEO 4 FUNCTION CODE \_\_\_\_\_

127

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-93951

## ACTION TO BE TAKEN

### NEW HIRE

- Interim       Temporary  
 Permanent     Unclass  
 Provisional     WIA

- PROMOTION IN POSITION       INTERIM APPOINTMENT  
 PROMOTION TO VACANCY       FUNDING ALLOCATION CHANGE  
 TRANSFER                       SALARY CHANGE  
 REPLACE VACANCY             TITLE CHANGE  
 TEMPORARY APPOINTMENT     OTHER inter dept tranf, gc

Certification #:

### CURRENT POSITION INFORMATION

### PROPOSED POSITION INFORMATION

DEPT/DIV 789-115 Human Svcs/ Income Maintenanc

DEPT/DIV 702-330 Admin Svcs/ Office Of The Directo

PREVIOUS EMPLOYEE VACANT (Scutari Salvatore)

PROPOSED EMPLOYEE Miller Michele

TITLE Building Superintendent

TITLE Asst. Personnel Officer

SALARY \$91,353.81

SALARY \$90,075.74

FUND ALLOCATIONS 100% County

FUND ALLOCATIONS 100% County

UNION/EXCLUSIONARY A50 Non-Contractuals

UNION/EXCLUSIONARY A50 Non-Contractuals

GRADE G18.5 HOURS 70.00 Date Avail.: 7/1/2013

GRADE G20 HOURS 70.00 HIRE D 10/13/1984

### SELECTED CANDIDATE INFORMATION

NAME Miller Michele

EMPLOYEE'S CURRENT SALARY \$83,143.49

STARTING/PROPOSED SALARY \$90,075.74

CURRENT GRADE G19 PC# 00-25321

GRADE G20 MIN: \$73,945.00 MAX: \$110,915.00

\$ Increase \$6,932.25

EFFECTIVE DATE 1-9-14

Current Title Asst Personnel Offcr G19

PROMOTION IN POSITION  PROMOTION TO VACANCY

Current Union A50

DATE OF LAST PROMOTION 8/1/2013

### AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <i>[Signature]</i>	12/15/13	ADMIN. SERVICES <i>[Signature]</i>	11/23/13
PERSONNEL <i>[Signature]</i>	11/23/13	COUNTY MANAGER <i>[Signature]</i>	
FINANCE <i>[Signature]</i>	11/23/13		

### AUTHORIZE TO HIRE

\_\_\_\_\_  
COUNTY MANAGER

\_\_\_\_\_  
DATE

### FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.

DATE ADOPTED

### ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

EEO 4 FUNCTION CODE \_\_\_\_\_

129

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-49141

## ACTION TO BE TAKEN

**NEW HIRE**

- Interim       Temporary  
 Permanent     Unclass  
 Provisional     WIA

- PROMOTION IN POSITION       INTERIM APPOINTMENT  
 PROMOTION TO VACANCY       FUNDING ALLOCATION CHANGE  
 TRANSFER       SALARY CHANGE  
 REPLACE VACANCY       TITLE CHANGE  
 TEMPORARY APPOINTMENT     OTHER gc

Certification #:

**CURRENT POSITION INFORMATION**

**PROPOSED POSITION INFORMATION**

DEPT/DIV 703-020 County Manager  
 PREVIOUS EMPLOYEE Maree Edith  
 TITLE Admin Clerk G18.5  
 SALARY \$83,692.82  
 FUND ALLOCATIONS 100% Open Spac    
 UNION/EXCLUSIONARY A50 Non-Contractuals  
 GRADE G18.5 HOURS 70.00 Date Avail.:

DEPT/DIV 703-020 County Manager  
 PROPOSED EMPLOYEE Maree Edith  
 TITLE Admin Clerk  
 SALARY \$90,179.57  
 FUND ALLOCATIONS 100% Open Spac    
 UNION/EXCLUSIONARY A50 Non-Contractuals  
 GRADE G19.5 HOURS 0.00 HIRE D 11/13/1972

## SELECTED CANDIDATE INFORMATION

NAME Maree Edith  
 STARTING/PROPOSED SALARY \$90,179.57  
 GRADE G19.5 MIN: \$68,100.00 MAX: \$102,150.00  
 EFFECTIVE DATE 1/9/2014  
 PROMOTION IN POSITION  PROMOTION TO VACANCY   
 DATE OF LAST PROMOTION 12/20/2003

EMPLOYEE'S CURRENT SALARY \$83,692.82  
 CURRENT GRADE G18.5 PC# 00-49141  
 \$ Increase \$6,486.75  
 Current Title Admin Clerk G18.5  
 Current Union A50

## AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD		ADMIN. SERVICES	12/23/13
PERSONNEL	12/23/13	COUNTY MANAGER	
FINANCE	12/23/13		

## AUTHORIZE TO HIRE

\_\_\_\_\_  
COUNTY MANAGER

\_\_\_\_\_  
DATE

## FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.

DATE ADOPTED

## ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

EEO 4 FUNCTION CODE \_\_\_\_\_

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-00291

## ACTION TO BE TAKEN

**NEW HIRE**

- Interim       Temporary
- Permanent     Unclass
- Provisional     WIA

- PROMOTION IN POSITION       INTERIM APPOINTMENT
- PROMOTION TO VACANCY       FUNDING ALLOCATION CHANGE
- TRANSFER                       SALARY CHANGE
- REPLACE VACANCY             TITLE CHANGE
- TEMPORARY APPOINTMENT     OTHER gc

Certification #:

**CURRENT POSITION INFORMATION**

**PROPOSED POSITION INFORMATION**

DEPT/DIV 703-020 County Manager  
 PREVIOUS EMPLOYEE Biniaris Judith  
 TITLE Keyboarding Clerk 2 G16  
 SALARY \$54,106.49  
 FUND ALLOCATIONS 100% Open Spac    
 UNION/EXCLUSIONARY A50 Non-Contractuals  
 GRADE G16 HOURS 70.00 Date Avail.:

DEPT/DIV 703-020 County Manager  
 PROPOSED EMPLOYEE Biniaris Judith  
 TITLE Keyboarding Clerk 2  
 SALARY \$58,665.00  
 FUND ALLOCATIONS 100% Open Spac    
 UNION/EXCLUSIONARY A50 Non-Contractuals  
 GRADE G17 HOURS 70.00 HIRE D 9/27/1999

## SELECTED CANDIDATE INFORMATION

NAME Biniaris Judith      EMPLOYEE'S CURRENT SALARY \$54,106.49  
 STARTING/PROPOSED SALARY \$58,665.00      CURRENT GRADE G16      PC# 00-00291  
 GRADE G17      MIN: \$48,625.00      MAX: \$72,935.00      \$ Increase \$4,558.51  
 EFFECTIVE DATE 1/9/2014      Current Title Keyboarding Clerk 2 G16  
 PROMOTION IN POSITION       PROMOTION TO VACANCY       Current Union A50  
 DATE OF LAST PROMOTION 2/20/2007

## AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD		ADMIN. SERVICES <i>[Signature]</i>	12/22/13
PERSONNEL <i>[Signature]</i>	12/23/13	COUNTY MANAGER <i>[Signature]</i>	
FINANCE <i>[Signature]</i>	12/23/13		

## AUTHORIZE TO HIRE

\_\_\_\_\_  
 COUNTY MANAGER

\_\_\_\_\_  
 DATE

## FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.       DATE ADOPTED

## ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

EEO 4 FUNCTION CODE \_\_\_\_\_

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-49083

## ACTION TO BE TAKEN

**NEW HIRE**

- |                                      |                                    |  |   |
|--------------------------------------|------------------------------------|--|---|
| <input type="checkbox"/> Interim     | <input type="checkbox"/> Temporary | <input type="checkbox"/> PROMOTION IN POSITION           | <input type="checkbox"/> INTERIM APPOINTMENT  |
| <input type="checkbox"/> Permanent   | <input type="checkbox"/> Unclass   | <input checked="" type="checkbox"/> PROMOTION TO VACANCY | <input checked="" type="checkbox"/> FUNDING ALLOCATION CHANGE   |
| <input type="checkbox"/> Provisional | <input type="checkbox"/> WIA       | <input type="checkbox"/> TRANSFER                        | <input checked="" type="checkbox"/> SALARY CHANGE   |
|                                      |                                    | <input checked="" type="checkbox"/> REPLACE VACANCY      | <input checked="" type="checkbox"/> TITLE CHANGE  |
|                                      |                                    | <input type="checkbox"/> TEMPORARY APPOINTMENT           | <input checked="" type="checkbox"/> OTHER <span style="border: 1px solid black; padding: 0 20px;">gd</span> |

Certification #:

**CURRENT POSITION INFORMATION**

**PROPOSED POSITION INFORMATION**

DEPT/DIV 703-020 County Manager  
 PREVIOUS EMPLOYEE Geller Barry  
 TITLE Clerk 1 G15  
 SALARY \$51,798.80  
 FUND ALLOCATIONS 100% County  
 UNION/EXCLUSIONARY A50 Non-Contractuals  
 GRADE G15 HOURS 70.00 Date Avail.:

DEPT/DIV 703-020 County Manager  
 PROPOSED EMPLOYEE Pineiro Natalie  
 TITLE Clerk 1/Legislative Affairs & Outreach Spvr  
 SALARY \$49,650.00  
 FUND ALLOCATIONS 100% County  
 UNION/EXCLUSIONARY A50 Non-Contractuals  
 GRADE G17.5 HOURS 70.00 HIRE D 12/27/2011

## SELECTED CANDIDATE INFORMATION

NAME <span style="border: 1px solid black; padding: 0 50px;">Pineiro Natalie</span>	EMPLOYEE'S CURRENT SALARY <span style="border: 1px solid black; padding: 0 50px;">\$44,760.00</span>
STARTING/PROPOSED SALARY <span style="border: 1px solid black; padding: 0 50px;">\$49,650.00</span>	CURRENT GRADE <span style="border: 1px solid black; padding: 0 20px;">G16.5</span> PC# <span style="border: 1px solid black; padding: 0 20px;">00-40081</span>
GRADE <span style="border: 1px solid black; padding: 0 20px;">G17.5</span> MIN: <span style="border: 1px solid black; padding: 0 20px;">\$52,160.00</span> MAX: <span style="border: 1px solid black; padding: 0 20px;">\$78,240.00</span>	\$ Increase <span style="border: 1px solid black; padding: 0 20px;">\$4,890.00</span>
EFFECTIVE DATE <span style="border: 1px solid black; padding: 0 20px;">1/9/2014</span>	Current Title <span style="border: 1px solid black; padding: 0 50px;">Clerk 1 G16.5</span>
PROMOTION IN POSITION <input type="checkbox"/> PROMOTION TO VACANCY <input checked="" type="checkbox"/>	Current Union <span style="border: 1px solid black; padding: 0 20px;">A50</span>
DATE OF LAST PROMOTION <span style="border: 1px solid black; padding: 0 20px;">8/1/2013</span>	

## AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD		ADMIN. SERVICES <i>[Signature]</i>	<span style="border: 1px solid black; padding: 0 20px;">2/23/13</span>
PERSONNEL <i>[Signature]</i>	<span style="border: 1px solid black; padding: 0 20px;">12/23/13</span>	COUNTY MANAGER <i>[Signature]</i>	
FINANCE <i>[Signature]</i>	<span style="border: 1px solid black; padding: 0 20px;">12/23/13</span>		

## AUTHORIZE TO HIRE

\_\_\_\_\_  
COUNTY MANAGER

\_\_\_\_\_  
DATE

## FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.  DATE ADOPTED

## ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

from: 80% County  
21% CD  
To: 100% County

EEO 4 FUNCTION CODE \_\_\_\_\_



# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-20311

## ACTION TO BE TAKEN

**NEW HIRE**

- Interim       Temporary
- Permanent     Unclass
- Provisional    WIA

- PROMOTION IN POSITION
- PROMOTION TO VACANCY
- TRANSFER
- REPLACE VACANCY
- TEMPORARY APPOINTMENT
- INTERIM APPOINTMENT
- FUNDING ALLOCATION CHANGE
- SALARY CHANGE
- TITLE CHANGE
- OTHER gc

Certification #:

### CURRENT POSITION INFORMATION

### PROPOSED POSITION INFORMATION

DEPT/DIV 702-360 Admin Svcs/ Purchasing  
 PREVIOUS EMPLOYEE Scutari Laura  
 TITLE Keyboarding Clerk 1 G17  
 SALARY \$60,001.50  
 FUND ALLOCATIONS      
 UNION/EXCLUSIONARY A50 Non-Contractuals  
 GRADE G17 HOURS 70.00 Date Avail.:

DEPT/DIV 702-360 Admin Svcs/ Purchasing  
 PROPOSED EMPLOYEE Scutari Laura  
 TITLE Keyboarding Clerk 1/Asst Dir in Procurement  
 SALARY \$80,001.50  
 FUND ALLOCATIONS 100% County    
 UNION/EXCLUSIONARY A50 Non-Contractuals  
 GRADE G19 HOURS 35.00 HIRE D 2/13/2007

### SELECTED CANDIDATE INFORMATION

NAME Scutari Laura  
 STARTING/PROPOSED SALARY \$80,001.50  
 GRADE G19 MIN: \$63,260.00 MAX: \$94,890.00  
 EFFECTIVE DATE 1/9/2014  
 PROMOTION IN POSITION  PROMOTION TO VACANCY   
 DATE OF LAST PROMOTION 12/8/2012

EMPLOYEE'S CURRENT SALARY \$60,001.50  
 CURRENT GRADE G17 PC# 00-20311  
 \$ Increase \$20,000.00  
 Current Title Keyboarding Clerk 1 G17  
 Current Union A50

### AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <i>[Signature]</i>	12/23/13	ADMIN. SERVICES <i>[Signature]</i>	12/23/13
PERSONNEL <i>[Signature]</i>	12/23/13	COUNTY MANAGER <i>[Signature]</i>	
FINANCE <i>[Signature]</i>	12/23/13		

### AUTHORIZE TO HIRE

\_\_\_\_\_  
COUNTY MANAGER

\_\_\_\_\_  
DATE

### FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.

DATE ADOPTED

### ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

EEO 4 FUNCTION CODE \_\_\_\_\_

AGENDA #:

PROPOSED PERSONNEL ACTION

POSITION CONTROL #

00-26181

ACTION TO BE TAKEN

NEW HIRE

- Interim
- Permanent
- Provisional
- Temporary
- Unclass
- WIA

- PROMOTION IN POSITION
- PROMOTION TO VACANCY
- TRANSFER
- REPLACE VACANCY
- TEMPORARY APPOINTMENT
- INTERIM APPOINTMENT
- FUNDING ALLOCATION CHANGE
- SALARY CHANGE
- TITLE CHANGE
- OTHER GRADE

Certification #: \_\_\_\_\_

CURRENT POSITION INFORMATION

PROPOSED POSITION INFORMATION

DEPT/DIV 702-340 Admin Svcs/ Motor Vehicles

PREVIOUS EMPLOYEE Meehan Christopher

TITLE Cty Division Head G20

SALARY \$83,360.04

FUND ALLOCATIONS 100% County

UNION/EXCLUSIONARY A50 Non-Contractuals

GRADE G20 HOURS 80.00 Date Avail: \_\_\_\_\_

DEPT/DIV 702-340 Admin Svcs/ Motor Vehicles

PROPOSED EMPLOYEE Meehan Christopher

TITLE COUNTY DIVISION HEAD

SALARY \$87,084.35

FUND ALLOCATIONS 100% County

UNION/EXCLUSIONARY A50 Non-Contractuals

GRADE G20.5 HOURS 80.00 HIRE D 8/2/2003

SELECTED CANDIDATE INFORMATION

NAME Meehan Christopher

STARTING/PROPOSED SALARY \$87,084.35  
GRADE G20.5 MIN: \$79,450.00 MAX: \$119,180.00

EFFECTIVE DATE 1/9/14

PROMOTION IN POSITION  PROMOTION TO VACANCY

DATE OF LAST PROMOTION 3/24/2007

EMPLOYEE'S CURRENT SALARY \$83,360.04  
CURRENT GRADE G20 PC# 00-26181

\$ Increase \$3,724.31

Current Title Cty Division Head G20

Current Union A50

AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD	12/23/13	ADMIN. SERVICES	12/23/13
PERSONNEL	12/23/13	COUNTY MANAGER:	
FINANCE	12/23/13		

AUTHORIZES TO HIRE

COUNTY MANAGER

DATE

FREEHOLDER BOARD ACTION (If required)

RESOLUTION NO. \_\_\_\_\_

DATE ADOPTED \_\_\_\_\_

ADDITIONAL INFORMATION (Including Position Funding with account numbers in xxx,xxx,xxx,xxx format)

EEO 4 FUNCTION CODE \_\_\_\_\_

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-35011

## ACTION TO BE TAKEN

**NEW HIRE**

- Interim
- Permanent
- Provisional
- Temporary
- Unclass
- WIA

- PROMOTION IN POSITION
- PROMOTION TO VACANCY
- TRANSFER
- REPLACE VACANCY
- TEMPORARY APPOINTMENT
- INTERIM APPOINTMENT
- FUNDING ALLOCATION CHANGE
- SALARY CHANGE
- TITLE CHANGE
- OTHER

Certification #:

**CURRENT POSITION INFORMATION**

**PROPOSED POSITION INFORMATION**

DEPT/DIV   
 PREVIOUS EMPLOYEE   
 TITLE   
 SALARY   
 FUND ALLOCATIONS    
 UNION/EXCLUSIONARY   
 GRADE  HOURS  Date Avail.:

DEPT/DIV   
 PROPOSED EMPLOYEE   
 TITLE   
 SALARY   
 FUND ALLOCATIONS    
 UNION/EXCLUSIONARY   
 GRADE  HOURS  HIRE D

## SELECTED CANDIDATE INFORMATION

NAME   
 STARTING/PROPOSED SALARY   
 GRADE  MIN:  MAX:   
 EFFECTIVE DATE   
 PROMOTION IN POSITION  PROMOTION TO VACANCY   
 DATE OF LAST PROMOTION

EMPLOYEE'S CURRENT SALARY   
 CURRENT GRADE  PC#   
 \$ Increase   
 Current Title   
 Current Union

## AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <i>[Signature]</i>	<i>12/24/13</i>	ADMIN. SERVICES <i>[Signature]</i>	<i>12/23/13</i>
PERSONNEL <i>[Signature]</i>	<i>11/23/13</i>	COUNTY MANAGER <i>[Signature]</i>	
FINANCE <i>[Signature]</i>	<i>11/23/13</i>		

## AUTHORIZE TO HIRE

COUNTY MANAGER \_\_\_\_\_

DATE \_\_\_\_\_

## FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.  DATE ADOPTED

## ADDITIONAL INFORMATION (Including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

13-01-27-717-010-011-85%  
 G-02-11-311-900-171-5%  
 D-12-56-813-600-919-10%

EEO 4 FUNCTION CODE \_\_\_\_\_

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-49121

## ACTION TO BE TAKEN

**NEW HIRE**

Interim Temporary  
 Permanent Unclass  
 Provisional WIA

PROMOTION IN POSITION  
 PROMOTION TO VACANCY  
 TRANSFER  
 REPLACE VACANCY  
 TEMPORARY APPOINTMENT

INTERIM APPOINTMENT  
 FUNDING ALLOCATION CHANGE  
 SALARY CHANGE  
 TITLE CHANGE  
 OTHER Intra. GC

Certification #:

### CURRENT POSITION INFORMATION

### PROPOSED POSITION INFORMATION

DEPT/DIV 717-020 Planning & Community Develop

DEPT/DIV Economic Development

PREVIOUS EMPLOYEE Wagner Amy

PROPOSED EMPLOYEE Addessa Kathleen

TITLE Confidential Asst G19.5

TITLE Office Services Mngr/Asst to the Dpty County

SALARY \$79,446.00

SALARY \$82,552.23

FUND ALLOCATIONS 88% County 12% Grant

FUND ALLOCATIONS 88% County 12% Grant

UNION EXCLUSIONARY A50 Non-Contractuals

UNION/EXCLUSIONARY A50 Non-Contractuals

GRADE G19.5 HOURS 70.00 Date Avail:

GRADE G19.5 HOURS 70.00 HIRE D 11/12/1985

### SELECTED CANDIDATE INFORMATION

NAME Addessa Kathleen

EMPLOYEE'S CURRENT SALARY \$79,308.86

STARTING/PROPOSED SALARY \$32,552.23

CURRENT GRADE G19 PC# 00-80021

GRADE G19.5 MIN: \$69,190.00 MAX: \$103,790.00

\$ Increase \$3,243.37

EFFECTIVE DATE 1/1/2014

Current Title Office Services Mgr G19

PROMOTION IN POSITION PROMOTION TO VACANCY

Current Union A50

DATE OF LAST PROMOTION 12/8/2003

### AUTHORIZATION FOR REQUESTED ACTION

DATE

DATE

DEPARTMENT HEAD *[Signature]* 12/24/13

ADMIN. SERVICES *[Signature]* 12/23/13

PERSONNEL *[Signature]* 12/23/13

COUNTY MANAGER *[Signature]*

FINANCE *[Signature]* 12/23/13

### AUTHORIZE TO HIRE

COUNTY MANAGER \_\_\_\_\_

DATE \_\_\_\_\_

### FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.

DATE ADOPTED

### ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

13-01-27-717-020-011-88%  
 G-02-13-308-387-171-12%

BEO 4 FUNCTION CODE \_\_\_\_\_

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-35171

## ACTION TO BE TAKEN

**NEW HIRE**

- Interim       Temporary  
 Permanent     Unclass  
 Provisional     WIA

- PROMOTION IN POSITION       INTERIM APPOINTMENT  
 PROMOTION TO VACANCY     FUNDING ALLOCATION CHANGE  
 TRANSFER                       SALARY CHANGE  
 REPLACE VACANCY             TITLE CHANGE  
 TEMPORARY APPOINTMENT    OTHER [inter, gc]

Certification #:

## CURRENT POSITION INFORMATION

## PROPOSED POSITION INFORMATION

DEPT/DIV   
 PREVIOUS EMPLOYEE   
 TITLE   
 SALARY   
 FUND ALLOCATIONS    
 UNION/EXCLUSIONARY  Non-Contractuals  
 GRADE  HOURS  Date Avail:

DEPT/DIV   
 PROPOSED EMPLOYEE   
 TITLE   
 SALARY   
 FUND ALLOCATIONS    
 UNION/EXCLUSIONARY  Non-Contractuals  
 GRADE  HOURS  HIRE D

## SELECTED CANDIDATE INFORMATION

NAME   
 STARTING/PROPOSED SALARY   
 GRADE  MIN:  MAX:   
 EFFECTIVE DATE   
 PROMOTION IN POSITION  PROMOTION TO VACANCY   
 DATE OF LAST PROMOTION

EMPLOYEE'S CURRENT SALARY   
 CURRENT GRADE  PC#   
 \$ Increase   
 Current Title   
 Current Union

## AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <i>[Signature]</i>	12/24/13	ADMIN. SERVICES <i>[Signature]</i>	12/23/13
PERSONNEL <i>[Signature]</i>	12/23/13	COUNTY MANAGER <i>[Signature]</i>	
FINANCE <i>[Signature]</i>	12/23/13		

## AUTHORIZED TO HIRE

\_\_\_\_\_  
COUNTY MANAGER

\_\_\_\_\_  
DATE

## FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.  DATE ADOPTED

## ADDITIONAL INFORMATION (including Position Funding with account numbers in xxx-xx-xxxx-xx-xxx format)

EEO 4 FUNCTION CODE \_\_\_\_\_

# PROPOSED PERSONNEL ACTION

REVISED

AGENDA #:

POSITION CONTROL #

00-35951

### ACTION TO BE TAKEN

#### NEW HIRE

- Interim  Temporary
- Permanent  Unclass
- Provisional  WIA

- PROMOTION IN POSITION  INTERIM APPOINTMENT
- PROMOTION TO VACANCY  FUNDING ALLOCATION CHANGE
- TRANSFER  SALARY CHANGE
- REPLACE VACANCY  TITLE CHANGE
- TEMPORARY APPOINTMENT  OTHER

Certification #: PL 131339

### CURRENT POSITION INFORMATION

### PROPOSED POSITION INFORMATION

DEPT/DIV 775-581 Eng, PW & Fac/ Park Maintenanc  
 PREVIOUS EMPLOYEE VACANT (Terhune John)  
 TITLE Equip Operator  
 SALARY \$54,345.94  
 FUND ALLOCATIONS 100% County  
 UNION/EXCLUSIONARY A66 Park Maintenance Union  
 GRADE        HOURS 80.00 Date Avail: 6/13/2013

DEPT/DIV 775-581 Eng, PW & Fac/ Park Maintenance  
 PROPOSED EMPLOYEE Joseph Iscaeo  
 TITLE Equipment Operator  
 SALARY \$54,346.00  
 FUND ALLOCATIONS 100% County  
 UNION/EXCLUSIONARY A66 Park Maintenance Union  
 GRADE        HOURS 80.00 HIRE D       

### SELECTED CANDIDATE INFORMATION

NAME Joseph Iscaeo  
 STARTING/PROPOSED SALARY \$54,346.00  
 GRADE        MIN: \$4,130.00 MAX: \$53,146.00  
 EFFECTIVE DATE 01/08/14  
 PROMOTION IN POSITION  PROMOTION TO VACANCY   
 DATE OF LAST PROMOTION       

EMPLOYEE'S CURRENT SALARY         
 CURRENT GRADE        PC#         
 \$ Increase 0-  
 Current Title         
 Current Union       

### AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <u>[Signature]</u>	<u>10/22/13</u>	ADMIN. SERVICES <u>[Signature]</u>	<u>11/7/13</u>
PERSONNEL <u>[Signature]</u>	<u>11/1/13</u>	COUNTY MANAGER <u>[Signature]</u>	
FINANCE <u>[Signature]</u>	<u>11/1/13</u>		

### AUTHORIZE TO HIRE

[Signature] COUNTY MANAGER      1-9-14 DATE

### FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.        DATE ADOPTED       

### ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

$\$53,146.00 + \$1,200.00 \text{ (CDL Stipend)} = \$54,346.00$

EEO 4 FUNCTION CODE 6

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

07-00001

## ACTION TO BE TAKEN

**NEW HIRE**

- Interim       Temporary  
 Permanent     Unclass  
 Provisional     WIA

- PROMOTION IN POSITION       INTERIM APPOINTMENT  
 PROMOTION TO VACANCY       FUNDING ALLOCATION CHANGE  
 TRANSFER                               SALARY CHANGE  
 REPLACE VACANCY                   TITLE CHANGE  
 TEMPORARY APPOINTMENT       OTHER

Certification #:

### CURRENT POSITION INFORMATION

### PROPOSED POSITION INFORMATION

DEPT/DIV   
 PREVIOUS EMPLOYEE   
 TITLE   
 SALARY   
 FUND ALLOCATIONS    
 UNION/EXCLUSIONARY  Non-Contractuals  
 GRADE  HOURS  Date Avail.:

DEPT/DIV   
 PROPOSED EMPLOYEE   
 TITLE   
 SALARY   
 FUND ALLOCATIONS    
 UNION/EXCLUSIONARY  Non-Contractuals  
 GRADE  HOURS  HIRE D

### SELECTED CANDIDATE INFORMATION

NAME   
 STARTING/PROPOSED SALARY   
 GRADE  MIN:  MAX:   
 EFFECTIVE DATE   
 PROMOTION IN POSITION  PROMOTION TO VACANCY   
 DATE OF LAST PROMOTION

EMPLOYEE'S CURRENT SALARY   
 CURRENT GRADE  PC#   
 \$ Increase   
 Current Title   
 Current Union

### AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD	<i>[Signature]</i> 1/3/14	ADMIN. SERVICES	<i>[Signature]</i> 1/6/14
PERSONNEL	<i>[Signature]</i> 1/16/14	COUNTY MANAGER	<i>[Signature]</i>
FINANCE	<i>[Signature]</i> 1/3/14		

### AUTHORIZE TO HIRE

\_\_\_\_\_  
COUNTY MANAGER

\_\_\_\_\_  
DATE

### FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.

DATE ADOPTED

### ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-23751

## ACTION TO BE TAKEN

**NEW HIRE**

- Interim       Temporary  
 Permanent     Unclass  
 Provisional     WIA

- PROMOTION IN POSITION       INTERIM APPOINTMENT  
 PROMOTION TO VACANCY       FUNDING ALLOCATION CHANGE  
 TRANSFER                       SALARY CHANGE  
 REPLACE VACANCY               TITLE CHANGE  
 TEMPORARY APPOINTMENT     OTHER GRADE

Certification #:

**CURRENT POSITION INFORMATION**

**PROPOSED POSITION INFORMATION**

DEPT/DIV 701-170 Clerk Of The Board  
 PREVIOUS EMPLOYEE Rotando Kathryn  
 TITLE Confid Sec to Freeholders  
 SALARY \$35,190.00  
 FUND ALLOCATIONS 100% County  
 UNION/EXCLUSIONARY A50 Non-Contractuals  
 GRADE G13.5 HOURS 70.00 Date Avail.: 1/9/2014

DEPT/DIV 701-170 Clerk Of The Board  
 PROPOSED EMPLOYEE PAUL, ROMANE  
 TITLE KEYBOARDING CLERK 1  
 SALARY \$34,000.00  
 FUND ALLOCATIONS 100% County  
 UNION/EXCLUSIONARY A50 Non-Contractuals  
 GRADE G14 HOURS 70.00 HIRE D

## SELECTED CANDIDATE INFORMATION

NAME PAUL, ROMANE      EMPLOYEE'S CURRENT SALARY   
 STARTING/PROPOSED SALARY \$34,000.00      CURRENT GRADE  PC#   
 GRADE G14 MIN: \$31,965.00 MAX: \$47,945.00      \$ Increase   
 EFFECTIVE DATE       Current Title   
 PROMOTION IN POSITION  PROMOTION TO VACANCY       Current Union   
 DATE OF LAST PROMOTION

## AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <i>[Signature]</i>	1/13/14	ADMIN. SERVICES <i>[Signature]</i>	1/16/14
PERSONNEL <i>[Signature]</i>	1/16/14	COUNTY MANAGER <i>[Signature]</i>	
FINANCE <i>[Signature]</i>	1/13/14		

## AUTHORIZE TO HIRE

\_\_\_\_\_  
COUNTY MANAGER

\_\_\_\_\_  
DATE

## FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.       DATE ADOPTED

## ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

EEO 4 FUNCTION CODE 1



# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-40421

ACTION TO BE TAKEN			
<b>NEW HIRE</b>		PROMOTION IN POSITION	INTERIM APPOINTMENT
<input type="checkbox"/> Interim	<input type="checkbox"/> Temporary	PROMOTION TO VACANCY	FUNDING ALLOCATION CHANGE
<input checked="" type="checkbox"/> Permanent	<input type="checkbox"/> Unclass	TRANSFER	<input checked="" type="checkbox"/> SALARY CHANGE
<input type="checkbox"/> Provisional	<input type="checkbox"/> WA	<input checked="" type="checkbox"/> REPLACE VACANCY	<input checked="" type="checkbox"/> TITLE CHANGE
Certification #: <u>04131080</u>		TEMPORARY APPOINTMENT	<input checked="" type="checkbox"/> OTHER <u>REPRESENTATION</u>
CURRENT POSITION INFORMATION		PROPOSED POSITION INFORMATION	
DEPT/DIV <u>745-950 Public Safety/ Police</u>	DEPT/DIV <u>745-950 Public Safety/ Police</u>	PREVIOUS EMPLOYEE <u>VACANT (Black Gary)</u>	PROPOSED EMPLOYEE <u>George Moore</u>
TITLE <u>Co Police Sgt</u>	TITLE <u>COUNTY POLICE OFFICER</u>	SALARY <u>\$115,674.00</u>	SALARY <u>88,700.00</u>
FUND ALLOCATIONS <u>100%</u> <u>County</u>	FUND ALLOCATIONS <u>100%</u> <u>County</u>	UNION/EXCLUSIONARY <u>A68</u> <u>Superior Officers Assn Polic</u>	UNION/EXCLUSIONARY <u>A65</u> <u>PBA L73 County Police Offic</u>
GRADE <u>          </u> HOURS <u>80.00</u> Date Avail <u>6/21/2013</u>	GRADE <u>          </u> HOURS <u>80.00</u> HIRE D <u>          </u>		
SELECTED CANDIDATE INFORMATION			
NAME <u>George Moore</u>		EMPLOYEE'S CURRENT SALARY <u>          </u>	
STARTING/PROPOSED SALARY <u>88700.00</u>		CURRENT GRADE <u>          </u> PC# <u>          </u>	
GRADE <u>          </u> MIN <u>\$38,002.00</u> MAX <u>\$85,209.00</u>	\$ Increase <u>          </u>		
EFFECTIVE DATE <u>          </u>	Current Title <u>          </u>		
PROMOTION IN POSITION <input type="checkbox"/> PROMOTION TO VACANCY <input type="checkbox"/>	Current Union <u>          </u>		
DATE OF LAST PROMOTION <u>          </u>			
AUTHORIZATION FOR REQUESTED ACTION			
	DATE		DATE
DEPARTMENT HEAD <u>[Signature]</u>	<u>6-7-13</u>	ADMIN SERVICES <u>[Signature]</u>	<u>9/13/13</u>
PERSONNEL <u>[Signature]</u>	<u>9/13/13</u>	COUNTY MANAGER <u>[Signature]</u>	
FINANCE <u>[Signature]</u>	<u>8/20/13</u>		
AUTHORIZE TO HIRE			
COUNTY MANAGER <u>[Signature]</u>		DATE <u>1-9-14</u>	
FREEHOLDER BOARD ACTION (if required)			
RESOLUTION NO <u>          </u>	DATE ADOPTED <u>          </u>		
ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)			
FEO 4 FUNCTION CODE <u>          </u>			

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

99-00616

## ACTION TO BE TAKEN

**NEW HIRE**

Interim       Temporary  
 Permanent    Unclass  
 Provisional    WIA

PROMOTION IN POSITION      INTERIM APPOINTMENT  
 PROMOTION TO VACANCY      FUNDING ALLOCATION CHANGE  
 TRANSFER      SALARY CHANGE  
 REPLACE VACANCY      TITLE CHANGE  
 TEMPORARY APPOINTMENT      OTHER

Certification #:

**CURRENT POSITION INFORMATION**

**PROPOSED POSITION INFORMATION**

DEPT/DIV    791-616 Runnells/ Instit Attend  
 PREVIOUS EMPLOYEE    Institutional Attendant (pool)  
 TITLE    Institutional Attendant  
 SALARY      \$12.84  
 FUND ALLOCATIONS  
 UNION/EXCLUSIONARY  
 GRADE      HOURS    0.00    Date Avail:

DEPT/DIV    791-616 Runnells/ Instit Attend  
 PROPOSED EMPLOYEE    Taylor Sandra  
 TITLE    Institutional Attendant PT  
 SALARY      \$12.84  
 FUND ALLOCATIONS  
 UNION/EXCLUSIONARY    A51    Union Council #8  
 GRADE      HOURS    30.00    HIRE D

## SELECTED CANDIDATE INFORMATION

NAME    Taylor Sandra      EMPLOYEE'S CURRENT SALARY  
 STARTING/PROPOSED SALARY      011.54      CURRENT GRADE      1407  
 GRADE      MIN:    \$25,042.00    MAX:    \$43,519.00      % Increase  
 EFFECTIVE DATE  
 PROMOTION IN POSITION      PROMOTION TO VACANCY      Current Title  
 DATE OF LAST PROMOTION      Current Union

## AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <i>Sandra Adams</i>	12/3/13	ADMIN. SERVICES <i>[Signature]</i>	12/23/13
PERSONNEL <i>[Signature]</i>	12/23/13	COUNTY MANAGER <i>[Signature]</i>	
FINANCE <i>[Signature]</i>	12/16/13		

AUTHORIZE TO HIRE

COUNTY MANAGER

DATE

APPROVED BY

DATE

I hereby authorize the SIGNATURE (printing) and date appearing hereon to authorize the proposed action and to certify that the proposed action is in accordance with the provisions of the County Personnel Ordinance.

COUNTY CLERK

# PROPOSED PERSONNEL ACTION

A #:

POSITION CONTROL #

99-00616

## ACTION TO BE TAKEN

**NEW HIRE**

Interim       Temporary  
 Permanent    Unclass  
 Provisional    WIA

PROMOTION IN POSITION      INTERIM APPOINTMENT  
 PROMOTION TO VACANCY      FUNDING ALLOCATION CHANGE  
 TRANSFER      SALARY CHANGE  
 REPLACE VACANCY      TITLE CHANGE  
 TEMPORARY APPOINTMENT      OTHER

Certification #:

**CURRENT POSITION INFORMATION**

**PROPOSED POSITION INFORMATION**

DEPT/DIV    791-616 Runnells/ Instit Attend  
 PREVIOUS EMPLOYEE    Institutional Attendant (pool)  
 TITLE    Institutional Attendant  
 SALARY      \$12.84  
 FUND ALLOCATIONS  
 UNION/EXCLUSIONARY  
 GRADE      HOURS    0.00    Date Avail.:

DEPT/DIV    791-616 Runnells/ Instit Attend  
 PROPOSED EMPLOYEE    Jacobs-Korleh, Theresa  
 TITLE    Institutional Attendant PT  
 SALARY      \$12.84  
 FUND ALLOCATIONS  
 UNION/EXCLUSIONARY    A51    Union Council #8  
 GRADE      HOURS    30.00    HIRE D

## SELECTED CANDIDATE INFORMATION

NAME    Jacobs-Korleh, Theresa      EMPLOYEE'S CURRENT SALARY  
 STARTING/PROPOSED SALARY      \$12.84      CURRENT GRADE      PC#  
 GRADE      MIN:    \$25,042.00    MAX:    \$43,619.00      \$ Increase  
 EFFECTIVE DATE      Current Title  
 PROMOTION IN POSITION    PROMOTION TO VACANCY      Current Union  
 DATE OF LAST PROMOTION

## AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <i>[Signature]</i>	12/3/13	ADMIN. SERVICES <i>[Signature]</i>	12/23/13
PERSONNEL <i>[Signature]</i>	12/23/13	COUNTY MANAGER <i>[Signature]</i>	
FINANCE <i>[Signature]</i>	12/16/13		

AUTHORIZE TO HIRE

\_\_\_\_\_  
 COUNTY MANAGER

\_\_\_\_\_  
 DATE

(FREEHOLDER BOARD ACTION (if required))

RESOLUTION NO.

DATE ADOPTED

ADDITIONAL INFORMATION (including Position Funding with account numbers: A-AA-AA-XXX-XXX-XXX (07/13/07))

REQ # FUNCTION CODE

7

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

99-00616

ACTION TO BE TAKEN			
<b>NEW HIRE</b>		PROMOTION IN POSITION	INTERIM APPOINTMENT
Interim	✓ Temporary	PROMOTION TO VACANCY	FUNDING ALLOCATION CHANGE
Permanent	Unclass	TRANSFER	SALARY CHANGE
Provisional	WIA	REPLACE VACANCY	TITLE CHANGE
Certification #:		✓ TEMPORARY APPOINTMENT	OTHER
CURRENT POSITION INFORMATION		PROPOSED POSITION INFORMATION	
DEPT/DIV 791-616 Runnells/ Instit Attend		DEPT/DIV 791-616 Runnells/ Instit Attend	
PREVIOUS EMPLOYEE Institutional Attendant (pool)		PROPOSED EMPLOYEE Edreith Dominique	
TITLE Institutional Attendant		TITLE Institutional Attendant PT	
SALARY \$12.84		SALARY \$12.84	
FUND ALLOCATIONS		FUND ALLOCATIONS	
UNION/EXCLUSIONARY		UNION/EXCLUSIONARY A51 Union Council #8	
GRADE	HOURS 0.00 Date Avail.:	GRADE	HOURS 30.00 HIRE D
SELECTED CANDIDATE INFORMATION			
NAME Edreith Dominique		EMPLOYEE'S CURRENT SALARY	
STARTING/PROPOSED SALARY \$12.84		CURRENT GRADE PC#	
GRADE	MIN: \$25,042.00 MAX: \$43,619.00	\$ Increase	
EFFECTIVE DATE		Current Title	
PROMOTION IN POSITION PROMOTION TO VACANCY		Current Union	
DATE OF LAST PROMOTION			
AUTHORIZATION FOR REQUESTED ACTION			
	DATE		DATE
DEPARTMENT HEAD	<i>Sandra Clower</i> 12/3/13	ADMIN. SERVICES	<i>[Signature]</i> 12/23/13
PERSONNEL	<i>[Signature]</i> 11/28/13	COUNTY MANAGER	<i>[Signature]</i>
FINANCE	<i>[Signature]</i> 12/16/13		
AUTHORIZE TO HIRE			
_____		_____	
COUNTY MANAGER		DATE	
FREEHOLDER BOARD ACTION (if required)			
RESOLUTION NO.		DATE ADOPTED	
ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)			
RSH 069-13			
EEO 4 FUNCTION CODE <u>7</u>			

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-83001

## ACTION TO BE TAKEN

**NEW HIRE**

Interim Temporary  
 Permanent Unclass  
 Provisional WIA

PROMOTION IN POSITION  
 PROMOTION TO VACANCY  
 TRANSFER  
 REPLACE VACANCY  
 TEMPORARY APPOINTMENT

INTERIM APPOINTMENT  
 FUNDING ALLOCATION CHANGE  
 SALARY CHANGE  
 TITLE CHANGE  
 OTHER cost center change only

Certification #:

### CURRENT POSITION INFORMATION

### PROPOSED POSITION INFORMATION

DEPT/DIV 791-631 Runnells/ Volunteers  
 PREVIOUS EMPLOYEE Pimentel Sandra  
 TITLE Clerk 1 G17  
 SALARY \$64,956.29  
 FUND ALLOCATIONS 100% County  
 UNION/EXCLUSIONARY A50 Non-Contractuals  
 GRADE G17 HOURS 75.00 Date Avail:

DEPT/DIV 791-613 Runnells/ Nursing Administration  
 PROPOSED EMPLOYEE Pimentel, Sandra  
 TITLE Clerk 1  
 SALARY \$64,956.29  
 FUND ALLOCATIONS 100% County  
 UNION/EXCLUSIONARY A50 Non-Contractuals  
 GRADE 17 HOURS 75.00 HIRE D

### SELECTED CANDIDATE INFORMATION

NAME Pimentel, Sandra  
 STARTING/PROPOSED SALARY \$64,956.29  
 GRADE 17 MIN: \$47,060.00 MAX: \$70,590.00  
 EFFECTIVE DATE 11/18/2013  
 PROMOTION IN POSITION  PROMOTION TO VACANCY   
 DATE OF LAST PROMOTION

EMPLOYEE'S CURRENT SALARY   
 CURRENT GRADE  PC#   
 \$ Increase   
 Current Title   
 Current Union

### AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <i>Sandra C. Dow</i>	12/3/13	ADMIN. SERVICES <i>[Signature]</i>	12/23/13
PERSONNEL <i>[Signature]</i>	12/18/13	COUNTY MANAGER <i>[Signature]</i>	
FINANCE <i>[Signature]</i>	12/16/13		

### AUTHORIZE TO HIRE

\_\_\_\_\_  
 COUNTY MANAGER

\_\_\_\_\_  
 DATE

### FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.

DATE ADOPTED

### ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

Cost center change only from 791-631 to 791-613. Effective 11-18-2013.

EEO 4 FUNCTION CODE 7

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-83141

## ACTION TO BE TAKEN

**NEW HIRE**

Interim       Temporary  
 Permanent       Unclass  
 Provisional       WIA

PROMOTION IN POSITION       INTERIM APPOINTMENT  
 PROMOTION TO VACANCY       FUNDING ALLOCATION CHANGE  
 TRANSFER       SALARY CHANGE  
 REPLACE VACANCY       TITLE CHANGE  
 TEMPORARY APPOINTMENT       OTHER

Certification #:

**CURRENT POSITION INFORMATION**

**PROPOSED POSITION INFORMATION**

DEPT/DIV **791-640 Runnells/ Social Services**  
 PREVIOUS EMPLOYEE **VACANT (O'Hara Patrick)**  
 TITLE **Psy Social Wrk ( Mast)**  
 SALARY **\$62,541.74**  
 FUND ALLOCATIONS **100%**  
 UNION/EXCLUSIONARY **A50 Non-Contractuals**  
 GRADE **G17** HOURS **75.00** Date Avail.: **5/23/2013**

DEPT/DIV **791-640 Runnells/ Social Services**  
 PROPOSED EMPLOYEE **TBD**  
 TITLE **Medical Social Worker**  
 SALARY **TBD**  
 FUND ALLOCATIONS **100% County**  
 UNION/EXCLUSIONARY **A50 Non-Contractuals**  
 GRADE **G17** HOURS **75.00** HIRE D

## SELECTED CANDIDATE INFORMATION

NAME   
 STARTING/PROPOSED SALARY   
 GRADE **G17** MIN: **\$47,860.00** MAX: **\$71,790.00**  
 EFFECTIVE DATE   
 PROMOTION IN POSITION  PROMOTION TO VACANCY   
 DATE OF LAST PROMOTION

EMPLOYEE'S CURRENT SALARY   
 CURRENT GRADE  PC#   
 \$ Increase   
 Current Title   
 Current Union

## AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <i>Medical Director</i>	<i>12/16/13</i>	ADMIN. SERVICES <i>[Signature]</i>	<i>11/9/14</i>
PERSONNEL <i>[Signature]</i>	<i>11/8/13</i>	COUNTY MANAGER <i>[Signature]</i>	
FINANCE <i>[Signature]</i>	<i>1/2/14</i>		

## AUTHORIZE TO HIRE

\_\_\_\_\_  
COUNTY MANAGER

\_\_\_\_\_  
DATE

## FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.  DATE ADOPTED

## ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

RSH 073-13

Replace vacancy of P.O'Hara (Psy.Soc.Wkr.) with new hire (Med.Soc.Wkr.)

EEO 4 FUNCTION CODE \_\_\_\_\_

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-40431

## ACTION TO BE TAKEN

**NEW HIRE**

- |   |                                    |   |  |
|---|------------------------------------|---|--|
| <input type="checkbox"/> Interim              | <input type="checkbox"/> Temporary | <input type="checkbox"/> PROMOTION IN POSITION      | <input type="checkbox"/> INTERIM APPOINTMENT   |
| <input checked="" type="checkbox"/> Permanent | <input type="checkbox"/> Unclass   | <input type="checkbox"/> PROMOTION TO VACANCY       | <input type="checkbox"/> FUNDING ALLOCATION CHANGE   |
| <input type="checkbox"/> Provisional          | <input type="checkbox"/> WIA       | <input type="checkbox"/> TRANSFER                   | <input checked="" type="checkbox"/> SALARY CHANGE  |
|   |                                    | <input checked="" type="checkbox"/> REPLACE VACANCY | <input checked="" type="checkbox"/> TITLE CHANGE   |
|   |                                    | <input type="checkbox"/> TEMPORARY APPOINTMENT      | <input type="checkbox"/> OTHER <span style="border: 1px solid black; display: inline-block; width: 100px; height: 15px;"></span> |

Certification #: 0L131080

**CURRENT POSITION INFORMATION**

**PROPOSED POSITION INFORMATION**

DEPT/DIV 745-950 Public Safety/ Police  
 PREVIOUS EMPLOYEE VACANT (Incannella Nicholas)  
 TITLE Co Police Officer ( Assigned Detective)  
 SALARY \$89,860.40  
 FUND ALLOCATIONS 100% County  
 UNION/EXCLUSIONARY A65 PBA L73 County Police Offc  
 GRADE  HOURS 80.00 Date Avail.: 8/31/2013

DEPT/DIV 745-950 Public Safety/ Police  
 PROPOSED EMPLOYEE Hesse Tara  
 TITLE County Police Officer  
 SALARY \$38,002.00  
 FUND ALLOCATIONS 100% County  
 UNION/EXCLUSIONARY A65 PBA L73 County Police Offc  
 GRADE  HOURS 80.00 HIRE D

## SELECTED CANDIDATE INFORMATION

NAME Hesse Tara EMPLOYEE'S CURRENT SALARY   
 STARTING/PROPOSED SALARY \$38,002.00 CURRENT GRADE  PC#   
 GRADE  MIN: \$38,002.00 MAX: \$85,209.00 \$ Increase   
 EFFECTIVE DATE  Current Title   
 PROMOTION IN POSITION  PROMOTION TO VACANCY  Current Union   
 DATE OF LAST PROMOTION

## AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <i>[Signature]</i>	1-7-14	ADMIN. SERVICES <i>[Signature]</i>	1/8/14
PERSONNEL <i>[Signature]</i>	1-7-14	COUNTY MANAGER <i>[Signature]</i>	
FINANCE <i>[Signature]</i>	1/7/14		

## AUTHORIZE TO HIRE

\_\_\_\_\_  
COUNTY MANAGER

\_\_\_\_\_  
DATE

## FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.  DATE ADOPTED

## ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

EEO 4 FUNCTION CODE 4

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

11-00010

## ACTION TO BE TAKEN

**NEW HIRE**

- Interim       Temporary
- Permanent     Unclass
- Provisional     WIA

- PROMOTION IN POSITION       INTERIM APPOINTMENT
- PROMOTION TO VACANCY       FUNDING ALLOCATION CHANGE
- TRANSFER                       SALARY CHANGE
- REPLACE VACANCY               TITLE CHANGE
- TEMPORARY APPOINTMENT     OTHER

Certification #:

**CURRENT POSITION INFORMATION**

**PROPOSED POSITION INFORMATION**

DEPT/DIV 747-940 Public Safety/ Emerg Mgmt

DEPT/DIV 747-940 Public Safety/ Emerg Mgmt

PREVIOUS EMPLOYEE EMT Pool Position

PROPOSED EMPLOYEE Koslowski David

TITLE EMT

TITLE E.M.T.

SALARY

SALARY \$14.00

FUND ALLOCATIONS 100% County

FUND ALLOCATIONS 100% County

UNION/EXCLUSIONARY A50 Non-Contractuals

UNION/EXCLUSIONARY A50 Non-Contractuals

GRADE G13 HOURS 1.00 Date Avail.:

GRADE G13 HOURS 12.00 HIRE D

## SELECTED CANDIDATE INFORMATION

NAME Koslowski David

EMPLOYEE'S CURRENT SALARY

STARTING/PROPOSED SALARY \$14.00

CURRENT GRADE

PC#

GRADE G13 MIN: \$14.00 MAX: \$17.00

\$ Increase

EFFECTIVE DATE

Current Title

PROMOTION IN POSITION  PROMOTION TO VACANCY

Current Union

DATE OF LAST PROMOTION

## AUTHORIZATION FOR REQUESTED ACTION

DATE

DATE

DEPARTMENT HEAD *[Signature]*

ADMIN. SERVICES *[Signature]*

PERSONNEL *[Signature]*

COUNTY MANAGER *[Signature]*

FINANCE *[Signature]*

## AUTHORIZE TO HIRE

\_\_\_\_\_  
COUNTY MANAGER

\_\_\_\_\_  
DATE

## FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.

DATE ADOPTED

## ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

EEO 4 FUNCTION CODE 15



# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

05-10261

## ACTION TO BE TAKEN

**NEW HIRE**

- |                                      |                                    |   |   |
|--------------------------------------|------------------------------------|---|---|
| <input type="checkbox"/> Interim     | <input type="checkbox"/> Temporary | <input type="checkbox"/> PROMOTION IN POSITION      | <input type="checkbox"/> INTERIM APPOINTMENT  |
| <input type="checkbox"/> Permanent   | <input type="checkbox"/> Unclass   | <input type="checkbox"/> PROMOTION TO VACANCY       | <input type="checkbox"/> FUNDING ALLOCATION CHANGE  |
| <input type="checkbox"/> Provisional | <input type="checkbox"/> WIA       | <input type="checkbox"/> TRANSFER                   | <input checked="" type="checkbox"/> SALARY CHANGE   |
|                                      |                                    | <input checked="" type="checkbox"/> REPLACE VACANCY | <input checked="" type="checkbox"/> TITLE CHANGE  |
|                                      |                                    | <input type="checkbox"/> TEMPORARY APPOINTMENT      | <input checked="" type="checkbox"/> OTHER <span style="border: 1px solid black; padding: 2px;">HOURS</span> |

Certification #:

**CURRENT POSITION INFORMATION**

**PROPOSED POSITION INFORMATION**

DEPT/DIV 747-940 Public Safety/ Emerg Mgmt  
 PREVIOUS EMPLOYEE VACANT (Billson William)  
 TITLE Haz Mat Responder  
 SALARY \$41,158.68  
 FUND ALLOCATIONS 100% Trust  
 UNION/EXCLUSIONARY A72 FMBA  
 GRADE  HOURS 70.00 Date Avail.: 9/6/2013

DEPT/DIV 747-940 Public Safety/ Emerg Mgmt  
 PROPOSED EMPLOYEE Zub Thomas  
 TITLE EMT/Haz Mat Responder  
 SALARY \$34,000.00  
 FUND ALLOCATIONS 100% Trust  
 UNION/EXCLUSIONARY A72 FMBA  
 GRADE [ ] HOURS 70.00 HIRE D 4/30/2011

## SELECTED CANDIDATE INFORMATION

NAME Zub Thomas EMPLOYEE'S CURRENT SALARY \$378.71  
 STARTING/PROPOSED SALARY \$34,000.00 CURRENT GRADE G13 PC# 11-00010  
 GRADE [ ] MIN: \$34,000 MAX: \$54,000  
 \$ Increase 0  
 EFFECTIVE DATE [ ] Current Title EMT  
 PROMOTION IN POSITION  PROMOTION TO VACANCY  Current Union A50  
 DATE OF LAST PROMOTION [ ]

## AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <span style="font-family: cursive;">[Signature]</span>	1-7-14	ADMIN. SERVICES <span style="font-family: cursive;">[Signature]</span>	1/13/14
PERSONNEL <span style="font-family: cursive;">[Signature]</span>	1-7-14	COUNTY MANAGER <span style="font-family: cursive;">[Signature]</span>	
FINANCE <span style="font-family: cursive;">[Signature]</span>	1-7-14		

## AUTHORIZE TO HIRE

\_\_\_\_\_  
COUNTY MANAGER

\_\_\_\_\_  
DATE

## FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.  DATE ADOPTED

## ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

EEO 4 FUNCTION CODE 15

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-22011

**ACTION TO BE TAKEN****NEW HIRE**

- Interim       Temporary  
 Permanent     Unclass  
 Provisional     WIA

- PROMOTION IN POSITION       INTERIM APPOINTMENT  
 PROMOTION TO VACANCY       FUNDING ALLOCATION CHANGE  
 TRANSFER       SALARY CHANGE  
 REPLACE VACANCY       TITLE CHANGE  
 TEMPORARY APPOINTMENT     OTHER Representation

Certification #: **CURRENT POSITION INFORMATION**

DEPT/DIV 747-940 Public Safety/ Emerg Mgmt  
PREVIOUS EMPLOYEE Walko Michael  
TITLE EMT  
SALARY \$34,680.00  
FUND ALLOCATIONS 100% Trust    
UNION/EXCLUSIONARY A50 Non-Contractuals  
GRADE G13 HOURS 80.00 Date Avail.:

**PROPOSED POSITION INFORMATION**

DEPT/DIV 747-940 Public Safety/ Emerg Mgmt  
PROPOSED EMPLOYEE Walko Michael  
TITLE EMT/Haz Mat Responder  
SALARY \$34,680.00  
FUND ALLOCATIONS 100% Trust    
UNION/EXCLUSIONARY A72 FMBA  
GRADE  HOURS 80.00 HIRE D 4/30/2011

**SELECTED CANDIDATE INFORMATION**

NAME Walko Michael EMPLOYEE'S CURRENT SALARY \$34,680.00  
STARTING/PROPOSED SALARY \$34,680.00 CURRENT GRADE G13 PC# 00-22011  
GRADE  MIN: \$34,000 MAX: \$54,000 \$ Increase 0  
EFFECTIVE DATE  Current Title EMT  
PROMOTION IN POSITION  PROMOTION TO VACANCY  Current Union A50  
DATE OF LAST PROMOTION

**AUTHORIZATION FOR REQUESTED ACTION**

	DATE	DATE
DEPARTMENT HEAD <u>Hickman</u>	<u>1-27-11</u>	<u>1/27/11</u>
PERSONNEL <u>Claudia Martin</u>	<u>1/9/11</u>	
FINANCE <u>1/11/11</u>	<u>1/11/11</u>	

**AUTHORIZE TO HIRE**\_\_\_\_\_  
COUNTY MANAGER\_\_\_\_\_  
DATE**FREEHOLDER BOARD ACTION (if required)**RESOLUTION NO. DATE ADOPTED **ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)**EEO 4 FUNCTION CODE 15

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-36351

## ACTION TO BE TAKEN

**NEW HIRE**

- Interim       Temporary  
 Permanent     Unclass  
 Provisional     WIA

- PROMOTION IN POSITION       INTERIM APPOINTMENT  
 PROMOTION TO VACANCY       FUNDING ALLOCATION CHANGE  
 TRANSFER                               SALARY CHANGE  
 REPLACE VACANCY               TITLE CHANGE  
 TEMPORARY APPOINTMENT     OTHER Representation

Certification #:

### CURRENT POSITION INFORMATION

### PROPOSED POSITION INFORMATION

DEPT/DIV 747-940 Public Safety/ Emerg Mgmt  
 PREVIOUS EMPLOYEE Platt Corey  
 TITLE EMT  
 SALARY \$34,680.00  
 FUND ALLOCATIONS 100% County  
 UNION/EXCLUSIONARY A50 Non-Contractuals  
 GRADE G13 HOURS 80.00 Date Avail.:

DEPT/DIV 747-940 Public Safety/ Emerg Mgmt  
 PROPOSED EMPLOYEE Platt Corey  
 TITLE EMT/Haz Mat Responder  
 SALARY \$34,680.00  
 FUND ALLOCATIONS 100% County  
 UNION/EXCLUSIONARY A72 FMBA  
 GRADE [  ] HOURS 80.00 HIRE D 1/22/2013

### SELECTED CANDIDATE INFORMATION

NAME Platt Corey  
 STARTING/PROPOSED SALARY \$34,680.00  
 GRADE [  ] MIN: \$34,000 MAX: \$54,000  
 EFFECTIVE DATE   
 PROMOTION IN POSITION  PROMOTION TO VACANCY   
 DATE OF LAST PROMOTION

EMPLOYEE'S CURRENT SALARY \$34,680.00  
 CURRENT GRADE G13 PC# 00-36351  
 \$ Increase   
 Current Title EMT  
 Current Union A50

### AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <u>[Signature]</u>	<u>1-2-14</u>	ADMIN. SERVICES <u>[Signature]</u>	<u>1-2-14</u>
PERSONNEL <u>[Signature]</u>	<u>1-9-14</u>	COUNTY MANAGER <u>[Signature]</u>	<u>1-9-14</u>
FINANCE <u>[Signature]</u>	<u>1-14-14</u>		

### AUTHORIZE TO HIRE

\_\_\_\_\_  
COUNTY MANAGER

\_\_\_\_\_  
DATE

### FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.

DATE ADOPTED

### ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

EEO 4 FUNCTION CODE 15

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-36631

## ACTION TO BE TAKEN

**NEW HIRE**

- Interim       Temporary  
 Permanent     Unclass  
 Provisional     WIA

- PROMOTION IN POSITION       INTERIM APPOINTMENT  
 PROMOTION TO VACANCY       FUNDING ALLOCATION CHANGE  
 TRANSFER                       SALARY CHANGE  
 REPLACE VACANCY               TITLE CHANGE  
 TEMPORARY APPOINTMENT     OTHER Representation

Certification #:

**CURRENT POSITION INFORMATION**

**PROPOSED POSITION INFORMATION**

DEPT/DIV 747-940 Public Safety/ Emerg Mgmt  
 PREVIOUS EMPLOYEE Herzog Patricia  
 TITLE EMT  
 SALARY \$34,680.00  
 FUND ALLOCATIONS 100% County  
 UNION/EXCLUSIONARY A50 Non-Contractuals  
 GRADE G13 HOURS 80.00 Date Avail.:

DEPT/DIV 747-940 Public Safety/ Emerg Mgmt  
 PROPOSED EMPLOYEE Herzog Patricia  
 TITLE EMT/Haz Mat Responder  
 SALARY \$34,680.00  
 FUND ALLOCATIONS 100% County  
 UNION/EXCLUSIONARY A72 FMBA  
 GRADE [ ] HOURS 80.00 HIRE D 4/30/2011

## SELECTED CANDIDATE INFORMATION

NAME Herzog Patricia  
 STARTING/PROPOSED SALARY \$34,680.00  
 GRADE [ 1 ] MIN: \$34,000 MAX: \$54,000  
 EFFECTIVE DATE   
 PROMOTION IN POSITION  PROMOTION TO VACANCY   
 DATE OF LAST PROMOTION

EMPLOYEE'S CURRENT SALARY \$34,680.00  
 CURRENT GRADE G13 PC# 00-36631  
 \$ Increase 0  
 Current Title EMT  
 Current Union A50

## AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <i>H. Adams</i>	<i>1-7-11</i>	ADMIN. SERVICES <i>[Signature]</i>	
PERSONNEL <i>[Signature]</i>	<i>1/9/11</i>	COUNTY MANAGER <i>[Signature]</i>	
FINANCE <i>[Signature]</i>	<i>1/9/11</i>		

## AUTHORIZE TO HIRE

\_\_\_\_\_  
COUNTY MANAGER

\_\_\_\_\_  
DATE

## FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.

DATE ADOPTED

**ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)**

EEO 4 FUNCTION CODE 15

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-31002

## ACTION TO BE TAKEN

**NEW HIRE**

- Interim       Temporary  
 Permanent     Unclass  
 Provisional     WIA

- PROMOTION IN POSITION       INTERIM APPOINTMENT  
 PROMOTION TO VACANCY       FUNDING ALLOCATION CHANGE  
 TRANSFER                       SALARY CHANGE  
 REPLACE VACANCY               TITLE CHANGE  
 TEMPORARY APPOINTMENT     OTHER Representation

Certification #:

**CURRENT POSITION INFORMATION**

**PROPOSED POSITION INFORMATION**

DEPT/DIV 747-940 Public Safety/ Emerg Mgmt  
 PREVIOUS EMPLOYEE Hernandez Jr William  
 TITLE EMT  
 SALARY \$34,680.00  
 FUND ALLOCATIONS 100% Trust    
 UNION/EXCLUSIONARY A50 Non-Contractuals  
 GRADE G13 HOURS 80.00 Date Avail.:

DEPT/DIV 747-940 Public Safety/ Emerg Mgmt  
 PROPOSED EMPLOYEE Hernandez Jr William  
 TITLE EMT/Haz Mat Responder  
 SALARY \$34,680.00  
 FUND ALLOCATIONS 100% Trust    
 UNION/EXCLUSIONARY A72 FMBA  
 GRADE  HOURS 80.00 HIRE D 10/20/2012

## SELECTED CANDIDATE INFORMATION

NAME Hernandez Jr William  
 STARTING/PROPOSED SALARY \$34,680.00  
 GRADE  MIN: \$34,000 MAX: \$54,000  
 EFFECTIVE DATE   
 PROMOTION IN POSITION  PROMOTION TO VACANCY   
 DATE OF LAST PROMOTION

EMPLOYEE'S CURRENT SALARY \$34,680.00  
 CURRENT GRADE G13 PC# 00-31002  
 \$ Increase   
 Current Title EMT  
 Current Union A50

## AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <u>[Signature]</u>	<u>1-7-14</u>	ADMIN. SERVICES <u>[Signature]</u>	<u>1/10/14</u>
PERSONNEL <u>[Signature]</u>	<u>1/9/14</u>	COUNTY MANAGER <u>[Signature]</u>	
FINANCE <u>[Signature]</u>	<u>1/10/14</u>		

## AUTHORIZE TO HIRE

\_\_\_\_\_  
COUNTY MANAGER

\_\_\_\_\_  
DATE

## FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.  DATE ADOPTED

## ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-40071

## ACTION TO BE TAKEN

**NEW HIRE**

- Interim       Temporary  
 Permanent     Unclass  
 Provisional     WIA

- PROMOTION IN POSITION       INTERIM APPOINTMENT  
 PROMOTION TO VACANCY       FUNDING ALLOCATION CHANGE  
 TRANSFER                       SALARY CHANGE  
 REPLACE VACANCY             TITLE CHANGE  
 TEMPORARY APPOINTMENT     OTHER

Certification #:

### CURRENT POSITION INFORMATION

### PROPOSED POSITION INFORMATION

DEPT/DIV 760-920 Public Safety/ Weights & Measur

DEPT/DIV 747-940 Public Safety/ Emerg Mgmt

PREVIOUS EMPLOYEE Firetto Nella

PROPOSED EMPLOYEE Firetto Nella

TITLE Clerk 3

TITLE Clerk 3

SALARY \$49,595.00

SALARY \$49,595.00

FUND ALLOCATIONS 100% County

FUND ALLOCATIONS 100% County

UNION/EXCLUSIONARY A51 Union Council #8

UNION/EXCLUSIONARY A51 Union Council #8

GRADE  HOURS 70.00 Date Avail.:

GRADE  HOURS 70.00 HIRE D 7/29/2000

### SELECTED CANDIDATE INFORMATION

NAME Firetto Nella

EMPLOYEE'S CURRENT SALARY \$49,595.00

STARTING/PROPOSED SALARY \$49,595.00

CURRENT GRADE  PC# 00-40071

GRADE  MIN: \$32,468.00 MAX: \$49,595.00

\$ Increase

EFFECTIVE DATE

Current Title Clerk 3

PROMOTION IN POSITION  PROMOTION TO VACANCY

Current Union A51

DATE OF LAST PROMOTION

### AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <i>[Signature]</i>	<i>1/14/14</i>	ADMIN. SERVICES <i>[Signature]</i>	<i>1/13/14</i>
PERSONNEL <i>[Signature]</i>	<i>1/14/14</i>	COUNTY MANAGER <i>[Signature]</i>	
FINANCE <i>[Signature]</i>	<i>1/14/14</i>		

### AUTHORIZE TO HIRE

\_\_\_\_\_  
COUNTY MANAGER

\_\_\_\_\_  
DATE

### FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.

DATE ADOPTED

**ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)**

EEO 4 FUNCTION CODE \_\_\_\_\_

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

04-40042

## ACTION TO BE TAKEN

**NEW HIRE**

- Interim       Temporary  
 Permanent       Unclass  
 Provisional       WIA

- PROMOTION IN POSITION       INTERIM APPOINTMENT  
 PROMOTION TO VACANCY       FUNDING ALLOCATION CHANGE  
 TRANSFER       SALARY CHANGE  
 REPLACE VACANCY       TITLE CHANGE  
 TEMPORARY APPOINTMENT       OTHER Representation

Certification #:

**CURRENT POSITION INFORMATION**

**PROPOSED POSITION INFORMATION**

DEPT/DIV 747-941 Public Safety/ Health

PREVIOUS EMPLOYEE VACANT (Shelley Ellen)

TITLE Public Health Epidemiologist

SALARY \$69,888.01

FUND ALLOCATIONS 100% Grant

UNION/EXCLUSIONARY A50 Non-Contractuals

GRADE  HOURS 70.00 Date Avail.: 6/17/2011

DEPT/DIV 747-941 Public Safety/ Health

PROPOSED EMPLOYEE Davis, Andrea

TITLE COMMUNITY SERVICE AIDE

SALARY \$38,220.00

FUND ALLOCATIONS 100% Grant

UNION/EXCLUSIONARY A51 Union Council #8

GRADE  HOURS 70.00 HIRE D

## SELECTED CANDIDATE INFORMATION

NAME Davis, Andrea

STARTING/PROPOSED SALARY \$38,220.00

GRADE  MIN: \$29,288.00 MAX: \$45,846.00

EFFECTIVE DATE

PROMOTION IN POSITION  PROMOTION TO VACANCY

DATE OF LAST PROMOTION

EMPLOYEE'S CURRENT SALARY

CURRENT GRADE  PC#

\$ Increase

Current Title

Current Union

## AUTHORIZATION FOR REQUESTED ACTION

DATE

DATE

DEPARTMENT HEAD *[Signature]* 11/1/13

ADMIN. SERVICES *[Signature]* 11/1/13

PERSONNEL *[Signature]* 12/12/13

COUNTY MANAGER *[Signature]* 12-06-13

FINANCE *[Signature]* 12/12/13

## AUTHORIZE TO HIRE

COUNTY MANAGER

DATE

## FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.

DATE ADOPTED

## ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

CEHA GRANT: G-02-13-309-367-171-45%      G-02-13-309-365-171-55%

EEO 4 FUNCTION CODE 2

# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-08081

## ACTION TO BE TAKEN

**NEW HIRE**

- Interim       Temporary  
 Permanent     Unclass  
 Provisional     WIA

- PROMOTION IN POSITION       INTERIM APPOINTMENT  
 PROMOTION TO VACANCY       FUNDING ALLOCATION CHANGE  
 TRANSFER       SALARY CHANGE  
 REPLACE VACANCY       TITLE CHANGE  
 TEMPORARY APPOINTMENT     OTHER

Certification #:

**CURRENT POSITION INFORMATION**

**PROPOSED POSITION INFORMATION**

DEPT/DIV 757-420 Prosecutor  
 PREVIOUS EMPLOYEE Hewette-Guyton Nathan  
 TITLE Asst Prosecutor  
 SALARY \$80,734.67  
 FUND ALLOCATIONS 100% County  
 UNION/EXCLUSIONARY A59 Assistant Prosecutors Assn  
 GRADE   HOURS 80.00 Date Avail.:  

DEPT/DIV 757-420 Prosecutor  
 PROPOSED EMPLOYEE Hewette-Guyton Nathan  
 TITLE Asst Prosecutor  
 SALARY \$80,734.67  
 FUND ALLOCATIONS 20% County 80% Grant  
 UNION/EXCLUSIONARY A59 Assistant Prosecutors Assn  
 GRADE   HOURS 80.00 HIRE D 9/9/2006

## SELECTED CANDIDATE INFORMATION

NAME Hewette-Guyton Nathan      EMPLOYEE'S CURRENT SALARY \$80,734.67  
 STARTING/PROPOSED SALARY \$80,734.67      CURRENT GRADE   PC# 00-08081  
 GRADE   MIN: \$50,613.00 MAX: \$122,313.00      \$ Increase \$0.00  
 EFFECTIVE DATE 1/1/2014      Current Title Asst Prosecutor  
 PROMOTION IN POSITION  PROMOTION TO VACANCY       Current Union A59  
 DATE OF LAST PROMOTION  

## AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <i>[Signature]</i>	12/24/13	ADMIN. SERVICES <i>[Signature]</i>	1/8/14
PERSONNEL <i>[Signature]</i>	1/20/14	COUNTY MANAGER <i>[Signature]</i>	
FINANCE <i>[Signature]</i>	1/8/14		

## AUTHORIZE TO HIRE

\_\_\_\_\_  
COUNTY MANAGER

\_\_\_\_\_  
DATE

## FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.       DATE ADOPTED

## ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

20% County Funded and 80% Grant Funded.  
Jail Diversion Pilot Prog. Acct# G-02-14-306-601-171

EEO 4 FUNCTION CODE



# PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

04-20761

## ACTION TO BE TAKEN

**NEW HIRE**

- |                                      |                                    |  |   |
|--------------------------------------|------------------------------------|--|---|
| <input type="checkbox"/> Interim     | <input type="checkbox"/> Temporary | <input type="checkbox"/> PROMOTION IN POSITION | <input type="checkbox"/> INTERIM APPOINTMENT                  |
| <input type="checkbox"/> Permanent   | <input type="checkbox"/> Unclass   | <input type="checkbox"/> PROMOTION TO VACANCY  | <input checked="" type="checkbox"/> FUNDING ALLOCATION CHANGE |
| <input type="checkbox"/> Provisional | <input type="checkbox"/> WIA       | <input type="checkbox"/> TRANSFER              | <input type="checkbox"/> SALARY CHANGE                        |
|                                      |                                    | <input type="checkbox"/> REPLACE VACANCY       | <input type="checkbox"/> TITLE CHANGE                         |
|                                      |                                    | <input type="checkbox"/> TEMPORARY APPOINTMENT | <input type="checkbox"/> OTHER                                |

Certification #:

**CURRENT POSITION INFORMATION**

**PROPOSED POSITION INFORMATION**

DEPT/DIV   
 PREVIOUS EMPLOYEE   
 TITLE   
 SALARY   
 FUND ALLOCATIONS  County  Grant  
 UNION/EXCLUSIONARY  Assistant Prosecutors Assn  
 GRADE  HOURS  Date Avail.:

DEPT/DIV   
 PROPOSED EMPLOYEE   
 TITLE   
 SALARY   
 FUND ALLOCATIONS  County   
 UNION/EXCLUSIONARY  Assistant Prosecutors Assn  
 GRADE  HOURS  HIRE D

## SELECTED CANDIDATE INFORMATION

NAME <input style="width: 150px;" type="text" value="Ruppert Colleen"/>	EMPLOYEE'S CURRENT SALARY <input style="width: 100px;" type="text" value="\$90,635.65"/>
STARTING/PROPOSED SALARY <input style="width: 100px;" type="text" value="\$90,635.65"/>	CURRENT GRADE <input style="width: 50px;" type="text"/> PC# <input style="width: 100px;" type="text" value="04-20761"/>
GRADE <input style="width: 50px;" type="text"/> MIN: <input style="width: 100px;" type="text" value="\$50,613.00"/> MAX: <input style="width: 100px;" type="text" value="\$122,313.00"/>	\$ Increase <input style="width: 100px;" type="text" value="\$0.00"/>
EFFECTIVE DATE <input style="width: 100px;" type="text" value="1/1/2014"/>	Current Title <input style="width: 150px;" type="text" value="Asst Prosecutor"/>
PROMOTION IN POSITION <input type="checkbox"/> PROMOTION TO VACANCY <input type="checkbox"/>	Current Union <input style="width: 50px;" type="text" value="A59"/>
DATE OF LAST PROMOTION <input style="width: 100px;" type="text"/>	

## AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <i>[Signature]</i>	12/24/13	ADMIN. SERVICES <i>[Signature]</i>	1/2/14
PERSONNEL <i>[Signature]</i>	1/1/2014	COUNTY MANAGER <i>[Signature]</i>	
FINANCE <i>[Signature]</i>	1/2/14		

## AUTHORIZE TO HIRE

\_\_\_\_\_  
COUNTY MANAGER

\_\_\_\_\_  
DATE

## FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.  DATE ADOPTED

## ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

C Ruppert will transfer to the Special Victims Unit (100% County Funded)

EEO 4 FUNCTION CODE \_\_\_\_\_